

Moscow Borough Reorganization and Council Meeting Agenda

Tuesday January 2, 2024

* Please note Council meetings are recorded and are transcribed at a later date

1. OATHS OF OFFICE TO NEWLY ELECTED BOROUGH OFFICIALS: Mayor Rosemarie Warner

- A. Joseph Castrogiovanni Councilmember
 - B. Edward Gaughan Councilmember
 - C. Marc Gaughan Councilmember
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2. CALL TO ORDER: Mayor Rosemarie Warner

3. PLEDGE OF ALLEGIANCE: Mayor Rosemarie Warner

4. ROLL CALL (Check if present)

Mayor Rosemarie Warner	_____	Marc Gaughan	_____
Arthur Pencek	_____	Paula Bechaver	_____
Edward Gaughan	_____	Dennis Cawley	_____
Joseph Castrogiovanni	_____	Jason Castrogiovanni (Junior Council)	_____
William Heim	_____	Katherine Barker (Junior Council)	_____

5. COUNCIL NOMINATIONS/ELECTIONS:

- A. Nomination and Election of Council President
 - B. Nomination and Election of Council Vice-President
 - C. Nomination and Election of Council Secretary
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6. Mayor turns the meeting over to the president for the regular monthly council meeting

7. APPOINTMENTS TO EXPIRED TERMS:

- A. List of appointments (copies provided)
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8. CITIZEN'S COMMENTS AND/OR FOLLOW-UP ON PREVIOUS CITIZEN'S REQUESTS

9. APPROVAL OF MINUTES OF PREVIOUS MEETING:

- A. Approval of minutes from December 4, 2023 Moscow Borough Council Meeting (copies provided)
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10. MOSCOW VOLUNTEER FIRE AND HOSE COMPANY: Fire Chief Colin Young

- A. Moscow Volunteer Fire and Hose Co. report for month of December 2023
 - B. Applications for Employment
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11. GENERAL CORRESPONDENCE:

- A. Laurel Lines Vol 50, Issue 11 December 2023 informational piece for review (copies provided)
 - B. Email dated December 21, 2023 regarding PMRS Administered Plan | 2022 GASB 68 Report for 35-078-3 P.0553 - Moscow Borough Police (copy of entire report can be obtained at the business office)
 - C. Email dated December 21, 2023 regarding PMRS Administered Plan | 2022 GASB 68 Report for 35-078-3 N.0552 - Moscow Borough (copy of entire report can be obtained at the business office)
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12. TREASURER'S REPORT:

- A. Budget Transfers (copies to be provided)
 - B. Treasurer's Report (copies to be provided)
 - C. Monthly Invoices (copies to be provided)
 - D. Monthly Reports for December 2023 (payroll transactions by payee, deposit detail and general fund register) (copies to be provided)
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13. REAL ESTATE TAX COLLECTOR REPORT:

- A. Real Estate Tax Collector's Report none submitted will provide December 2023 and January 2024 at next meeting.
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14. FINANCIAL REPORT: William Heim, Financial Chair

- A. Discussion of Short-Term Disability Coverage for Employees through DGK Insurance, if in agreement of a policy to be executed that will need a council vote. (copies provided) (Possibility of Action Needed)
 - B. Amy Carlson, Business Office Manager requesting permission to be granted to have Elizabeth Murray, Treasurer set up and begin paying monthly recurring invoices where possible online as per discussions in previous council meetings. (Murphy, Dougherty Policy provided) (copy of current recurring accounts provided)
 - C. Letter dated December 11, 2023 from Peoples Security Bank & Trust, Certificate of Deposit acct Ending in 3302 will automatically renew on January 05, 2024. (copies attached)
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15. BUSINESS OFFICE:

- A. 2024 Meeting Schedule, was advertised in the Times-Tribune December 14, 2023 (copies provided)
 - B. Ordinance **272- 2024** Amend Police Pension Plan to waive member contributions for 2024. (copies provided) (**Action Required**)
 - C. Kevin Strausser, President of the Moscow Borough Civil Service Commission scheduled a reorganization meeting for January 8, 2024 at 6:00 pm at the Borough Building.
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16. STREETS / PLANNING COMMISSION AND COUNCIL OF GOVERNMENTS: Marc Gaughan Chairperson (Streets)

- A. Discussion on revisit paving cut ordinance Aqua PA (Marc Gaughan)
 - B. Email dated December 5, 2023 from Robert Bochicchio, P.E. DBIA Greenman-Pedersen, Inc., regarding Maple Street Paving Plans (copies attached)
 - C. DPW Director, Mark Mecca requesting permission for business office to advertise on Municibid for the sale of the 2017 Ford F350 that was replaced with the 2024 Chevrolet Silverado.
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17. GRANTS:

18. ZONING OFFICER AND CODE ENFORCEMENT OFFICER: George Parker, PE

- A. Monthly Report for the month of December 2023. (copy to be provided)

19. ZONING HEARING BOARD:

20. PARKS AND RECREATION: Paula Bechaver, Chairperson

21. SHADE TREE COMMISSION:

22. POLICE DEPARTMENT: Chief Ivy Brenzel

- A. Monthly and 2023 year-end report (copies to be provided)
- B. Picture dated December 6, 2023 in the Times-Tribune regarding the North Pocono Minisink Lions Club which was presented with Volunteer of the Year Award at the Moscow Borough 20th Annual National Night Out. (copy provided)
- C. Letter of resignation from Part-time Patrolman Andrew Cox (copy provided)
- D. Email dated December 23, 2023 retirement letter from Part-time Patrolman Kevin Grace (copy provided)

23. MAYOR'S REPORT: Mayor Rosemarie Warner

24. JUNIOR COUNCIL – Jason Castrogiovanni and Katherine Barker

25. RECYCLING: Joseph Castrogiovanni, Chairperson

26. MUNICIPAL BUILDING: Dennis Cawley, Chairperson

- 1. The generator was delivered on Wednesday December 20, 2023, Mark Mecca DPW Director will report back when it is up and running.
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27. MOSCOW SEWER AUTHORITY:

- A. Resolution #302-2024 granting authorized signature authority to James Kanavy, Chairman of the Moscow Sewer Authority Board and Cheryl Bosley, Secretary. Also, internal resolution from the Moscow Sewer Authority. (copies provided) (Action Needed)
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28. SOLICITOR'S REPORT: Attorney Bruce S. Zero

29. PERSONNEL COMMITTEE: Edward Gaughan, Chairperson

30. OLD BUSINESS:

31. NEW BUSINESS:

32. ADJOURNMENT: Motion made by _____ Seconded _____