

Moscow Borough Council Meeting Agenda

Monday October 2, 2023

* Please note Council meetings are recorded and are transcribed at a later date

1. CALL TO ORDER: Arthur Pencek, Council President

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL (Check if present)

Arthur Pencek, President	_____	Dennis Cawley	_____
Edward Gaughan, Vice President	_____	Paula Bechaver	_____
Joseph Castrogiovanni, Secretary	_____	Rosemarie Warner, Mayor	_____
William Heim	_____	Jason Castrogiovanni (Junior Council)	_____
Marc Gaughan	_____	Katherine Barker (Junior Council)	_____

4. PRESENTATIONS:

- A. MarKoz Realty Update - Harmony Hills III
 - B. Christopher Kelly, Development Director of the North Pocono Public Library with annual library update
-

5. CITIZEN'S COMMENTS AND/OR FOLLOW-UP ON PREVIOUS CITIZEN'S REQUESTS

6. APPROVAL OF MINUTES OF PREVIOUS MEETING:

- A. Approval of minutes from September 5, 2023 Moscow Borough Council Meeting (copies provided)
-

7. MOSCOW VOLUNTEER FIRE AND HOSE COMPANY: Fire Chief Colin Young

- A. Moscow Volunteer Fire and Hose Co. report for month of September 2023
 - B. Applications for Employment – (2) (copy provided) (Action Required)
-

8. GENERAL CORRESPONDENCE:

- A. Invitation information for the Lackawanna & Wyoming Valley Railway Historical Society 50th Anniversary Dinner (copy provided)
 - B. Laurel Lines Vol 50, Issue 8 September 2023 informational piece for review (copies provided)
 - C. Griffin Pond Animal Shelter thank you & donation letter. (copy provided)
 - D. Letter dated September 25, 2023 from the North Pocono Public Library (copy provided)
-

9. TREASURER'S REPORT:

- A. Budget Transfers (copies to be provided)
- B. Treasurer's Report (copies to be provided)
- C. Monthly Invoices (copies to be provided)

- D. Monthly Reports for September 2023 (payroll transactions by payee, deposit detail and general fund register) (copies to be provided)
- E. Certificate of Deposit Rates as of September 29, 2023 provided by Edward Jones for review. (copies to be provided)

10. REAL ESTATE TAX COLLECTOR REPORT:

- A. Real Estate Tax Collector's Report for the month of September 2023 (copy to be provided)

11. FINANCIAL REPORT: William Heim, Financial Chair

- A. Edward Jones Statement July 1 to August 25, 2023. (copy provided)
- B. Edward Jones CD # 360-4574-1-2 maturity date October 3, 2023 at \$43,000.00. Approval needed for renewal at the prevailing rate as stated by Brian Goldsack of Edward Jones on October 3, 2023.
- C. Letter dated September 2023 Michael B. Carroll, PENNDOT Secretary of Transportation regarding the estimated Liquid Fuels Allocation for 2024 of \$68,342.08.(copy provided)
- D. Lackawanna County Tax Collection Committee Audit Report from Berkheimer for the year ending 12/31/2022 was received. A copy of the report can be obtained for review from the Moscow Borough Business Office.
- E. Email dated September 20, 2023 from Timothy L. DeFoor, PA Auditor General regarding 2023 Municipal Pension State Aid Allocation. Direct deposit for \$22,726.89 on September 27, 2023. (copy provided)
- F. First Priority Blue Cross/Blue Shield Medical 2022 Ratio Loss Rebate Check with breakdown Moscow Borough/Moscow Sewer Authority for informational purposes. (copies provided)
- G. Email dated September 25, 2023 from Bridget Nealon, Murphy Dougherty & Company for review regarding policy and procedure if implementing on-line payments to vendors from the Moscow Borough. (copies provided)

12. STREETS / PLANNING COMMISSION AND COUNCIL OF GOVERNMENTS: Marc Gaughan Chairperson (Streets)

- A. Email dated September 6, 2023 from Mary Liz Donato, Planning Dept. Mgr. Lackawanna Co. Dept. of Planning & Economic development regarding North Pocono Regional Planning (copy provided)
- B. Maple Street Paving Project Update
- C. The scheduled September 25, 2023 Planning Commission Meeting was cancelled due to lack of content on the agenda

13. ENGINEER'S REPORT: Greenman-Pedersen Inc.

- A. Email dated September 5, 2023 from Robert Bochicchio P.E., DBIA, Greenman-Pedersen Inc., regarding the Moscow Borough for Harmony Hills Phase 3 Stream Crossing. (copy provided)

14. GRANTS:

15. ZONING OFFICER AND CODE ENFORCEMENT OFFICER: George Parker, PE

- A. Monthly Report for the month of September 2023. (copies to be provided)

16. ZONING HEARING BOARD:

- A. Zoning Hearing Board Meeting Thursday September 28, 2023 for a continuation on variance requested by John Pagotto for a property owned with Tara Pagotto at 400 Church Street, Moscow, PA 18444. Updates to follow.

17. PARKS AND RECREATION: Paula Bechaver, Chairperson

18. SHADE TREE COMMISSION

19. POLICE DEPARTMENT: Police Chief Ivy Brenzel

- A. Monthly Report for September 2023 (copies to be provided)
- B. Applications for substitute crossing guards – (2) (copies provided) (Action Required)
- C. Thank you note for RAD class in August 2023 (copy provided)

20. MAYOR'S REPORT: Mayor Rosemarie Warner

- A. Trick-or-Treating for the Moscow Borough will be Tuesday October 31, 2023 from 6:00 PM to 9:00 PM
- B. Open discussion Christmas/Winter decorations for the Moscow Borough.

21. JUNIOR COUNCIL – Jason Castrogiovanni and Katherine Barker

22. RECYCLING: Joseph Castrogiovanni, Chairperson

23. MUNICIPAL BUILDING: Dennis Cawley, Chairperson

24. BUSINESS OFFICE: Amy Carlson

- A. Information presented on cost effective quarterly newsletter supplements mailed out with Moscow Sewer Authority invoices opposed to one newsletter per year. Resident inquiries can be made via business office or website. New residents to receive welcome packets.
-

25. MOSCOW SEWER AUTHORITY: Art Pencek on behalf of James Kanavy

26. SOLICITOR'S REPORT: Attorney Bruce S. Zero

27. PERSONNEL COMMITTEE: Edward Gaughan, Chairperson

28. OLD BUSINESS:

29. NEW BUSINESS:

30. ADJOURNMENT: Motion made by _____ Seconded _____

ADDITIONAL INDIVIDUALS IN ATTENDANCE / ADDITIONAL NOTES
