

## MOSCOW BOROUGH COUNCIL

### MINUTES OF THE FEBRUARY 16, 2016 MEETING

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A meeting of the Moscow Borough Council was held on February 16, 2016 at 7:00 p.m. at the Moscow Borough Building, 123 VanBrunt Street, Moscow, PA. The following Council members were either present or absent:

Daniel F. Edwards – Mayor	Present	Marc Gaughan	Present
Arthur Pencek – President	Present	William Heim, Vice-President	Absent
Joseph Castrogiovanni	Present	Thomas Lynch	Present
Edward Gaughan	Present	Rosemarie Warner, Secretary	Present

Also present were David Lamm (Building Inspector/Zoning Officer); Bruce Zero (Solicitor), Merabeth Moore, Kevin and Lisa Duffy.

**Opening of Bids for Clean and Green 2016:** There were two bids submitted for Clean and Green 2016:

1. JP Mascaro - \$ 9,300.00
2. Waste Management - \$9,725.00

Marc Gaughan made a motion to accept and award the bid of JP Mascaro in the amount of \$ 9,300.00 for May 23 - 25, 2016. The bid specifications specify that the work must be completed in three consecutive days.

**Citizen's Comments:** Lisa Duffy was in attendance to report that she is in the planning stages for the Moscow County Street Fair to be held August 5, 6, and 7, 2016 on Main, Church and VanBrunt Streets. The objective is for the local businesses to make money. Some of the events that will take place include a parade, quilt show, the Moscow Volunteer Fire Department "Run for the Hoses", and children's activities. Many of the local businesses are very interested as well as the North Pocono Rotary, churches, library, Boy Scouts, etc. Council members thanked Lisa for her hard work on getting this event going.

**Moscow Volunteer Fire Company:** The Moscow Volunteer Fire Department Installation Dinner will be held on February 27, 2016 at the Elmhurst Country Club.

**Minutes of the February 1, 2016 meeting:** Ed Gaughan made a motion to accept the minutes of the February 1, 2016 meeting as written. Joe Castrogiovanni seconded the motion. The motion carried unanimously.

**Junior Council Persons:** The Young Visionaries will meet next week to discuss the Moscow Country Street Fair and the Saturday concerts in Centennial Park.

#### **Engineer's Report:**

- Marc Gaughan spoke with Harry Andes to discuss the Stephens Heights project. Greenman - Pedersen Inc. will do the design work and the Borough's DPW employees will do the drain work. Harry said that the Old Logger Road and Sunrise Boulevard paving must be the main focus.
- A meeting has been scheduled for Thursday, February 18, 2016 to discuss the Market Street crosswalk and ADA issues with PennDOT.

#### **Secretary's Report:**

- State Ethics Commission forms were distributed to Council members. They must be completed and returned to the Borough Office by May 1, 2016.
- Marc Gaughan made a motion to turn over the Borough's \$500.00 cultural grant from Lackawanna County to the North Pocono Cultural Society. Tom Lynch seconded the motion. The motion carried unanimously. Marc Gaughan encouraged the members in attendance from the North Pocono Cultural Society to apply for additional grants based on the Borough's track record with the Moscow Country Fair.

**Police Report:** Tom Lynch made a motion to hire Gene Barry Enslin as a substitute School Crossing Guard. Rose Warner seconded the motion. The motion carried unanimously.

**Mayor's Report:** Mayor Edwards reported that the four new decorative lights in the lower parking lot on Main Street look great.

He recommended that a permanent place be established to post advertisements for non-profit organizations and that a time frame for removal be determined.

**North Pocono Council of Governments:** Bill Heim is trying to set up a meeting to discuss employee health care with the possibility of using a broker. The Mayor gave a name of a broker he used in the past.

**Health and Safety:** Ed Gaughan spoke with a representative from DGK and EMC Insurance to set up a Health and Safety Committee to possibly lower the cost of insurance. Good minutes need to be kept. Tom Lynch said he is very familiar with such committees and offered his assistance. The Mayor said the fire department should be involved as well. The Committee needs to be up and running for six months before a discount/reduction could be implemented.

**Recycling:** County Waste recently bought out Butler Sanitation and other small garbage haulers and gave garbage and recycling bins to their customers. The Borough's grants are tied to the amount of recycling we do so this may have some effect on totals. The Mayor said he uses County Waste for the hotel and that they were willing to fill out form for weights. The question was raised as to what is County Waste doing with the recycling and where is it going and is the Borough being credited for tonnage they pick up. Art suggested sending out an informational letter to all Borough residents telling them that the Borough is still picking up and benefits from the process.

**Municipal Building:** The front doors have been fixed.

**Financial Report:**

- The Borough received a proposal from Murphy, Dougherty and Company for \$6,500.00 to conduct an audit for the Borough.
- Art and Bill need to be bonded since they sign checks. Connie is getting the information needed to have this done.

**Moscow Sewer Authority:**

- Copies of the Trail Easement Agreement will be made and emailed to council members. The Sewer Authority's Solicitor John Brazil, Marc Gaughan, Art Pencek and Attorney Bruce Zero met on this issue. The agreement needs approval from the Sewer Authority and a subdivision needs a survey. Bruce wants to meet with the Department of Conservation and Natural Resources representative Christine Dettore who will need to send the plan to Harrisburg. The easement will be for land only to be used as a trailhead. No buildings will be involved. Bruce said this should be a like exchange for New Street Park.
- Marc Gaughan reported that the Trail Association was selected by Eastern Region Trail Association to host a hike on March 17, 2016 at the Lackawanna College Covington Environmental Center.

**Streets:**

Marc Gaughan reported that the crosswalk issue on Main Street by David Smith's property is still ongoing and will be handled by PennDOT.

Harry Andes submitted a proposal in the amount of \$5,800.00 to design handicapped accessible ramp work for Maple and Spring Garden Streets. Marc Gaughan made a motion to direct Greenman - Pedersen, Inc. to design six handicapped access ramps in town. Rose Warner seconded the motion. The motion carried unanimously.

**Solicitor's Report:**

Attorney Zero has been in touch with Chief Brenzel regarding park rules and asked if we need a direct ordinance for violation of park rules to propose fines. He feels these are already covered by ordinances already in place but will investigate such an ordinance.

**Old Business:**

Art Pencek read ordinance #237 - 2016 pertaining to dumpsters and temporary signage for the second time. Ed Gaughan made a motion to adopt Ordinance#237 - 2016. Joe Castrogiovanni seconded the motion. The motion carried unanimously with a roll call vote.

**Adjournment:** Marc Gaughan made a motion to adjourn the meeting. Ed Gaughan seconded the motion. The motion carried unanimously.

**Minutes submitted by Rosemarie Warner**