

**Moscow Borough Council Meeting Agenda**

Monday November 6, 2023

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\* Please note Council meetings are recorded and are transcribed at a later date

1. CALL TO ORDER: Arthur Pencek, Council President

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2. PLEDGE OF ALLEGIANCE

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3. ROLL CALL (Check if present)

Arthur Pencek, President	_____	Dennis Cawley	_____
Edward Gaughan, Vice President	_____	Paula Bechaver	_____
Joseph Castrogiovanni, Secretary	_____	Rosemarie Warner, Mayor	_____
William Heim	_____	Jason Castrogiovanni (Junior Council)	_____
Marc Gaughan	_____	Katherine Barker (Junior Council)	_____

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4. CITIZEN'S COMMENTS AND/OR FOLLOW-UP ON PREVIOUS CITIZEN'S REQUESTS

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5. APPROVAL OF MINUTES OF PREVIOUS MEETING:

- A. Approval of minutes from October 2, 2023 Moscow Borough Council Meeting (copies provided)
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6. MOSCOW VOLUNTEER FIRE AND HOSE COMPANY: Fire Chief Colin Young

- A. Moscow Volunteer Fire and Hose Co. report for month of October 2023
  - B. 4 Applications for Employment R. Doney (EMT), B. Pollack (Driver), R. Donohue (PT EMT), C. Krauss (EMT).
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7. BUSINESS OFFICE: Amy Carlson

- A. First Reading of proposed 2024 Budget (copies provided)
  - B. Taxes Assessment Values for proposed 2024 Budget (copies provided)
  - C. Proposed Tax Levy Ordinance #271 – 2023 (copies provided)
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8. GENERAL CORRESPONDENCE:

- A. Laurel Lines Vol 50, Issue 9 October 2023 informational piece for review (copies provided)
  - B. Lackawanna County Association of Boroughs dinner meeting invitation on November 16, 2023 at 6:30 pm, Regal Room, Olyphant if anyone is interested.
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9. TREASURER'S REPORT:

- A. Budget Transfers (copy provided)
- B. Treasurer's Report (copy provided)
- C. Monthly Invoices (copy provided)
- D. Monthly Reports for October 2023 (payroll transactions by payee, deposit detail and general fund register) (copies provided)

10. REAL ESTATE TAX COLLECTOR REPORT:

- A. Real Estate Tax Collector's Report for the month of October 2023 (copy provided)
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11. FINANCIAL REPORT: William Heim, Financial Chair

- A. Holiday Gift Certificates to be purchased from local business for employees. This was approved in the 2023 Budget line item 430.210 for this expense. Gift Cards total of \$470.00 to be distributed to employees with paystub on Friday December 22, 2023.
  - B. Memo dated October 24, 2023 from Treasurer, Beth Murray of breakdown of new interest rates on business accounts (copies provided)
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12. STREETS / PLANNING COMMISSION AND COUNCIL OF GOVERNMENTS: Marc Gaughan Chairperson (Streets)

- A. Update of discussions at COG Meeting held Wednesday October 12, 2023.
- B. DPW Director, Mark Mecca celebrated his 30<sup>th</sup> year of employment at the Moscow Borough in October 2023.
- C. Recommendations for Improvement report received from EMC Insurance regarding development or existing program for Fleet Safety and Drug Testing that need to be submitted. To date there is no existing Fleet Safety Program implemented that DPW is aware of.

13. ENGINEER'S REPORT: Greenman-Pedersen Inc.

- A. Email dated October 20, 2023 from Robert Bochicchio, P.E. DBIA of Greenman-Pedersen Inc. regarding the Maple Street Paving Plans (copies provided)
  - B. Email dated November 1, 2023 from Robert Bochicchio, P.E. DBIA of Greenman-Pedersen Inc., regarding the Jennifer Street Stormwater Improvement Project. Request for approval to move forward with the project. (copies provided) **(Action Needed)**
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14. GRANTS:

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15. ZONING OFFICER AND CODE ENFORCEMENT OFFICER: George Parker, PE

- A. Monthly Report for the month of October 2023. (copy provided)

16. ZONING HEARING BOARD:

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17. PARKS AND RECREATION: Paula Bechaver, Chairperson

18. SHADE TREE COMMISSION

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19. POLICE DEPARTMENT: Police Chief Ivy Brenzel

- A. Monthly Report for October 2023 (copies provided)
  - B. Thank you from Moscow Elementary Center (copy provided)
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20. MAYOR'S REPORT: Mayor Rosemarie Warner

- A. Discussion Christmas/Winter decorations for the Moscow Borough and Christmas Tree Lighting to be held Thursday November 30, 2023

21. JUNIOR COUNCIL – Jason Castrogiovanni and Katherine Barker

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22. RECYCLING: Joseph Castrogiovanni, Chairperson

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23. MUNICIPAL BUILDING: Dennis Cawley, Chairperson

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25. MOSCOW SEWER AUTHORITY: Art Pencek on behalf of James Kanavy

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26. SOLICITOR'S REPORT: Attorney Bruce S. Zero

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27. PERSONNEL COMMITTEE: Edward Gaughan, Chairperson

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28. OLD BUSINESS:

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29. NEW BUSINESS:

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30. ADJOURNMENT: Motion made by \_\_\_\_\_ Seconded \_\_\_\_\_

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ADDITIONAL INDIVIDUALS IN ATTENDANCE / ADDITIONAL NOTES

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