

**Moscow Borough Council Meeting Agenda**

Monday December 4, 2023

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\* Please note Council meetings are recorded and are transcribed at a later date

1. CALL TO ORDER: Arthur Pencek, Council President

2. PLEDGE OF ALLEGIANCE

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3. ROLL CALL (Check if present)

Arthur Pencek, President	_____	Dennis Cawley	_____
Edward Gaughan, Vice President	_____	Paula Bechaver	_____
Joseph Castrogiovanni, Secretary	_____	Rosemarie Warner, Mayor	_____
William Heim	_____	Jason Castrogiovanni (Junior Council)	_____
Marc Gaughan	_____	Katherine Barker (Junior Council)	_____

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4. OPENING OF SEALED BIDS:

- A. All sealed bids that were received by the deadline of Friday December 1, 2023 by 11:00 AM for the "Bid for Borough of Moscow Jennifer Street Stormwater Improvements" will be opened and read aloud by Moscow Borough Council President Arthur Pencek. (sealed copies to be provided at the opening of the Moscow Borough Council Meeting) **(ACTION REQUIRED)**
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5. MOSCOW SEWER AUTHORITY: James Kanavy

- B. Presentation and adoption of the 2024 Moscow Sewer Authority Budget (copies provided) **(ACTION REQUIRED)**
  - C. Discussion of candidates for replacement of vacancy on Moscow Sewer Authority Board and replacement for vacancy of Moscow Sewer Enforcement Officer.
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6. CITIZEN'S COMMENTS AND/OR FOLLOW-UP ON PREVIOUS CITIZEN'S REQUESTS

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7. APPROVAL OF MINUTES OF PREVIOUS MEETING:

- A. Approval of minutes from November 6, 2023 Moscow Borough Council Meeting (copies provided)
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8. MOSCOW VOLUNTEER FIRE AND HOSE COMPANY: Fire Chief Colin Young

- A. Moscow Volunteer Fire and Hose Co. report for month of October 2023
  - B. Applications for Employment (1) Raegan Donahue (EMT)
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9. GENERAL CORRESPONDENCE:

- A. Laurel Lines Vol 50, Issue 10 November 2023 informational piece for review (copies provided)
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10. TREASURER'S REPORT:

- A. Budget Transfers (copies to be provided)
- B. Treasurer's Report (copies to be provided)
- C. Monthly Invoices (copies to be provided)

- D. Monthly Reports for November 2023 (payroll transactions by payee, deposit detail and general fund register) (copies to be provided)
  - E. Email dated November 15, 2023 from Timothy L. DeFoor, Department of the Auditor General, audit report of the Liquid Fuels Tax Fund of the Borough of Moscow. (copies provided)
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11. REAL ESTATE TAX COLLECTOR REPORT:

- A. Real Estate Tax Collector's Report for the month of November 2023 (copy to be provided)
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12. FINANCIAL REPORT: William Heim, Financial Chair

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13. BUSINESS OFFICE

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14. STREETS / PLANNING COMMISSION AND COUNCIL OF GOVERNMENTS: Marc Gaughan Chairperson (Streets)

- A. Resolution #271-2023 authorizing an application to the Pennsylvania Municipal Assistance Program (copies provided) **(Action Required)**
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15. GRANTS:

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16. ZONING OFFICER AND CODE ENFORCEMENT OFFICER: George Parker, PE

- A. Monthly Report for the month of November 2023. (copy provided)
- B. Email dated November 13, 2023 regarding update on the property at 822 Church Street.(copies provided)

17. ZONING HEARING BOARD:

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18. PARKS AND RECREATION: Paula Bechaver, Chairperson

19. SHADE TREE COMMISSION

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20. POLICE DEPARTMENT: Police Chief Ivy Brenzel

- A. Monthly Report for November 2023 (copies to be provided)

21. MAYOR'S REPORT: Mayor Rosemarie Warner

- A. The Annual Christmas Tree Lighting was held Thursday November 30, 2023.

22. JUNIOR COUNCIL – Jason Castrogiovanni and Katherine Barker

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23. RECYCLING: Joseph Castrogiovanni, Chairperson

- 1. Monthly Recycling Report for August 2023: 0.99 tons paper; 2.13 tons comingled; 0.99 tons cardboard; 19.55 tons brush; 10 trips to recycling center
  - 2. Monthly Recycling Report for September 2023: 1.31 tons paper; 1.32 tons comingled; 3.19 tons cardboard; 8.21 tons brush; 7 trips to recycling center
  - 3. Monthly Recycling Report for October 2023: 4.43 tons paper; 1.29 tons comingled; 1.94 tons cardboard; 26.94 tons brush; 10 trips to recycling center
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24. MUNICIPAL BUILDING: Dennis Cawley, Chairperson

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25. SOLICITOR'S REPORT: Attorney Bruce S. Zero

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26. PERSONNEL COMMITTEE: Edward Gaughan, Chairperson

- A. Recap of 2024 Highmark Blue Cross/ Blue Shield Medical Benefit Options for Moscow Borough Full Time Employees.
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27. OLD BUSINESS:

- A. Second and final reading for adoption of the 2024 Moscow Borough Proposed Budget (copies provided) (**ACTION REQUIRED**)

- B. Second and final reading of Tax Levy Ordinance # 271-2023 (copies provided) (**ACTION REQUIRED**)

28. NEW BUSINESS:

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29. ADJOURNMENT: Motion made by \_\_\_\_\_ Seconded \_\_\_\_\_

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ADDITIONAL INDIVIDUALS IN ATTENDANCE / ADDITIONAL NOTES

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