



TUESDAY SEPTEMBER 3, 2024

MOSCOW BOROUGH COUNCIL

# MEETING AGENDA

\* Please note Council meetings are recorded and are transcribed at a later date

1. **CALL TO ORDER:** Arthur Pencek – Council President

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2. **PLEDGE OF ALLEGIANCE:** Arthur Pencek – Council President

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3. **ROLL CALL (Check if present)**

Arthur Pencek	_____	Paula Bechaver	_____
Edward Gaughan	_____	Dennis Cawley	_____
Marc Gaughan	_____	Mayor Rosemarie Warner	_____
Joseph Castrogiovanni	_____	Katherine Barker (Junior Council)	_____
William Heim	_____	Luis Arias (Junior Council)	_____

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4. **APPROVAL OF MINUTES OF PREVIOUS MEETING:**

A. Approval of August 5, 2024 monthly council meeting minutes (copy provided)

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5. **CITIZEN’S COMMENTS AND/OR FOLLOW-UP ON PREVIOUS CITIZEN’S REQUESTS**

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6. **MOSCOW VOLUNTEER FIRE AND HOSE COMPANY: Fire Chief Colin Young**

- A. Moscow Volunteer Fire and Hose Co. report for month of August 2024
  - B. Applications for Employment William Trygar for hire as a driver at the rate of \$15.00 per hour (all clearances and certifications have been submitted)
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7. **GENERAL CORRESPONDENCE:**

A. Laurel Lines Vol 51, Issue 8 – August 2024 submitted for informational piece

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8. **TREASURER’S REPORT:**

A. Treasurers Report for month of August 2024 (copy to be provided)

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9. **REAL ESTATE TAX COLLECTOR:**

A. Real Estate Tax Reports August 2024 (copy to be provided)

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10. **FINANCIAL REPORT:**

- A. 2023 Final Audit Summary from Murphy, Dougherty & Co.(copy provided) (complete detailed packet can be obtained at the business office by request)
- B. 2025 MMO Contribution Worksheets and Ordinance -2024 (copies provided) **(Action Required)**
  - 1. PMRS Pension Plan 2025 MMO Worksheet for 35-078-3 N - Moscow Borough (Non-Uniformed)
  - 2. PMRS Pension Plan 2025 MMO Worksheet for 35-078-3 P - Moscow Borough Police
- C. Ordinance **272- 2024** Amend Police Pension Plan to waive member contributions for 2025. (copies provided) **(Action Required)**
- D. Certificate of Deposits for approval of renewals at maturity dates and decision as to add additional fund values for renewal purchases. (copies provided) **(Action Required)**

- E. Greenman-Pedersen, Inc. Invoice 0372393 dated September 20, 2023 in the amount of \$8,602.66 regarding project SCR-2304000.03 UST Removal Inspection-TTI submitted for approval. Funds to be paid out of contingency line item in General Funds account until reconciliation/reimbursement from TTI Environmental (copies provided) **(Action Required)**

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11. **BUSINESS OFFICE:**

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12. **STREETS / PLANNING COMMISSION AND COUNCIL OF GOVERNMENTS:** Marc Gaughan
- A. Rollin R Keisling Associates recap of lot line adjustment request at August Planning Commission Meeting
  - B. Next COG Meeting scheduled for October 9, 2024 at 7:00 PM at the Moscow Borough Building
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13. **ZONING OFFICER AND CODE ENFORCEMENT OFFICER:** George Parker, PE

- A. Monthly Report August 2024 (copy to be provided)
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14. **ZONING HEARING BOARD:** George Parker, PE

- A. Recap of Special Exception Zoning Hearing held on Wednesday August 21, 2024, 7:00 PM at the Moscow Borough Building regarding Rejendra R. Russell property located at 305 North Main Street

15. **PARKS AND RECREATION / SHADE TREE COMMISSION:** Paula Bechaver (Chairperson)

- A. Waiting on Clover Park installation (this month)
  - B. Lou Lafratte working on LSA application for Harmony and Golden Parks.
  - C. Decades of Development meeting update.
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16. **MAYOR'S REPORT:**

- A. Met with Young Visionaries Committee at Decades of Development meeting on Monday August 26, 2024.
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17. **POLICE DEPARTMENT:** Chief Ivy Brenzel

- A. Monthly report August 2024 (copy to be provided)
  - B. Thank you note dated July 30, 2024 from NP Cultural Society
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18. **JUNIOR COUNCIL:** Katherine Barker and Luis Arias

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19. **RECYCLING:** Joseph Castrogiovanni, Chairperson

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20. **MUNICIPAL BUILDING:** Dennis Cawley, Chairperson

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21. **MOSCOW SEWER AUTHORITY:**

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22. **SOLICITOR'S REPORT:** Attorney Bruce S. Zero

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23. **PERSONNEL COMMITTEE:** Edward Gaughan, Chairperson

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24. **OLD BUSINESS:**

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25. **NEW BUSINESS:**

- A. International Property Maintenance Codebook – addressed by Marc Gaughan
  - B. (NEW) NFIP Compliance Audit Program – addressed by George Parker
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26. **ADJOURNMENT:** Motion made by \_\_\_\_\_ Seconded \_\_\_\_\_