Moscow Borough Council Meeting Agenda
Monday February 5, 2024

* Please note Council meetings are recorded and are transcribed at a later date

1. CALL TO ORDER: Arthur Pencek – Council President

2. PLEDGE OF ALLEGIANCE: Arthur Pencek – Council President

3. ROLL CALL (Check if present)

Mayor Rosemarie Warner	_____	Marc Gaughan	_____
Arthur Pencek	_____	Paula Bechaver	_____
Edward Gaughan	_____	Dennis Cawley	_____
Joseph Castrogiovanni	_____	Jason Castrogiovanni (Junior Council)	_____
William Heim	_____	Katherine Barker (Junior Council)	_____

4. CITIZEN'S COMMENTS AND/OR FOLLOW-UP ON PREVIOUS CITIZEN'S REQUESTS

5. APPROVAL OF MINUTES OF PREVIOUS MEETING:

   A. Approval of Moscow Borough Council Reorganization Meeting and Regular Monthly Council Meeting Minutes from January 2, 2024 (copies provided)

6. MOSCOW VOLUNTEER FIRE AND HOSE COMPANY: Fire Chief Colin Young

   A. Moscow Volunteer Fire and Hose Co. report for month of January 2024

   B. Applications for Employment

   C. Requesting council for required annual approval for members of the Moscow Fire and Hose Company who are not directly related to firefighting to participate in the following activities. Maintenance of the company property or vehicles, Administrative duties, community events, parades and fundraising events. Senate Bill 94 (copies provided) (**Action Required**)

7. GENERAL CORRESPONDENCE:

   A. Laurel Lines Vol 51, Issue 1 January 2024 informational piece for review (copies provided)

8. TREASURER'S REPORT:

   A. Budget Transfers (copies to be provided)

   B. Treasurer's Report (copies to be provided)

   C. Monthly Invoices (copies to be provided)

   D. Monthly Reports for January 2024 (payroll transactions by payee, deposit detail and general fund register) (copies to be provided)

9. REAL ESTATE TAX COLLECTOR REPORT:

   A. Real Estate Tax Collector's Report from December 2023 (copy provided). Real Estate Tax Collector's Report from January 2024 (copy to be provided)

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10. FINANCIAL REPORT: William Heim, Financial Chair

   A. Certificate of Deposit acct Ending in 3302 from Peoples Security Bank & Trust renewed at the interest rate of 4.75% for 1 year maturity.

   B. Letter dated January 10, 2024 from Kristen Sims, Audit Manager or the Pennsylvania Department of Transportation regarding acknowledgement showing receipt of deposit information of reimbursement of $2,310.00 into Moscow Borough Liquid Fuels account required from 2022 audit. (copy provided)

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11. BUSINESS OFFICE:

   A. Business office placing advertisement on Municibid for bids on the 2017 Ford F350.

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12. CIVIL SERVICE COMMISSION:

   A. Moscow Borough Civil Service Commission minutes from annual and reorganization meeting held on January 8, 2024. (copies provided)

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13. STREETS / PLANNING COMMISSION AND COUNCIL OF GOVERNMENTS: Marc Gaughan Chairperson (Streets)

   B. Email dated January 29, 2024 received from MarKoz Realty (Harmony Hills Phase III) requesting additional 120-Day extension deadline. New deadline request would be February 21, 2024 up to and including June 19, 2024 (copy provided) **(Action Required)**

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14. ZONING OFFICER AND CODE ENFORCEMENT OFFICER: George Parker, PE

   A. Monthly Report for the month of January 2024. (copy provided)

15. ZONING HEARING BOARD:

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16. PARKS AND RECREATION: Paula Bechaver, Chairperson

   A. Email dated January 24, 2024 from PA State Representative Kyle Donahue, 113 District with update regarding LSA Grant for rubber mulching project.

   B. Working on Old Mill Park Annual Report

17. SHADE TREE COMMISSION:

   A. Annual Shade Tree Commission Report (copy provided) (Note: 2023 Tree City has been approved)

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18. POLICE DEPARTMENT: Chief Ivy Brenzel

   A. Monthly report January 2024 (copy provided)

   B. Article dated January 9, 2024 in the Times-Tribune on charges against a contractor accused of home improvement fraud, theft and deceptive business practices. (copy provided)

19. MAYOR'S REPORT: Mayor Rosemarie Warner

20 JUNIOR COUNCIL – Jason Castrogiovanni and Katherine Barker

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21. RECYCLING: Joseph Castrogiovanni, Chairperson

1. Monthly Recycling Report for *November 2023*: 1.62 tons paper; 1.27 tons comingled; 3.01 tons cardboard; 15.01 tons brush; 10 trips to recycling center

2. Monthly Recycling Report for *December 2023*: 1.73 tons paper; 1.45 tons comingled; 1.18 tons cardboard; 0 tons brush; 5 trips to recycling center

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22. MUNICIPAL BUILDING: Dennis Cawley, Chairperson

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23. MOSCOW SEWER AUTHORITY:

A. Email dated January 22, 2024 regarding LSA Grant Extensions for Sanitary Sewer Line Extension on Church Street (copies provided)

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24. SOLICITOR'S REPORT: Attorney Bruce S. Zero

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25 PERSONNEL COMMITTEE: Edward Gaughan, Chairperson

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26. OLD BUSINESS:

27. NEW BUSINESS:

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28. ADJOURNMENT: Motion made by _____ Seconded _____