



Moscow Borough Council
Meeting Agenda
Monday January 6, 2025

Moscow Borough Municipal Building
123 Van Brunt Street
Moscow, PA 18444

Moscow Borough Council

Arthur Pencek - President
Edward Gaughan - Vice President
William Hiem
Marc Gaughan
Joseph Castrogiovanni
Dennis Cawley
Paula Bechaver
Mayor Rosemarie Warner

* Please note Council meetings are recorded and are transcribed at a later date

1. **CALL TO ORDER:** Arthur Pencek – Council President

2. **PLEDGE OF ALLEGIANCE:** Arthur Pencek – Council President

3. **ROLL CALL:**

Arthur Pencek	_____	Dennis Cawley	_____
Edward Gaughan	_____	Paula Bechaver	_____
Marc Gaughan	_____	Mayor Rosemarie Warner	_____
Joseph Castrogiovanni	_____	Luis Arias (Junior Council)	_____
William Heim	_____	Katherine Barker (Junior Council)	_____

4. **APPROVAL OF MINUTES OF PREVIOUS MEETING:**

A. Approval of December 2, 2024 monthly council meeting minutes (**copy provided**)

5. **2025 APPOINTMENTS:**

The following appointed positions are up for renewal with expired terms as of 12/31/24 (**Action Needed**)

Civil Service Commission	Kevin Strausser (Chair)	6 year term	Next term will expire 12/31/2030
	John Franklin (Alternate)	6 year term	Next term will expire 12/31/2030
Moscow Sewer Authority	James Kanavy (Chair)	4 year term	Next term will expire 12/31/2028
Shade Tree Commission	Nancy Gaughan (member)	4 year term	Next term will expire 12/31/2028
	Mark Mecca (member)	4 year term	Next term will expire 12/31/2028
Vacancy Board	Lisa Notarianni (member)	1 year term	Next term will expire 12/31/2025
Zoning Hearing Board	Lisa Notarianni (member)	2 year term	Next term will expire 12/31/2026
Administration	Amy Carlson (Business Mgr)	2 year term	Next term will expire 12/31/2026
Administration	Elizabeth Murray (Treasurer/Office Assistant)	2 year term	Next term will expire 12/31/2026
Dept of Public Works	Mark Mecca (DPW Director)	2 year term	Next term will expire 12/31/2026
Police	Ivy Brenzel (Chief)	2 year term	Next term will expire 12/31/2026

6. **GENERAL CORRESPONDENCE**

The following elected official positions are open for the May 2025 primary and November 2025 general elections (**Current officials are listed below with 4-year terms expiring on 12/31/2025**)

- Arthur Pencek Moscow Borough Council
- William Heim Moscow Borough Council
- Dennis Cawley Moscow Borough Council
- Paula Bechaver Moscow Borough Council
- Rosemarie Warner Moscow Borough Mayor

2025 Important Dates from the Commonwealth of PA, Department of State, Bureau of Elections is provided. Any further questions or interested candidates should contact Elizabeth Hopkins, Lackawanna County, Director of Elections. (570-963-6737) email HopkinsE@lackawannacounty.org , Lackawanna County Government Center, 123 Wyoming Avenue, 2nd Floor, Scranton. PA 18503.

7. CITIZEN'S COMMENTS AND/OR FOLLOW-UP ON PREVIOUS CITIZEN'S REQUESTS

8. MOSCOW VOLUNTEER FIRE AND HOSE COMPANY: Fire Chief Colin Young

- A. Moscow Volunteer Fire and Hose Co. report for month of December 2024
 - B. Applications for Employment – Brian Skutnick Part-Time EMT Rate of \$18.00 per hour (All paperwork and clearances submitted) (copy provided)
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9. GRANTS

- A. Letter dated November 27, 2024 from Mark Vottero, PA Department of Environmental Protection, Acting Chief of Municipal Recycling Implementation Section regarding **approval** of 902 Grant-Leaf Vacuum Collection Truck Recycling Program Grant Number: 202405080919 in the amount of \$200,000.00 (copy provided)
 - B. Letter dated December 4, 2024 from Jessica Edwards, Lackawanna County Regional Planning Manager/Re-Invest Coordinator regarding **denial** of request for Re-Invest Grant Funding for Golden Park Fence Extension Project in the amount of \$5,000.00. (copy provided)
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10. BUSINESS OFFICE:

11. TREASURER'S REPORT:

- A. Treasurers Report for month of December 2024 **(copy provided)**
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12. REAL ESTATE TAX COLLECTOR:

- A. No report submitted. Submission of December 2024 Report at February 2025 meeting
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13. FINANCIAL REPORT:

Request for investment recommendation for Peoples Security Bank & Trust Co. certificate of deposit mature date of Jan 5, 2025 in the amount of \$10,944.66 with a current interest rate of **4.75%**. Certificate of deposit with mature date of January 30, 2025 in the amount of \$11,127.50 with a current interest rate of **1.20%**. Interest rates may vary on date of maturity Each are carrying a 10-day grace period for renewal. **(Action needed)**

14. STREETS / PLANNING COMMISSION AND COUNCIL OF GOVERNMENTS: Marc Gaughan

- A. There was no Planning Commission Meeting on Monday December 30, 2024 due to no content on agenda
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15. ZONING OFFICER AND CODE ENFORCEMENT OFFICER: George Parker, PE

- A. Both 2024 Annual and monthly December 2024 report **(copy provided)**
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16. PARKS AND RECREATION / SHADE TREE COMMISSION: Paula Bechaver (Chairperson)

17. MAYOR'S REPORT: Mayor Rosemarie Warner

18. POLICE DEPARTMENT: Chief Ivy Brenzel

- A. Both 2024 Annual and Monthly December 2024 Report **(copy provided)**
 - B. Moscow Borough 2024 National Night Out placed 3rd with the National Assoc of Town Watch Organization Awards Category 6.
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19 JUNIOR COUNCIL: Katherine Barker and Luis Arias

20. RECYCLING: Joseph Castrogiovanni, Chairperson

- A. Advertisement for 2025 Clean and Green Program Bids was published on December 21, 2024 and again on January 24, 2025. Sealed bids will be received until 12:00 PM EST Thursday, January 30, 2025. **(copy provided)**

21. **MUNICIPAL BUILDING: Dennis Cawley, Chairperson**

22. **MOSCOW SEWER AUTHORITY**

23. **SOLICITOR'S REPORT** Attorney Bruce S. Zero

24. **PERSONNEL COMMITTEE** Edward Gaughan, Chairperson

25. **OLD BUSINESS**

26. **NEW BUSINESS**

27. **ADJOURNMENT** Motion made by _____ Seconded _____