

MOSCOW BOROUGH COUNCIL
REORGANIZATION MEETING
MINUTES OF THE JANUARY 4, 2016

After submitting his Affidavit of Residency, Daniel Edwards, Mayor, called the Reorganization Meeting of Moscow Borough Council to order. Upon submitting their Affidavits of Residency, Mayor Edward administered the Oath of Office to re-elected Council Members Marc Gaughan and Edward Gaughan, and newly elected Council Member Joseph Castrogiovanni.

Arthur Pencek was nominated for President of Moscow Borough Council by Rose Warner. Bill Heim seconded the motion. There were no other nominations for President. Nominations were closed for President.

William Heim was nominated for Vice-President of Moscow Borough Council by Art Pencek. Marc Gaughan seconded the motion. There were no other nominations for Vice-President. Nominations were closed for Vice-President.

Arthur Pencek nominated Rose Warner for Secretary of Moscow Borough Council. Joseph Castrogiovanni seconded the motion. There were no other nominations for Secretary. Nominations were closed for Council Secretary.

The Reorganization meeting was closed.

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A meeting of the Moscow Borough Council was held on January 4, 2016 at 7:00 p.m. at the Moscow Borough Building, 123 VanBrunt Street, Moscow, PA. The following Council members were either present or absent:

Daniel F. Edwards – Mayor	Present	Marc Gaughan	Present
Arthur Pencek – President	Present	William Heim, Vice President	Present
Joseph Castrogiovanni	Present	Thomas Lynch	Present
Edward Gaughan	Present	Rosemarie Warner, Secretary	Present

Also present were Constance Sanko (Secretary/Treasurer), Ivy Brenzel (Police Chief), David Lamm (Building inspector/Zoning Officer), Bruce Zero (Solicitor), and Grace Hamilton and Matt Zero (Junior Council Members).

Appointments to Committees/Commissions and Employees: Rose Warner made a motion to appoint the following to the respective positions. Ed Gaughan seconded the motion. The motion carried unanimously.

1. Depository – Peoples Security Bank and Trust Co.
2. Insurance Company - DGK Insurance
3. Council Secretary - Rosemarie Warner
4. Solicitor – Attorney Bruce Zero
5. Engineer - Greenman-Pedersen, Inc.
6. Building Inspector/Zoning Officer - David Lamm
7. Sewage Enforcement Officer - Jerome Loftus
8. Vacancy Board Representative – Lisa Notarianni

9. Zoning Hearing Board Solicitor – Attorney Brian Yeager
10. Shade Tree Commission – Mark Mecca (four year term), Roger Borchin (four year term)
11. Moscow Sewer Authority – Kevin McDonough (four year term)
12. Planning Commission - Michael Vilello (four year term)
13. Planning Consultant - Mary Liz Donato
14. Police Chief - Ivy Brenzel
15. Department of Public Works Supervisor - Mark Mecca
16. Secretary/Treasurer - Constance Sanko

Citizen's Comments: Theresa Ripley was at the meeting to follow up on the status of the crosswalk situation on Market Street. She said that she was in contact again with PennDOT and an individual advised her to contact the Attorney General's Office or the media. Mrs. Ripley did not disclose the name of the individual. Marc Gaughan reported that the Borough Engineer is away on vacation so he has not had the chance to complete a study as recommended by PennDOT, however, he did strongly recommend that a mid-block crosswalk not be implemented since it would be dangerous without site lines. Mayor Edwards said he is opposed to the Borough being responsible for making a decision on this matter and that it should be a PennDOT decision since it is a state road. Marc Gaughan said there is no simple solution and the process will take some time. He also asked Mrs. Ripley to provide the Borough with the names of individuals she has been in contact with at PennDOT and to copy the Borough on all correspondence.

Moscow Volunteer Fire Company: The Installation Dinner is January 23, 2016.

Minutes of the December 21, 2015 meeting: Bill Heim made a motion to accept the minutes of the December 21, 2015 meeting as written. Tom Lynch seconded the motion. The motion carried unanimously.

Treasurer's Report: Connie Sanko presented the Treasurer's Report for the month of December and lists of bills to be paid from the General Fund and Liquid Fuels Fund. Marc Gaughan made a motion to accept the Treasurer's Report and to pay the bills as presented. Ed Gaughan seconded the motion. The motion carried unanimously with a roll call vote.

Secretary's Report: Connie Sanko reported that Russian Christmas in Moscow will take place on January 7, 2016 from 5:00 p.m. to 8:00 p.m.

Correspondence: A Lackawanna County Association of Boroughs meeting is scheduled for January 21, 2016 at 7:00 p.m. Reservations are required.

Police Report: Chief Brenzel gave the police report for the month of December. There were 117 911 calls and 112 cleared calls. She also gave the 2015 Yearly Report. There were 1,649 911 calls and 1,623 cleared calls.

Civil Service Commission: Kim Mecca submitted the 2015 End of Year Report for the Civil Service Commission. A reorganization meeting is scheduled for February 1, 2016.

Mayor's Report: Dan Edwards inquired about the status of the ordinance pertaining to outdoor furniture on porches since he recently received a complaint about this. Marc Gaughan said it is still in the hands of the Planning Commission. Attorney Zero recommended that a Council Member contact the property owner regarding this matter.

There is also an issue with an unoccupied property that is in foreclosure and people gaining access to it. Attorney Zero said the property should be secured and would fall under the nuisance ordinance. Chief Brenzel said people are getting in by permission of owner. Theresa Ripley, who is a real estate broker, said that by law if a property is in foreclosure that banks are required to change keys and secure the building.

Building Permits: Dave Lamm gave the building permit report for the month of December.

Planning Commission: The next meeting of the Planning Commission is January 25, 2016.

Recreation: Rose Warner reported that the Market Street Park project is complete and she will submit a report to Lackawanna County. A brief discussion was held on naming the park. Rose would like to have a ribbon cutting in the spring and announce the name at that time.

Recycling: Monthly Recycling Report for December: 5.96 tons paper; 10.86 tons commingled; 6.87 tons cardboard; 0 tons electronics; 23.69 brush; 16 trips to recycling center.

Municipal Building: Art Pencek made arrangements to have someone come to look at the front doors.

Financial Report: Bill Heim reported that the following were reappointed to the Tax Collection Commission: Delegate - William Heim, First Alternate - Art Pencek, Second Alternate - Beth Murray.

Moscow Sewer Authority: Art Pencek said that the Moscow Sewer Authority will be meeting to discuss a piece of property that the Borough may use for a trail head.

Adjournment: Ed Gaughan made a motion to adjourn the meeting. Rose Warner seconded the motion. The motion carried unanimously.

Minutes submitted by Constance Sanko