

MEETING AGENDA

Monday, June 3, 2024

** Please note Council meetings are recorded and are transcribed at a later date*

1. CALL TO ORDER: Arthur Pencek – Council President

2. PLEDGE OF ALLEGIANCE: Arthur Pencek – Council President

3. ROLL CALL (Check if present)

Mayor Rosemarie Warner	_____	Marc Gaughan	_____
Arthur Pencek	_____	Paula Bechaver	_____
Edward Gaughan	_____	Dennis Cawley	_____
Joseph Castrogiovanni	_____	Jason Castrogiovanni (Junior Council)	_____
William Heim	_____	Katherine Barker (Junior Council)	_____

4. APPROVAL OF MINUTES OF PREVIOUS MEETING:

A. Approval of May 6, 2024 monthly council meeting minutes (copy provided)

5. CITIZEN'S COMMENTS AND/OR FOLLOW-UP ON PREVIOUS CITIZEN'S REQUESTS

A. Mark Paradise Presentation to Council regarding proposed use/ land development 203 N Main St., Moscow, PA

6. MOSCOW VOLUNTEER FIRE AND HOSE COMPANY: Fire Chief Colin Young

A. Moscow Volunteer Fire and Hose Co. report for month of May 2024

B. Applications for Employment: None this month

7. GENERAL CORRESPONDENCE:

A. Letter dated May 14, 2024 from Jim Strempek, Club Secretary, NP Minisink Lions Club regarding the annual Fireworks extravaganza scheduled for Saturday July 6, 2024.

B. Email dated May 16, 2024 from Paige Gebhardt-Cognetti, Mayor, City of Scranton regarding representation from the Moscow Borough for the Lackawanna Regional Storm Water Initiative. (copy provided)

C. Laurel Lines Volume 51 Issue 5 & 6 (copies provided)

D. Tuesday May 28, 2024 Amy Carlson, Art Pencek and Mayor Rosemarie Warner attended "Coffee with the Commissioners" at the Moffatt Estate in Covington Township with other North Pocono municipalities.

8. TREASURER'S REPORT:

- A. Transfer Report (copy to be provided)
 - B. Treasurer's Report (copy to be provided)
 - C. Monthly Invoices (copy to be provided)
 - D. Payroll Reports (copy provided)
 - E. May 2024 (deposit detail and general fund register) (copy to be provided)
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9. REAL ESTATE TAX COLLECTOR:

- A. Real Estate Tax Report for April 2024 (copies provided)
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10. FINANCIAL REPORT: William Heim, Financial Chair

11. BUSINESS OFFICE:

- A. Resolution # 303-2024 & # 304-2024 for approval regarding destruction of specific records and intent to follow the schedules and Procedures for disposition of records set forth in the Pennsylvania Municipal Manual.
 - B. Thursday June 6, 2024 Art Pencek, Dennis Cawley and Amy Carlson will attend a zoom meeting with Thomas Skoch of ClearGov regarding an overview of digital budgeting software and current pricing for the Moscow Borough.
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12. STREETS / PLANNING COMMISSION AND COUNCIL OF GOVERNMENTS: Marc Gaughan
Chairperson (Streets)

- A. Decades of Development commercial development, committee lead by Marc Gaughan and Dave Martin are looking for committee members with business backgrounds to assist them in this category. Marc suggested it would be a good idea to have a realtor on the committee. Marc and Dave looking for feedback from council for suggestions of realtors in the area to contact.
 - B. Decades of Development first committee meeting will be held Wednesday June 26, 2024 at 7:00 PM the Moscow Borough Building.
 - C. Letter dated May 22, 2024 from Mark Kozik, MarKoz Realty regarding request for an additional 120-day extension period for the Land Development Plans. (copy provided) **(Action Required)**
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13. ZONING OFFICER AND CODE ENFORCEMENT OFFICER: George Parker, PE

- A. Monthly Report May 2024 (copy to be provided)
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14. ZONING HEARING BOARD

15. PARKS AND RECREATION: Paula Bechaver, Chairperson

- A. On May 21, 2024 \$57,626.00 of the \$100,000.00 LSA Grant was approved for Harmony Hills & Clover Park. Request for approval to apply for another LSA grant for \$100,000.00 for completion of Clover and Harmony Park. Louis LaFratte and Amy Carlson need to begin open application process July 2024 .
(Action needed)
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16. SHADE TREE COMMISSION:

17. MAYOR'S REPORT: Mayor Rosemarie Warner

- A. Approval of **one** Junior Council Member application (Luis Arias, William Barker, Hailey Lesh) for the 2024-2025 1-year term beginning July 1, 2024. (copies provided) **(Action Required)**
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18. POLICE DEPARTMENT: Chief Ivy Brenzel

- A. Monthly report May 2024 (copy to be provided)
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19 JUNIOR COUNCIL – Jason Castrogiovanni and Katherine Barker

20. RECYCLING: Joseph Castrogiovanni, Chairperson

21. MUNICIPAL BUILDING: Dennis Cawley, Chairperson

22. MOSCOW SEWER AUTHORITY:

- A. Approval of pay rate for Sewage Enforcement Officer, Paul Kozik at an hourly rate at \$37.00 per hour and \$0.67 a mile for mileage. (included approximate in line item-2024 budget) **(Action Required)**
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23. SOLICITOR'S REPORT: Attorney Bruce S. Zero

24. PERSONNEL COMMITTEE: Edward Gaughan, Chairperson

- A. Update on employee handbook
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25. OLD BUSINESS:

26. NEW BUSINESS:

27. ADJOURNMENT: Motion made by _____ Seconded _____