

MOSCOW BOROUGH COUNCIL

MINUTES OF THE JULY 5, 2016 MEETING

A meeting of the Moscow Borough Council was held on July 5, 2016 at 7:00 p.m. at the Moscow Borough Building, 123 VanBrunt Street, Moscow, PA. The following Council members were either present or absent:

Daniel F. Edwards – Mayor	Present	Marc Gaughan	Present
Arthur Pencek – President	Present	William Heim, Vice-President	Present
Joseph Castrogiovanni	Present	Thomas Lynch	Absent
Edward Gaughan	Present	Rosemarie Warner, Secretary	Present

Also present were Constance Sanko (Secretary/Treasurer), Ivy Brenzel (Police Chief), David Lamm (Building Inspector/Zoning Officer), Bruce Zero (Solicitor), Lisa Duffy and Merabeth Moore (North Pocono Cultural Society), Frank Hubbard and Donald Julian (Harmony Hills Twin Homes Project) Marianne, Frank and Phillip Gilmartin, and Karen and James Bianchi.

Opening of Bids for the Stephens Heights Project: Five contractors submitted bids for this project. The bids amounts are listed below:

CONTRACTOR	Base Bid	Alternate 1A William Streets	Alternate 1B Julia Street	Alternate 1C Janette Street	Alternate1D Mary Street	Alternate 2 Bonds	TOTAL
Papillon & Moyer	112,170.50	8,930.00	8,070.00	7,478.00	3,228.00	3,000.00	\$142,876.50
Penny Supply	48,500.00	9,800.00	8,800.00	8,200.00	3,600.00	400.00	\$ 79,300.00
American Asphalt	67,700.00	9,600.00	8,600.00	7,900.00	3,400.00	1,500.00	\$ 98,700.00
Wayco, Inc.	38,574.00	7,138.00	6,450.00	5,977.00	2,580.00	1,000.00	\$ 61,719.00
E.R. Linde	79,280.50	5,810.00	5,250.00	4,865.00	2,100.00	1,000.00	\$ 97,305.50

Marc Gaughan made a motion to accept the bids as presented and to turn them over to Harry Andes, Greenman - Pedersen, Inc., for review. Bill Heim seconded the motion. The motion carried unanimously.

Citizen’s Comments:

- James Bianchi, Troop 132, reported that he met with Rose Warner and Mark Mecca to discuss designing and mapping a walking trail and creating markers and maps for Golden Park for an Eagle Scout Project. Rose said Jim's project will be Phase One and now has a very good idea of the Borough's expectations. The second phase will be to put signs on the back of the Golden Park Signs and cover with them with plexiglass.
- Lisa Duffy gave an update on the status of the Moscow Country Street Fair.
- Brian Golden, a representative of Edward Jones, gave a brief presentation on municipal investing.

Minutes of the June 6, 2016 Public Hearing, June 6, 2016 meeting, and June 20, 2016 Special Meeting: Bill Heim made a motion to accept the minutes of the June 6, 2016 Public Hearing, June 6, 2016 meeting, and June 20, 2016 Special meeting as written. Joe Castrogiovanni seconded the motion. The motion carried unanimously.

Treasurer's Report: Connie Sanko presented the Treasurer's Report for the month of June and lists of bills to be paid from the General Fund and Liquid Fuels Fund. Marc Gaughan made a motion to accept the Treasurer's Report and to pay the bills as presented. Rose Warner seconded the motion. The motion carried unanimously with a roll call vote.

Engineer's Report: A pre-bid meeting has been scheduled for July 16, 2016 at 11:00 a.m. for the Academy Street Accessible Walk Improvement.

Grants: Redevelopment Assistance Capital Program Grant - the first payment requisition has been approved in the amount of \$390,779.00 has been received. The perimeter fence is still outstanding.

Correspondence: Council members were provided with flyers for the upcoming Moscow Country Street Fair.

Police Report:

- Chief Brenzel gave the police report for the month of June. There were 129 911 calls and 124 cleared calls.
- Bill Heim made a motion to approve Special Order 2016 - 01 defining grooming and personal appearance standards for the members of the Moscow Borough Police Department. Ed Gaughan seconded the motion. The motion carried unanimously.
- A National Night Out Committee meeting was held on July 5, 2016 at 6:00 p.m.

Shade Tree Commission: Dan Edwards said there is a problem with the tree that was planted by the gazebo on Main Street and will look into other options.

Building Permits: Dave Lamm said he received an inquiry from someone who wants to build a home on the extension of Pine Street which has sewer but no road service.

Building/Zoning Officer's Report: Dave Lamm reported on the following:

- The Moscow Borough Zoning Hearing Board met on June 22, 2016 to consider the application of Peter and Kathleen Rubando for a special exception for a wholesale business. The Special Exception was granted for the wholesale mushroom business only.
- Fawn from The Jive requested to put up a sign on the Borough property on Main Street. A brief discussion was held and it was decided that The Jive, VanBrunt Grill and Fawn should get together and come up with some type of sign that all three businesses can use.

Planning Commission: Marc Gaughan reported that the Planning Commission met on June 27, 2016 and reported on the following:

- Council members were provided with a letter to Mr. and Mrs. Frank Hubbard and a letter from the Lackawanna County Conservation District regarding the Harmony Hills Twin Homes Project.
- Frank Hubbard was granted conditional approval for the Harmony Hills Twin Homes project contingent on a final check list being completed. Don Julian is working on things with Harry Andes. Marc suggested that Council also grant conditional approval and that all questions need to be answered before any work can be done. Art Pencek said the project also needs Lackawanna County Conservation District approval. Don Julian said he is working with Greenman - Pedersen and the Lackawanna County Conservation District. He also said that Mr. Hubbard may be asking for an extension. Attorney Zero recommended that Mr. Hubbard submit a request for an extension in writing. Art Pencek said that he has some concerns with stormwater management as it is becoming a bigger problem with municipalities. Don Julian said that the infrastructure will be maintained by a Homeowners Association. Art said the Borough is still responsible for stormwater and as long as Greenman - Pedersen is comfortable with the plans he will be good with it. Marc Gaughan said Mr. Hubbard cannot move forward with the project until Greenman - Pedersen gives final approval and the Borough signs off on the plans. Marc Gaughan made a motion to grant conditional approval to the Harmony Hills Twin Homes project contingent on all issues being

addressed and the Lackawanna County Conservation District grants approval. Rose Warner seconded the motion. The motion carried unanimously with a roll call vote.

- The second reading of proposed ordinance #238 - 2016 amending the Zoning Ordinance took place. Bill Heim made a motion to enact Ordinance #238 - 2016. Ed Gaughan seconded the motion. The motion carried unanimously with a roll call vote.
- A letter was received from the Lackawanna County Conservation District regarding the North Pocono NPDES permit. Marc reported that the tennis courts have been painted and again said that the Borough needs to go back to the school if glare from the lights is a disturbance to vehicles passing by or to the neighborhood.

Recreation: The concrete pad for the pavilion at Golden Park has been installed.

Municipal Building: Council members expressed some dissatisfaction with the landscaping at the building.

Financial Report:

- A letter was received from the Pennsylvania Department of the Auditor General regarding municipal pensions.
- Art said there is an article on sources for investing in the latest edition of The Borough News.

Streets: Marc Gaughan reported on the following issues:

- The "No Parking" signs for Market Street will be installed soon.
- A company has been contacted to install the "No Turn on Red" signs at the intersection of Main and Market Streets.
- DPW is working on the drainage in Stephens Heights.
- Wayco will pave Old Logger Road at the same time as Stephens Heights if they are awarded the contract.
- Council members were provided with the latest version of the Street Inventory five year plan. Bill Heim would like to see a maintenance update for when and what has been done.

Solicitor's Report: Attorney Zero reported on the following:

- A letter was received from DCNR regarding the sale of New Street Park. Federal funds were used for the park in 1981 therefore a waiver evaluation form is required to be completed before the park can be used in exchange for a trailhead by the Moscow Sewer Authority. No appraisal is needed if the value is less than \$25,000.00.
- Upon completing some research it shows that the alleyway between Green Street and Maple Street is not the Borough's responsibility. The Borough does not collect Liquid Fuels Funds on this property so the property owners should now have an easement.
- The issue with the Spruce Street address has been resolved. The address of 800 Clover Lane was given to the resident.

Old Business:

Marc Gaughan said that the North Pocono School District requested that the Borough reconsider its regulations on bonfire but said that the ordinance does not allow it. Art Pencek suggested that the fire company be contacted, however Bill Heim said there is no reason to change the ordinance. Art said the school should submit a plan.

New Business: A brief discussion was held on the entrance signs. Dan will look into other options.

Adjournment: Ed Gaughan made a motion to adjourn the meeting. Joe Castrogiovanni seconded the motion. The motion carried unanimously.

Minutes submitted by Constance Sanko