



Borough Council
Meeting Agenda

Monday July 1, 2024
7:00 PM

Moscow Borough Municipal Building
123 Van Brunt Street
Moscow, PA 18444
570.842.1699
www.moscowboro.com

* Please note Council meetings are recorded and are transcribed at a later date

1. CALL TO ORDER: Arthur Pencek – Council President

2. PLEDGE OF ALLEGIANCE: Arthur Pencek – Council President

3. ROLL CALL (Check if present)

Arthur Pencek	_____	Paula Bechaver	_____
Edward Gaughan	_____	Dennis Cawley	_____
Marc Gaughan	_____	Mayor Rosemarie Warner	_____
Joseph Castrogiovanni	_____	Katherine Barker (Junior Council)	_____
William Heim	_____	Luis Arias (Junior Council)	_____

4. APPROVAL OF MINUTES OF PREVIOUS MEETING:

A. Approval of June 3, 2024 monthly council meeting minutes (copy provided)

5. ADMINISTRATION OF OATH: Mayor Rosemarie Warner

A. Moscow Mayor Rosemarie Warner to administer oath to Luis Arias as representative of the 2024-2026 term of Moscow Borough Junior Council

6. PRESENTATION OF AWARDS: Art Pencek

A. On Thursday June 4, 2024 Art Pencek attended the Pennsylvania Association of Boroughs Annual Luncheon at the Hershey Lodge, Hershey, PA. He was presented with the award for 47 Years of Service to the Moscow Borough. Other awards received that had qualified for the award included Marc Gaughan (35 years of service), Rosemarie Warner (14 years of service Council/Mayor), Edward Gaughan (12 years of service) and William Heim (38 years of service who could not attend tonight's meeting for the presentation),

7. CITIZEN'S COMMENTS AND/OR FOLLOW-UP ON PREVIOUS CITIZEN'S REQUESTS

8. MOSCOW VOLUNTEER FIRE AND HOSE COMPANY: Fire Chief Colin Young

A. Moscow Volunteer Fire and Hose Co. report for month of June 2024
B. Applications for Employment: None this month

9. GENERAL CORRESPONDENCE:

- A. Email dated June 12, 2024 from the PA Bureau of Workman's Compensation regarding the 2023 PA Workers' Compensation and Workplace Annual Report. Due to the extensive amount of information PDF of the entire report is available upon request from the business office.
- B. Social media post dated June 14, 2024 of Corporal Marty Cieless and Senator Rosemary Brown participating in the Jefferson Twp. Volunteer Fire Co. annual parade. (copy provided)

10. TREASURER'S REPORT:

- A. Transfer Report (copy to be provided)
- B. Treasurer's Report (copy to be provided)
- C. Monthly Invoices (copy to be provided)
- D. Payroll Reports (copy provided)
- E. June 2024 (deposit detail and general fund register) (copy to be provided)

11. REAL ESTATE TAX COLLECTOR:

- A. Real Estate Tax Report

12. FINANCIAL REPORT:

13. BUSINESS OFFICE:

- A. Thursday June 6, 2024 Art Pencek, Dennis Cawley and Amy Carlson attended a zoom meeting with Thomas Skoch of ClearGov regarding an overview of digital budgeting software and current pricing for the Moscow Borough. Conclusion, the basic features presented already exist and additional features provided do not fit our needs at this time.

14. STREETS / PLANNING COMMISSION AND COUNCIL OF GOVERNMENTS: Marc Gaughan

- A. Email dated June 18, 2024 from Mary Liz Donato, Planning Department Manager, Lackawanna County Planning and Economic Development regarding North Pocono Regional Plan Intergovernmental Agreement (IGA) for review (copy provided)
- B. At the Monday June 24, 2024 planning commission meeting *preliminary plans* were presented for 123 North Main St. for the proposed land development project. (The preliminary plans are on file and can be reviewed at the business office upon request)

15. ZONING OFFICER AND CODE ENFORCEMENT OFFICER: George Parker, PE

- A. Monthly Report June 2024 (copy to be provided)

16. ZONING HEARING BOARD

17. PARKS AND RECREATION: Paula Bechaver, Chairperson

- A. Email dated June 21, 2024 regarding proposal for Clover Park playground for review (copies provided)
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18. SHADE TREE COMMISSION:

19. MAYOR'S REPORT: Mayor Rosemarie Warner

20. POLICE DEPARTMENT: Chief Ivy Brenzel

A. Monthly report June 2024 (copy to be provided)

21 JUNIOR COUNCIL – Katherine Barker and Luis Arias

22. RECYCLING: Joseph Castrogiovanni, Chairperson

23. MUNICIPAL BUILDING: Dennis Cawley, Chairperson

24. MOSCOW SEWER AUTHORITY:

25. SOLICITOR'S REPORT: Attorney Bruce S. Zero

26. PERSONNEL COMMITTEE: Edward Gaughan, Chairperson

A. Update on employee handbook

27. OLD BUSINESS:

28. NEW BUSINESS:

29. ADJOURNMENT: Motion made by _____ Seconded _____