

MEETING AGENDA

Monday, April 1, 2024

** Please note Council meetings are recorded and are transcribed at a later date*

1. CALL TO ORDER: Arthur Pencek – Council President

2. PLEDGE OF ALLEGIANCE: Arthur Pencek – Council President

3. ROLL CALL (Check if present)

Mayor Rosemarie Warner	_____	Marc Gaughan	_____
Arthur Pencek	_____	Paula Bechaver	_____
Edward Gaughan	_____	Dennis Cawley	_____
Joseph Castrogiovanni	_____	Jason Castrogiovanni (Junior Council)	_____
William Heim	_____	Katherine Barker (Junior Council)	_____

4. RECOGNITION PRESENTATION

- A. Stephanie Drake, Junior Council Program Director, Pennsylvania State Association of Boroughs in attendance for presentation to Jason Castrogiovanni, 2022-2024 Junior Council Representative
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5. CITIZEN'S COMMENTS AND/OR FOLLOW-UP ON PREVIOUS CITIZEN'S REQUESTS

6. APPROVAL OF MINUTES OF PREVIOUS MEETING:

- A. Approval of March 4, 2024 monthly council meeting minutes (copies provided)
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7. MOSCOW VOLUNTEER FIRE AND HOSE COMPANY: Fire Chief Colin Young

- A. Moscow Volunteer Fire and Hose Co. report for month of March 2024
 - B. Applications for Employment:
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8. GENERAL CORRESPONDENCE:

- A. Thank you letter from donation made to North Pocono Public Library (copy provided)
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9. TREASURER'S REPORT:

- A. Transfer Report (**copies to be provided**)
 - B. Treasurer's Report (**copies to be provided**)
 - C. Monthly Invoices (**copies to be provided**)
 - D. Monthly Reports for March 2024 (payroll transactions by payee, deposit detail and general fund register) (**copies to be provided**)
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10. REAL ESTATE TAX COLLECTOR REPORT:

- A. March 2024 Real Estate Tax Collector's Report (**copies to be provided**)
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11. FINANCIAL REPORT: William Heim, Financial Chair

- A. Letter of Notice of Payment on March 13, 2024 of Liquid Fuels in the amount of \$69,023.14 (copy provided)
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12. BUSINESS OFFICE:

- A. Quarterly newsletter supplement will be mailed April 15, 2024. Also, as suggested by the Planning Commission there will be a separate borough curbside recycling pickup flyer
- B. WEPay Payroll Services first payroll processing will be effective with payroll of Sunday March 24, 2024 up to and including April 6, 2024 with a pay date of Friday April 12, 2024
- C. Received email confirmation dated March 5, 2024 from Douglas J. Miller | State Senator Rosemary M. Brown (PA-40) regarding the use of interest on the American Rescue Plan funds (copy provided)
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13. STREETS / PLANNING COMMISSION AND COUNCIL OF GOVERNMENTS: Marc Gaughan Chairperson (Streets)

- A. Bidding that was listed on Municibid for the Moscow Borough DPW 2017 F350 SRW 4X4 Supercab closed on 03/21/24. Sold to highest bidder at \$30,900.00 to Austin Heck of Chambersburg, PA on Monday March 25, 2024
- B. Part-Time DPW Seasonal Summer Employment posted on website and social media
- C. Letter dated February 8, 2024 from Kuharchik Construction proposal regarding Response/Preventative Maintenance – Traffic Signals, informational piece with pricing for this year tabled from last meeting for approval (copies provided)
(Action Required)
- D. Planning Commission Meeting 03/25/24 Review:
1. Justin and Angela Vitkoski inquiring about purchase of home on 201 N Main St.
 2. Revisit of Pave Cut Ordinance
 3. JBAR Realty, Inc. (RLE Enterprises) (North Main Street). Advise from borough solicitor Attorney Bruce Zero if letter needs to be sent regarding when the trees will be planted
 4. 10-Year Long Range Plan Re-cap
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14. ZONING OFFICER AND CODE ENFORCEMENT OFFICER: George Parker, PE

- A. Monthly Report March 2024 (copy to be provided)
- B. Letter dated March 10, 2024 sent certified mail to CP Garnett Management LLC. regarding Lands of David & Maria Lucarine Access to Parcel through Lands of C P Garnett Management LLC. (copy provided)
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15. ZONING HEARING BOARD:

16. PARKS AND RECREATION: Paula Bechaver, Chairperson

- A. Received email confirmation dated March 18, 2024 from Lee Minner | Economic Development Analyst, PA Department of Community & Economic Development that the Rubber Mulch Grant C000088297 invoice for \$12,500.00 has been processed (copy attached)
- B. Amy Carlson received a call from Kyle T. Donahue, PA State Representative, 113th Legislative District that we should hear on the final status hopefully sometime in May 2024 of the application #9812161 / LSA Gaming Funds Grant / Harmony Hills and Clover Parks in the amount of \$110,000.00

C. Fencing has been installed at Golden Park and expensed to the 2021 & 2022 Reinvest Grants for the Moscow Borough. Required signage has been installed and documentation for reimbursement of the \$8,000.00 has been submitted to Lackawanna County

17. SHADE TREE COMMISSION:

A. Dan Schilling will hold the Annual Arbor Day Ceremony at Golden Park on Friday April 26, 2024 at 4:00 PM

18. MAYOR'S REPORT: Mayor Rosemarie Warner

19. POLICE DEPARTMENT: Chief Ivy Brenzel

A. Monthly report March 2024 (copy to be provided)

B. Thank you note from MEC 1st grade (copy provided)

20 JUNIOR COUNCIL – Jason Castrogiovanni and Katherine Barker

A. Received email of interest for junior council 2024-2025 school year from Luis Arias. Deadline for all other applicants is May 31, 2024. All applications will be submitted for a vote at the June 3, 2024 Council Meeting

21. RECYCLING: Joseph Castrogiovanni, Chairperson

22. MUNICIPAL BUILDING: Dennis Cawley, Chairperson

23. MOSCOW SEWER AUTHORITY:

24. SOLICITOR'S REPORT: Attorney Bruce S. Zero

25. PERSONNEL COMMITTEE: Edward Gaughan, Chairperson

26. OLD BUSINESS:

27. NEW BUSINESS:

28. ADJOURNMENT: Motion made by _____ Seconded _____