



Moscow Borough Council
Meeting Agenda
Monday February 3 2025

Moscow Borough Municipal Building
123 Van Brunt Street
Moscow, PA 18444

Moscow Borough Council
Arthur Pencek - President
Edward Gaughan - Vice President
William Hiem
Marc Gaughan
Joseph Castrogiovanni
Dennis Cawley
Paula Bechaver
Mayor Rosemarie Warner

* Please note Council meetings are recorded and are transcribed at a later date

1. **CALL TO ORDER:** Arthur Pencek – Council President

2. **PLEDGE OF ALLEGIANCE:** Arthur Pencek – Council President

3. **ROLL CALL:**

Arthur Pencek	_____	Dennis Cawley	_____
Edward Gaughan	_____	Paula Bechaver	_____
Marc Gaughan	_____	Mayor Rosemarie Warner	_____
Joseph Castrogiovanni	_____	Luis Arias (Junior Council)	_____
William Heim	_____	Katherine Barker (Junior Council)	_____

4. **APPROVAL OF MINUTES OF PREVIOUS MEETING:**

A. Approval of January 6, 2025 monthly council meeting minutes (**copy provided**)

5. **CITIZEN’S COMMENTS AND/OR FOLLOW-UP ON PREVIOUS CITIZEN’S REQUESTS**

MAR KOZ REALTY- HARMONY HILLS PHASE III

- A. Mark Kozik and Jody Ferdyn, MarKoz Realty in attendance for progress update Harmony Hills Phase III Land Development Project
- B. Letter dated January 29, 2025 from MarKoz Realty requesting 120-Day extension for Harmony Hills Phase III Land Development Project. Current deadline expires February 20, 2025. (**copy provided**) (**Action Needed**)

CLEAN AND GREEN

- A. Advertisement was published for 2025 Clean and Green Program Bids on December 21, 2024 and again on January 24, 2025. J.P. Mascaro & Sons was the only sealed bid received by deadline set forth of 12:00 PM EST Thursday, January 30, 2025 (**Action Needed**)
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6. **MOSCOW VOLUNTEER FIRE AND HOSE COMPANY: Fire Chief Colin Young**

- A. Moscow Volunteer Fire and Hose Co. report for month of January 2025
 - B. Applications for Employment – None for this month
 - C. As stated in Senate Bill 94 the required annual approval for members of the Moscow Fire and Hose Company who are not directly related to firefighting to participate in the following activities. Maintenance of the company property or vehicles, administrative duties, community events, parades and fundraising events (**copies provided**) (**Action Needed**)
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7. **GENERAL CORRESPONDENCE:**

- A. Laurel Lines Vol 52, Issue 1 – January 2025 submitted for informational piece (**copy provided**)
 - B. Thank You from NP Cultural Society to both Moscow Borough and Police Departments regarding Russian Christmas Event held on January 4, 2025 (**copy provided**)
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8. **BUSINESS OFFICE:**

9. **TREASURER’S REPORT:**

- A. Treasurers Report for month of January 2025 (**copy provided**)

10. REAL ESTATE TAX COLLECTOR:

- A. Real Estate Tax Reports December 2024 and January 2025 submitted as informational piece for review **(copy provided)**
 - B. Return of Taxes for 2024 Report submitted as informational piece for review **(copy provided)**
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11. FINANCIAL REPORT:

- A. The certificate of deposit with mature date of January 30, 2025 in the amount of \$11,127.50 current interest rate of 1.20% with Peoples Security Bank & Trust Co. Requesting reinvestment with either Peoples Security Bank & Trust Co., Edward Jones or HNB Bank. The certificate of deposit carries a 10-day grace period for renewal at Peoples Security Bank & Trust Co (02/09/25). **(Action Needed)**
 - B. Examination report of the Liquid Fuels Tax Fund of the Borough of Moscow, Lackawanna County, for the period January 1, 2023 to December 31, 2023 from Auditor General Timothy L. DeFoor, Department of the Auditor General, Bureau of County Audits submitted as informational piece for review **(copy provided)**
 - C. Resolution 309-2025 TCC Voting Delegate Appointment for review and approval. **(copy provided) (Action Needed)**
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12. STREETS / PLANNING COMMISSION AND COUNCIL OF GOVERNMENTS: Marc Gaughan

- A. There was no Planning Commission Meeting on Monday January 27, 2025 due to lack of topic content.
 - B. Email dated January 23, 2025 from Robert Bochicchio, P.E., DBIA of Greenman Pedersen, Inc. regarding SR 435P01 Moscow Borough Municipal Response Form from Brad Newhard, P.E. of CDR Maguire Engineering **(copy provided)**
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13. ZONING OFFICER AND CODE ENFORCEMENT OFFICER: George Parker, PE

- A. Monthly Report January 2025 **(copy provided)**
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14. PARKS AND RECREATION / SHADE TREE COMMISSION: Paula Bechaver (Chairperson)

15. MAYOR'S REPORT: Mayor Rosemarie Warner

16. POLICE DEPARTMENT: Chief Ivy Brenzel

- A. Monthly report January 2025 **(copy provided)**
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17 JUNIOR COUNCIL: Katherine Barker and Luis Arias

18. RECYCLING: Joseph Castrogiovanni, Chairperson

19. MUNICIPAL BUILDING: Dennis Cawley, Chairperson

20. MOSCOW SEWER AUTHORITY:

21. SOLICITOR'S REPORT: Attorney Bruce S. Zero

22. PERSONNEL COMMITTEE: Edward Gaughan, Chairperson

23. OLD BUSINESS:

24. NEW BUSINESS:

25. ADJOURNMENT: Motion made by _____ Seconded _____