

MOSCOW BOROUGH COUNCIL

MINUTES OF THE MARCH 21, 2016 MEETING

A meeting of the Moscow Borough Council was held on March 21, 2016 at 7:00 p.m. at the Moscow Borough Building, 123 VanBrunt Street, Moscow, PA. The following Council members were either present or absent:

Daniel F. Edwards – Mayor	Absent	Marc Gaughan	Absent
Arthur Pencek – President	Present	William Heim, Vice-President	Present
Joseph Castrogiovanni	Present	Thomas Lynch	Present
Edward Gaughan	Present	Rosemarie Warner, Secretary	Present

Also present were Constance Sanko (Secretary/Treasurer); David Lamm (Building Inspector/Zoning Officer); Bruce Zero (Solicitor); Matthew Zero and Grace Hamilton (Junior Council Members); Gerard Hetman (Lackawanna County Community Relations Department); Steven Warner (Fire Chief); Daniel Schilling, Merabeth Moore, and Lisa Duffy.

Citizen's Comments:

- Gerard Hetman, Lackawanna County Community Relations Department, passed out information on several upcoming events being sponsored by Lackawanna County. He also briefly discussed an upcoming Principles of Zoning course being offered and said it would be very valuable for municipal representatives to attend.
- Lisa Duffy gave an update on the status for the planning of the Moscow Country Street Fair. She said that RLE will be donating a dumpster for garbage and asked if it can be stored on Borough property while the fair is taking place. She also asked if the Borough would be responsible for setting out recycling bins and picking them up. Art will let her know.

Moscow Volunteer Fire Company: Chief Warner reported that there were 9 fire calls and 54 EMS calls during the month of April. The paid EMS service for daytime hours is working out very well.

Minutes of the March 7, 2016 meeting: Rose Warner made a motion to accept the minutes of the March 7, 2016 meeting as corrected. Joe Castrogiovanni seconded the motion. The motion carried unanimously.

Correction: The minutes should read under Citizen's Comments, "for a mid-block crosswalk at the intersection of Brook Street and Market Street".

Treasurer's Report: Art Pencek presented lists of bills to be paid from the General Fund, Due from DEP Grant and Due from USDA Grant. Bill Heim made a motion to pay the bills as presented. Tom Lynch seconded the motion. The motion carried unanimously with a roll call vote.

Engineer's Report: Art Pencek reported that Harry Andes will contact Wayco about paving Old Logger Road when the weather gets warmer.

Secretary's Report:

- A newsletter will be distributed on April 15th.
- Council members were provided with a copy of an article from The Villager regarding the last Council meeting.

Grants:

- An application will be submitted to the Pennsylvania Department of Conservation and Natural Resources to apply for grant funds to have a Masterplan designed for Golden Park.
- The final reimbursement was received from the United States Department of Agriculture Grant - the USDA Line of Credit from Peoples Security Bank will be paid in full.

- The final reimbursement was received from the Pennsylvania Department of Environmental Protection - the PA DEP Line of Credit from Peoples Security Bank will be paid in full.

Shade Tree Commission: Dan Schilling reported that the Shade Tree Commission will be meeting on April 12, 2016. Arbor Day is April 29, 2016.

North Pocono Council of Governments: Bill Heim contacted members of the North Pocono Council of Governments regarding Group Employee Health Insurance. He only heard responses from half of the members so he is going to send out another reminder.

Building/Zoning Officer's Report: Dave Lamm reported that a zoning hearing was held on March 15, 2016 to consider the application of Roxanne Puchalski, Concept Properties (Twiddley Bits and Treasures) for a variance to turn a business into a residential property in a commercial zone. The application was denied since the current Zoning Ordinance does not allow this use.

Health and Safety: Edward Gaughan is still working on forming a Safety Committee for the Borough.

Planning Commission: The next meeting is scheduled for March 28, 2016.

Recreation: Rose Warner reported that she, Marc Gaughan and Mark Mecca met with Bill Davis from Lackawanna County and did a walking tour of the Old Mill Park. She said that Bill was very pleased with the work that has been done so far and has offered several ideas and suggestions.

Recycling:

- Monthly Recycling Report for February: 4.47 tons paper; 7.18 tons commingled; 4.48 tons cardboard; .27 tons electronics; 4.8 brush; 11 trips to recycling center.
- Joe Castrogiovanni reported that a letter will be sent to residents/business owners/landlords regarding the garbage companies now picking up recycling. There was a discussion as to how this will affect the tonnage picked up by the Borough and its Performance Grant, and how certain can we be that we will get accurate tonnage totals from the garbage companies. Joe will get in contact with Barbara Giovagnoli about a meeting that was held earlier today with the Pennsylvania Joint Legislative Conservation Committee.

Municipal Building:

- Art Pencek will make some contacts about the perimeter fence.
- Tom Lynch has someone coming tomorrow to look at the air conditioning system.
- Three landscaping contractors will be contacted to go over the specifications for landscaping at the Borough Building.

Financial Report: The 2015 Borough audit is ongoing with Murphy, Dougherty, and Company.

Moscow Sewer Authority: Art Pencek reported that the Trail Easement Agreement is ready and will be available for Council members to review before the next meeting.

Streets: Art Pencek reported that Marc Gaughan and Harry Andes will be sending a letter to PennDOT regarding the drainage issue on Main Street across from Dollar General.

Emergency Management Coordinator: Kim Mecca will be contacted regarding the status of the update to the Emergency Management Plan.

Solicitor's Report:

- Attorney Zero will contact the Department of Conservation and Natural Resources to find out exactly what is needed before going through with the purchase of the portion of the Sewer Authority property that will be used as the replacement for New Street Park.
- Attorney Zero said that there were no resolutions for the naming of Clover Park and Centennial Park and suggested that one resolution be prepared to cover all Borough Parks, including Old Mill Park.

- Attorney Zero said he reviewed David Partyka's application for LERTA for the property at 304 North Main Street. Dave Lamm said that a building permit was issued however a Certificate of Occupancy has not yet been issued since there are still electrical and ADA compliant issues outstanding. Attorney Zero said that a Certificate of Occupancy must be issued before a property is eligible for LERTA.

Adjournment: Ed Gaughan made a motion to adjourn the meeting. Bill Heim seconded the motion. The motion carried unanimously.

Minutes submitted by Constance Sanko