

Moscow Borough Council Meeting Agenda
Monday June 5, 2023

1. **CALL TO ORDER AND ANNOUNCE MEETING IS BEING RECORDED:**
Arthur Pencek, Council President

2. **PLEDGE OF ALLEGIANCE**

3. **ANNOUNCEMENT OF REMINDER THAT NEXT BOROUGH COUNCIL MEETING HAS BEEN ADVERTISED AND IS SCHEDULED FOR MONDAY JULY 3, 2023**

4 **ROLL CALL:**

Arthur Pencek, President	Present _____	Absent _____
Edward Gaughan, Vice President	Present _____	Absent _____
Joseph Castrogiovanni, Secretary	Present _____	Absent _____
William Heim	Present _____	Absent _____
Marc Gaughan	Present _____	Absent _____
Paula Bechaver	Present _____	Absent _____
Dennis Cawley	Present _____	Absent _____
Rosemarie Warner, Mayor	Present _____	Absent _____

Junior Council

Conor Mann	Present _____	Absent _____
Jason Castrogiovanni	Present _____	Absent _____

ADDITIONAL INDIVIDUALS IN ATTENDANCE:

5. **CITIZEN'S COMMENTS**

A. Guy Palmer – Regarding water problem draining into his property at 103 Willow Street.

6. **NORTH POCONO CULTURAL SOCIETY** – Michele Orson and Lisa Duffy

A. Presentation for 2023 Annual Country Street Fair

7. APPROVAL OF MINUTES OF PREVIOUS MEETING

- A. Minutes of the May 1, 2023 Meeting (copies provided)

8. MAYOR'S REPORT: Moscow Mayor Rosemarie Warner

- A. Email dated Friday May 26, 2023 from Katherine Barker regarding interest in becoming junior representative for the 2023-2024 Moscow Junior Council Program. (copies provided)
(ACTION REQUIRED)

9. JUNIOR COUNCIL PERSONS: Conor Mann and Jason Castrogiovanni

10. **MOSCOW VOLUNTEER FIRE AND HOSE COMPANY:** Fire Chief Colin Young

- A. Moscow Volunteer Fire and Hose Co. report for month of May 2023.
B. Annual Moscow Volunteer Fire and Hose Co. Chicken BBQ was held Sunday June 4, 2023.
C. Email from Addie Rocco Assistant to Senator Rosemary Brown regarding a link to DCNR Fire Grant Program. (copies provided)
D. Applications for Employment: none at the time of release of agenda

11. MOSCOW BOROUGH HISTORIAN: Brian Shaffer

12. GENERAL CORRESPONDENCE:

- A. Laurel Lines a publication of the Lackawanna & Wyoming Valley Railway Historical Society Vol 50, Issue 5 May 2023. (copies provided)
B. Laurel Lines a publication of the Lackawanna & Wyoming Valley Railway Historical Society Vol 50, Issue 6 June 2023. (copies provided)
C. Email correspondence from Christopher Kelly, NP Public Library regarding upcoming events (copies provided)
D. North Pocono Minisink Lions Club Annual Fireworks Extravaganza to be held Saturday July 8, 2023 (flyer provided)

13. TREASURER'S REPORT: Elizabeth Murray

- A. Treasurer's Report (copies provided)
B. Monthly Bills (copies provided)
C. Monthly Reports for May 2023 (payroll transactions by payee, deposit detail and general fund register) (copies provided)

14. REAL ESTATE TAX COLLECTOR: Connie Sanko

- A. Real Estate Tax Collector's Report for the month of May 2023 (copies provided)

15. ENGINEER'S REPORT: Greenman-Pedersen Inc.

16. BUSINESS OFFICE: Amy Carlson

- A. Wednesday May 10, 2023 Shred-All Co. Roaring Brook Township was on site for destruction of specific records listed in Resolution #297-2023. (copies provided)
- B. Additional research being conducted for grant opportunities for 2 AED's for the police department. Covid Rescue Funds cannot be used for this purchase according to guidelines. Permission being requested to contact Sean Reilley at ZOLL to order them as they are currently on back order. If no grant is found a line item would need to be added for police expense during the 2024 budgeting process. Current quote expires June 19, 2023. (copies provided)

17. GRANTS:

18. POLICE DEPARTMENT: Ivy Brenzel, Police Chief

- A. Monthly Report for May 2023 (copies provided)
- B. Resolution #299-2023 Donation of Abandon Bicycles (copies provided) **(ACTION REQUIRED)**
- C. Letter dated May 18, 2023 regarding JNET Audit compliance (copies provided)
- D. Email regarding thank you to Nate and Yvonne Bifano. (copies provided)

19. CIVIL SERVICE COMMISSION

20. SHADE TREE COMMISSION:

21. NORTH POCONO COUNCIL OF GOVERNMENTS: Marc Gaughan, Council Representative

22. BUILDING INSPECTOR'S REPORT: Building Inspection Underwriters of PA, Inc.

23. ZONING OFFICER AND CODE ENFORCEMENT OFFICER: George Parker, PE

- A. Monthly Report for the month of May 2023. (copies to be provided)
- B. Letter dated May 4, 2023 regarding Lands of DiMattio-PIN 198.01-010-01159-Jct Sunrise Blvd and Old Logger Road which was mailed out Friday May 5, 2023. (copies provided)

24. ZONING HEARING BOARD:

- A. Copy of Findings of Fact and Conclusions of Law from the Moscow Borough Zoning Hearing Board regarding variance to use property as a single family residence, 201 North Main Street. Report was submitted for informational purpose from Brian Yeager, Esquire. Copies were mailed on May 11, 2023 both regular mail and certified mail to John and Cecelia Mercuri. (copies provided)

25. PLANNING COMMISSION: Marc Gaughan, Council Representative

26. **PARKS AND RECREATION:** Paula Bechaver Council Representative

- A. Scheduling meeting with Kyle Donahue, Mark Mecca and Amy Carlson in the next week to discuss grants through DCNR with application deadlines of July 1, 2023.

27. RECYCLING: Joseph Castrogiovanni, Council Representative

28. **MUNICIPAL BUILDING**: Dennis Cawley, Councilperson updates on the following:
 - A. Generator – Email dated May 18, 2023 from Leah C. Rosenkrans, CPA Murphy Dougherty & Company, who spoke to an individual at the state, Ted Martin. He stated that the funds for this grant should be expended by 12/31/24, which agrees to the answer in the frequently asked questions (copies attached) The Borough complies since the purchase of the generator was ordered on October 25, 2022.
 - B. Air Filtration Systems
29. **FINANCIAL REPORT**: William Heim, Financial Chair
 - A. Discussion of second round of Rescue Plan Funds of \$106,837.65 which has been received in September of 2022 and deposited in the general fund. Expensed deadline is 12/31/24.
 - B. Discussion of Ordinance # 263-2021 regarding tenant registration. (copy provided) Beth Murray of the business office has stated that those not in compliance total approximately 70. This includes businesses and landlords who have multiple rentals (not apartment buildings; actual separate residences)
30. **MOSCOW SEWER AUTHORITY**:
31. **STREETS**: Marc Gaughan, Councilperson
 - A. Email dated May 9, 2023 from Robert Bochicchio P.E. DBIA Greenman-Pedersen regarding PreCon – Spring Garden Street. (copies provided)
 - B. Invoice 0363190 for Maple Street Project payment to Greenman Pedersen determination needs to be made as to what account to expense \$6,400.00. (copies provided)
32. **SOLICITOR'S REPORT**: Attorney Bruce S. Zero
33. **STRATEGIC/LONG TERM PLAN**: Edward Gaughan
34. **HEALTH AND SAFETY**: Edward Gaughan
35. **PERSONNEL COMMITTEE**: Edward Gaughan
36. **OLD BUSINESS**:
37. **NEW BUSINESS**:
38. **ADJOURNMENT**: