

Moscow Borough Council Meeting Agenda

Tuesday September 5, 2023

* Please note Council meetings are recorded and are transcribed at a later date

1. CALL TO ORDER: Arthur Pencek, Council President

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL (Check if present)

Arthur Pencek, President	_____	Dennis Cawley	_____
Edward Gaughan, Vice President	_____	Paula Bechaver	_____
Joseph Castrogiovanni, Secretary	_____	Rosemarie Warner, Mayor	_____
William Heim	_____	Jason Castrogiovanni (Junior Council)	_____
Marc Gaughan	_____	Katherine Barker (Junior Council)	_____

4. CITIZEN'S COMMENTS AND/OR FOLLOW-UP ON PREVIOUS CITIZEN'S REQUESTS

5. APPROVAL OF MINUTES OF PREVIOUS MEETING

A. Minutes of the August 7, 2023 Meeting (copies provided)

6. MOSCOW VOLUNTEER FIRE AND HOSE COMPANY: Fire Chief Colin Young

A. Moscow Volunteer Fire and Hose Co. report for month of August 2023

B. Applications for Employment

7. GENERAL CORRESPONDENCE:

A. Laurel Lines Vol 50, Issue 3 March 2023 informational piece for review (copies provided)

8. TREASURER'S REPORT:

A. Budget Transfer (copies to be provided)

B. Treasurer's Report (copies to be provided)

C. Monthly Bills (copies to be provided)

D. Monthly Reports for August 2023 (payroll transactions by payee, deposit detail and general fund register) (copies to be provided)

9. REAL ESTATE TAX COLLECTOR REPORT:

A. Real Estate Tax Collector's Report for the month of August 2023 (copy to be provided)

10. FINANCIAL REPORT: William Heim, Financial Chair

A. Final Premium Audit from AmTrust North America (copy provided)

B. 2024 MMO Contribution Worksheets (must be approved by September 30, 2023 & submitted by October 4, 2023) (copies provided) **(Action Required)**

1. PMRS Pension Plan 2024 MMO Worksheet for 35-078-3 N - Moscow Borough (Non-Uniformed)
2. PMRS Pension Plan 2024 MMO Worksheet for 35-078-3 P - Moscow Borough Police

- C. Invoices for all 4 new AED's were received for payment. Solicitor Bruce Zero reviewed the Coronavirus State and Local Fiscal Recovery Fund Final Rule and verbally stated that the invoices for the AED's can be expensed to the Rescue Funds received by the Moscow Borough. (invoice copies attached)
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11. STREETS / PLANNING COMMISSION AND COUNCIL OF GOVERNMENTS: Marc Gaughan Chairperson (Streets)

- A. Thank you letter dated July 30, 2023 from the North Pocono Cultural Society for assistance during the Moscow Country Street Fair (copy provided)
- B. Signed proposal regarding AQUA Moscow Project Paving for Borough for Maple Street and confirmation email for work beginning email dated August 31, 2023 from Aaron Pickarski, Leeward Construction, Inc. (copy provided)

12. ENGINEER'S REPORT: Greenman-Pedersen Inc.

- A. Email dated August 7, 2023 from Robert Bochicchio, PE DBIA regarding revised estimate for the stormwater mapping project / 2024 Maple Street Paving (copies provided) **(Action Required)**
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13. GRANTS:

14. ZONING OFFICER AND CODE ENFORCEMENT OFFICER: George Parker, PE

- A. Monthly Report for the month of August 2023. (copies provided)

15. ZONING HEARING BOARD: - Zoning Hearing Board Meeting was held Tuesday August 29, 2023 for a variance requested by John Pagotto for a property owned with Tara Pagotto at 400 Church Street, Moscow, PA 18444
Currently hearing has been continued to an unspecified date.

16. PARKS AND RECREATION: Paula Bechaver, Chairperson

- A. On August 17, 2023 application for the 2023 LSA Grant for the 2024 Recreational Upgrade Project was submitted on behalf of the Moscow Borough by Louis LaFratte.

17. SHADE TREE COMMISSION

18. POLICE DEPARTMENT: Police Chief Ivy Brenzel

- A. Monthly Report for August 2023 (copies provided)
- B. Thank you letter dated July 30, 2023 from the North Pocono Cultural Society for assistance during the Moscow Country Street Fair (copy provided)
- C. Thank you note from Aurora Assembly #189 for helping with their shoe drive (copy provided)

19. MAYOR'S REPORT: Mayor Rosemarie Warner

20 JUNIOR COUNCIL – Jason Castrogiovanni and Katherine Barker

21. RECYCLING: Joseph Castrogiovanni, Chairperson

- 1. Monthly Recycling Report for April 2023: 1.66 tons paper; 1.38 tons comingled; 1.11 tons cardboard; 2.64 tons brush; 5 trips to recycling center
- 2. Monthly Recycling Report for May 2023: 1.40 tons paper; 1.41 tons comingled; 2.56 tons cardboard; 17.78 tons brush; 8 trips to recycling center
- 3. Monthly Recycling Report for June 2023: 1.90 tons paper; 1.54 tons comingled; 1.90 tons cardboard; 10.65 tons brush; 8 trips to recycling center
- 4. Monthly Recycling Report for July 2023: 1.26 tons paper; 1.42 tons comingled; 2.74 tons cardboard; 11.21 tons brush; 7 trips to recycling center

22. MUNICIPAL BUILDING: Dennis Cawley, Chairperson

23. BUSINESS OFFICE: Amy Carlson

A. Newsletter Supplement Update

24. MOSCOW SEWER AUTHORITY: Art Pencek on behalf of James Kanavy

A. Resolution #301-2023 regarding LSA Monroe County Grant for the Church Street Sanitary Extension Construction Project.
(copy provided) **(Action Required)**

25. SOLICITOR'S REPORT: Attorney Bruce S. Zero

26. PERSONNEL COMMITTEE: Edward Gaughan, Chairperson

27. OLD BUSINESS:

28. NEW BUSINESS:

29. ADJOURNMENT: Motion made by _____ Seconded _____

ADDITIONAL INDIVIDUALS IN ATTENDANCE / ADDITIONAL NOTES
