



MONDAY OCTOBER 7, 2024

MOSCOW BOROUGH COUNCIL

MEETING AGENDA

* Please note Council meetings are recorded and are transcribed at a later date

1. **CALL TO ORDER:** Arthur Pencek – Council President

2. **PLEDGE OF ALLEGIANCE:** Arthur Pencek – Council President

3. **ROLL CALL (Check if present)**

Arthur Pencek	_____	Paula Bechaver	_____
Edward Gaughan	_____	Dennis Cawley	_____
Marc Gaughan	_____	Mayor Rosemarie Warner	_____
Joseph Castrogiovanni	_____	Katherine Barker (Junior Council)	_____
William Heim	_____	Luis Arias (Junior Council)	_____

4. **APPROVAL OF MINUTES OF PREVIOUS MEETING:**

A. Approval of September 3, 2024 monthly council meeting minutes (**copy provided**)

5. **CITIZEN'S COMMENTS AND/OR FOLLOW-UP ON PREVIOUS CITIZEN'S REQUESTS**

6. **MOSCOW VOLUNTEER FIRE AND HOSE COMPANY: Fire Chief Colin Young**

A. Moscow Volunteer Fire and Hose Co. report for month of September 2024

B. Applications for Employment Angelina Topa hire for driver position at the rate of \$15.00 per hour (all clearances have been submitted)

7. **GENERAL CORRESPONDENCE:**

A. Laurel Lines Vol 52, Issue 9 – September 2024 submitted for informational piece (**copy provided**)

B. Thank you letter dated September 2024 from the North Pocono Library (**copy provided**)

8. **TREASURER'S REPORT:**

A. Treasurers Report for month of September 2024 (**copy provided**)

9. **REAL ESTATE TAX COLLECTOR:**

A. Real Estate Tax Reports August & September 2024 (**copies provided**)

10. **BUSINESS OFFICE:**

A. Discussion for 2025 budget of payroll increase for the School Crossing Guards

B. Discussion of Clean and Green amount to be budgeted for 2025 Budget

C. Email dated October 3, 2024 from Robert J. Bochicchio, P.E. DBIA, Greenman-Pedersen Inc., regarding SR435 Section P01 Culvert Rehabilitation Project Letter received for review. (**copy provided**)

D. Requesting approval to apply for Department of Community and Economic Development: Local Share Account Statewide Funds come from online gambling/sports betting) with a due date of November 30, 2024. Grant to be used for purchase of new 2025 Interceptor police vehicle. (**Action Required**)

E. If approved to apply for LSA Grant, Resolution 306-2024 for approval (**copy provided**) (**Action Required**)

F. If approved to apply for LSA Grant, Allocation Letter for LSA Grant for approval (**copy provided**) (**Action Required**)

11. FINANCIAL REPORT:

- A. Per the recommendation of 2023 Final Audit Summary from Murphy, Dougherty & Co. additional signature on all payroll checks has been added going forward. WePay Payroll service has been notified and provided with the change.

12. STREETS / PLANNING COMMISSION AND COUNCIL OF GOVERNMENTS: Marc Gaughan

- A. Next COG Meeting scheduled for Wednesday October 9, 2024 at 7:00 PM at the Moscow Borough Building
- B. Planning Commission Meeting Updates from meeting on Monday September 30, 2024

13. ZONING OFFICER AND CODE ENFORCEMENT OFFICER: George Parker, PE

- A. Monthly Report September 2024 (copy to be provided)

14. ZONING HEARING BOARD: George Parker, PE

15. PARKS AND RECREATION / SHADE TREE COMMISSION: Paula Bechaver (Chairperson)

16. MAYOR'S REPORT:

17. POLICE DEPARTMENT: Chief Ivy Brenzel

- A. Monthly report September 2024 (copy to be provided)

18 JUNIOR COUNCIL: Katherine Barker and Luis Arias

19. RECYCLING: Joseph Castrogiovanni, Chairperson

20. MUNICIPAL BUILDING: Dennis Cawley, Chairperson

21. MOSCOW SEWER AUTHORITY:

22. SOLICITOR'S REPORT: Attorney Bruce S. Zero

23. PERSONNEL COMMITTEE: Edward Gaughan, Chairperson

- A. Employee Handbook proposed revisions for approval. (copy provided) (Action Needed)

24. OLD BUSINESS:

25. NEW BUSINESS:

26. ADJOURNMENT: Motion made by _____ Seconded _____