

Moscow Borough Council Meeting Agenda

Monday August 7, 2023

* Please note Council meetings are recorded and are transcribed at a later date

1. CALL TO ORDER: Arthur Pencek, Council President

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL (Check if present)

Arthur Pencek, President	_____	Dennis Cawley	_____
Edward Gaughan, Vice President	_____	Paula Bechaver	_____
Joseph Castrogiovanni, Secretary	_____	Rosemarie Warner, Mayor	_____
William Heim	_____	Jason Castrogiovanni (Junior Council)	_____
Marc Gaughan	_____	Katherine Barker (Junior Council)	_____

4. CITIZEN'S COMMENTS / FOLLOW-UP ON PREVIOUS CITIZEN'S REQUESTS

- A. Letter dated July 14, 2023 from PennDOT District Traffic Engineer Robert A. Kretschmer, P.E. regarding Pennsylvania Route 0690 (Church Street) Speed Limit Concern (copy provided)
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5. APPROVAL OF MINUTES OF PREVIOUS MEETING

- A. Minutes of the July 5, 2023 Meeting (copies provided)
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6. MOSCOW VOLUNTEER FIRE AND HOSE COMPANY: Fire Chief Colin Young

- A. Moscow Volunteer Fire and Hose Co. report for month of July 2023
 - B. Applications for Employment
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7. GENERAL CORRESPONDENCE:

8. TREASURER'S REPORT:

- A. Treasurer's Report (copies to be provided)
- A. Monthly Bills (copies to be provided)
- B. Monthly Reports for July 2023 (payroll transactions by payee, deposit detail and general fund register) (copies provided)

9. REAL ESTATE TAX COLLECTOR REPORT:

- A. Real Estate Tax Collector's Report for the month of July 2023 (copy to be provided)

10. FINANCIAL REPORT: William Heim, Financial Chair

- A. Murphy, Dougherty & Company Municipal Annual Audit & Financial Report for the Year ended December 31, 2022 (copies provided)
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11. STREETS / PLANNING COMMISSION AND COUNCIL OF GOVERNMENTS: Marc Gaughan Chairperson (Streets)

- A. Update from COG Meeting that was held on July 12, 2023 regarding the Regional Comprehensive Plan. (copies from meeting provided)

- B. Email dated June 17, 2023 from Aaron Pickarski of Leeward Construction, Inc. regarding Aqua / Moscow Borough Paving Project scope proposal. **(copies provided)**
- C. Meeting was held on Tuesday July 18, 2023 with following in attendance Atty. Bruce Zero, State Rep. Kyle Donahue, Art Pencek, Marc Gaughan. Mark Mecca, Robert Bochicchio (Greenman-Pedersen), Leah Rosecrans & Bridget Nealon (Murphy/Dougherty) and Amy Carlson to discuss plan for second round of Rescue Plan money received. Conclusion after discussion, if desired, funds can be used for Stormwater Management Plan.

12. ENGINEER'S REPORT: Greenman-Pedersen Inc.

- A. Email dated July 21, 2023 from Robert Bochicchio, P.E., DBIA regarding Moscow Borough Inspections on two projects.(copy provided)
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13. GRANTS:

- A. Letter of support dated July 6, 2023 was signed by Art Pencek and submitted regarding the Multimodal Grant (combined with Roaring Brook Township) – Spencer Road. Second application needed to be submitted as original grant was denied. (Copy provided no action needed for second letter of support submitted the content of letter is same information as original)
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14. ZONING OFFICER AND CODE ENFORCEMENT OFFICER: George Parker, PE

- A. Monthly Report for the month of July 2023. (copies provided)

15. ZONING HEARING BOARD:

16. PERSONNEL COMMITTEE: Edward Gaughan, Chairperson

- A. Appointment of Business Office Manager
 - 1. Amy Carlson – To oversee business office operations and business office personnel. If approved the police and DPW departments will be required to submit any Moscow Borough business related requests to Amy Carlson for proper disbursement and delegation. **(ACTION REQUIRED)**
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17. PARKS AND RECREATION: Paula Bechaver, Chairperson

- A. Wednesday July 19, 2023 Paula and Amy Carlson met with Louis LaFratte to discuss proposed plans for Lackawanna County / Monroe County LSA Grant application. Paula Bechaver to address updates on plans and application for \$100,000.00 LSA Grant.
- B. Revised Resolution #300-2023 will need to be approved to submit application. (copies provided) **(Action Required to move forward with grant application)**
- C. 2023 Local Share Account Grant Application Allocation letter. (copies provided) **(Action Required)**

18. SHADE TREE COMMISSION

19. POLICE DEPARTMENT: Police Chief Ivy Brenzel

- A. Monthly Report for July 2023 (copies to be provided)
- B. Annual rad Kids Camp was held the week of July 24 – July 28 at the Borough Building.
- C. National Night Out was held Tuesday August 1, 2023.

20. MAYOR'S REPORT: Mayor Rosemarie Warner

21 JUNIOR COUNCIL – Jason Castrogiovanni and Katherine Barker

22. RECYCLING: Joseph Castrogiovanni, Chairperson

23. MUNICIPAL BUILDING: Dennis Cawley, Chairperson

24. BUSINESS OFFICE: Amy Carlson

25. MOSCOW SEWER AUTHORITY: Art Pencek on behalf of James Kanavy

- A. Email dated July 10, 2023 from James Kanavy regarding article of the state reopening water assistance program.
 - B. Email dated July 13, 2023 from Mary Lou Butler, PE, Engineering Surveying Consultants & Design, Inc. regarding Harmony Hills Part 3-GP-5 & GP-7 Sanitary Sewer Stream Crossing Moscow Sewer Authority (copies provided)
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26. SOLICITOR'S REPORT: Attorney Bruce S. Zero

27. OLD BUSINESS:

28. NEW BUSINESS:

29. ADJOURNMENT: Motion made by _____ Seconded _____

ADDITIONAL INDIVIDUALS IN ATTENDANCE / ADDITIONAL NOTES
