

Moscow Borough Council Meeting Agenda  
**Wednesday July 5, 2023**

1. CALL TO ORDER AND ANNOUNCE MEETING IS BEING RECORDED:  
Arthur Pencek, Council President
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

|                                  |               |                 |
|----------------------------------|---------------|-----------------|
| Arthur Pencek, President         | Present _____ | Absent _____    |
| Edward Gaughan, Vice President   | Present _____ | Absent _____    |
| Joseph Castrogiovanni, Secretary | Present _____ | Absent _____    |
| William Heim                     | Present _____ | Absent <b>X</b> |
| Marc Gaughan                     | Present _____ | Absent _____    |
| Paula Bechaver                   | Present _____ | Absent _____    |
| Dennis Cawley                    | Present _____ | Absent _____    |
| Rosemarie Warner, Mayor          | Present _____ | Absent _____    |
| <br><u>Junior Council</u>        |               |                 |
| Jason Castrogiovanni             | Present _____ | Absent _____    |
| Katherine Barker                 | Present _____ | Absent _____    |

ADDITIONAL INDIVIDUALS IN ATTENDANCE:

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CITIZEN'S COMMENTS

- A. Old Business – Letter dated June 8, 2023 to Robert Kretschmer District Traffic Engineer  
PA Department of Transportation, regarding request for traffic study. (copy provided)
5. APPROVAL OF MINUTES OF PREVIOUS MEETING
  - A. Minutes of the June 5, 2023 Meeting (copy provided)
6. MAYOR'S REPORT: Rosemarie Warner
  - A. Welcome and oath of office to Katherine Barker as new Junior Council Member

7. JUNIOR COUNCIL PERSONS: Jason Castrogiovanni and Katherine Barker
8. MOSCOW VOLUNTEER FIRE AND HOSE COMPANY: Fire Chief Colin Young
  - A. Moscow Volunteer Fire and Hose Co. report for month of June 2023.
  - B. Applications for Employment - NONE
9. MOSCOW BOROUGH HISTORIAN: Brian Shaffer
10. GENERAL CORRESPONDENCE:
11. TREASURER'S REPORT: Elizabeth Murray
  - A. Treasurer's Report (copies provided)
  - B. Monthly Bills (copies provided)
  - C. Monthly Reports for June 2023 (payroll transactions by payee, deposit detail and general fund register) (copies provided)
12. REAL ESTATE TAX COLLECTOR: Connie Sanko
  - A. Real Estate Tax Collector's Report for the month of June 2023 (copy to be provided)
13. ENGINEER'S REPORT: Greenman-Pedersen Inc.
14. BUSINESS OFFICE: Amy Carlson
  - A. Letter dated June 21, 2023 from Jessica Edwards Lackawanna County Regional Planning Manager and Community Invest Coordinator regarding application for Community Re-Invest Program for Old Mill Park Trail Area. Re-Applying for same grant in next round. (copy provided)
  - B. Under the direction of last council meeting the order for the ZOLL AED's for the police department was placed through Sean Riley AED Brands Territory Manager. Search for grants still continuing. Copy of Final Overview Rule of American Relief Fund for discussion.
  - C. Email dated June 15, 2023 regarding Premium Pay Not an Eligible SLFRF Use for Work Performed after April 10, 2023 (copy provided)
  - D. Lackawanna County municipalities that responded of use of American Rescue Funds. (copy provided)
  - E. Art Pencek suggested to schedule an internal meeting at a later date as to the use of the second round of American Rescue Funds with Bruce Zero, Esq., Robert Bochicchio, Greenman-Pedersen, Inc., State Representative Kyle Donahue, Marc Gaughan and Mark Mecca to see if the funds can be used for street projects already in progress. (All Borough Council Members and the Mayor are also welcome to attend to discuss once a date has been set)
15. GRANTS:
  - A. Email dated June 28, 2023 from Mary Liz Donato Planning Department Manager Lackawanna County Dept of Planning & Econ Dev TA Set-Aside Applications Open Draft Copy Due July 17, 2023 (copy provided)

16. POLICE DEPARTMENT: Ivy Brenzel, Police Chief
  - A. Monthly Report for June 2023 (copy provided)
  - B. Thank you note dated June 09, 2023 from Jim Phillips, Chief of Police Jefferson Township (copy provided)
  - C. Special Order 2023-03 regarding Methods of Humane Animal Dispatch Under Field Conditions (copy provided)
  - D. The next National Night Out Committee Meeting will be held July 17, 2023 at 7:00 pm at the Moscow Borough Building
17. CIVIL SERVICE COMMISSION
18. SHADE TREE COMMISSION:
19. NORTH POCONO COUNCIL OF GOVERNMENTS: Marc Gaughan, Council Representative
  - A. Next COG Meeting scheduled for **July 12, 2023** at the Moscow Borough Building at 7 PM. Mary Liz Donato, Planning Department Manager, Lackawanna County Dept of Planning & Economic Development presenting a cost estimate for the Regional Comprehensive Plan which will include eight municipalities.
  - B. Article dated June 20, 2023 published in the Times-Tribune regarding the Comprehensive Plan. (copy provided)
20. BUILDING INSPECTOR'S REPORT: Building Inspection Underwriters of PA, Inc.
21. ZONING OFFICER AND CODE ENFORCEMENT OFFICER: George Parker, PE
  - A. Monthly Report for the month of June 2023. (copy provided)
  - B. Letter dated June 16, 2023 from Moscow Borough solicitor Bruce S Zero, Esquire to Mr. Thomas Reese, 822 Church Street, Moscow, PA regarding violation of Moscow Borough Ordinance # 214-2011 (copy provided)
22. ZONING HEARING BOARD:
23. PLANNING COMMISSION: Marc Gaughan, Council Representative
25. PARKS AND RECREATION: Paula Bechaver Council Representative
  - A. Wednesday June 21, 2023 Paula, Mark Mecca and Amy Carlson met to discuss proposed plans for Lackawanna County / Monroe County LSA Grant application. Paula Bechaver to address plan to apply for \$100,000.00 LSA Grant for approval by council to move forward.
  - B. June 29, 2023, Amy Carlson attended Lackawanna / Monroe County LSA Grant Workshop held at The Lackawanna County Trolley Museum. If plan to apply for \$100,000.00 LSA Grant moving forward resolution #300-2023 will need to be approved to submit application. Submission of application and estimates for the LSA Grant to the Lackawanna County deadline is August 15, 2023. (copies provided) **(Action Required to move forward with grant application)**

26. RECYCLING: Joseph Castrogiovanni, Council Representative
27. MUNICIPAL BUILDING: Dennis Cawley, Councilperson
28. FINANCIAL REPORT: Edward Gaughan, Vice President Council
  - A. Check L34672733 received for \$1,000.00 for reimbursement of deductible from accident on January 17, 2023 in which claim was filed for replacement of sign. (copy provided)
  - B. Email from Patrick Courtney, Senior Advisor, BUE Bidurenergy regarding Utility Supply Pricing /Energy Management (copy provided)
29. MOSCOW SEWER AUTHORITY:
30. STREETS: Marc Gaughan, Councilperson
  - A. Email dated June 15, 2023 from Robert Bochicchio, Greenman-Pedersen, Inc., regarding the Maple Street Overlay. (copy provided)
  - B. Letter dated June 15, 2023 on behalf of Leeward Construction regarding replacement of sidewalks in the areas of the installation of water mains in various residents in the streets affected. (copy provided)
  - C. Letter of support submission for approval regarding the Multimodal Grant (combined with Roaring Brook Township) – Spencer Road. (copy provided) **(Action Required)**
31. SOLICITOR'S REPORT: Attorney Bruce S. Zero (no updates / absent)
32. STRATEGIC/LONG TERM PLAN: Edward Gaughan
33. HEALTH AND SAFETY: Edward Gaughan
34. PERSONNEL COMMITTEE: Edward Gaughan
35. OLD BUSINESS:
36. NEW BUSINESS:
37. ADJOURNMENT:

THE NEXT SCHEDULED COUNCIL MEETING WILL BE **MONDAY AUGUST 7, 2023**