



Moscow Borough Council Meeting Minutes
Monday December 2, 2024

Moscow Borough Municipal Building
123 Van Brunt Street
Moscow, PA 18444

Moscow Borough Council

-
- Arthur Pencek - President
 - Edward Gaughan - Vice President
 - William Hiem
 - Marc Gaughan
 - Joseph Castrogiovanni
 - Dennis Cawley
 - Paula Bechaver
-

Mayor Rosemarie Warner

Call Meeting to Order

President Art Pencek called the December 2, 2024 regular meeting to order at 7:00 p.m.

Cub Scout Pack Troop 126 led the Pledge of Allegiance.

The following Council members were either present or absent:

Rosemarie Warner (Mayor)	Present	Joseph Castrogiovanni	Present
Arthur Pencek (President)	Present	Dennis Cawley	Present
Edward Gaughan (Vice-President)	Present	Marc Gaughan	Present
Paula Bechaver	Absent	William Heim	Absent

Also present were: Amy Carlson (Business Manager) Atty. Bruce S. Zero (solicitor), Katherine Barker (Junior Council) Luis Arias (Junior Council) Ivy Brenzel (Police Chief) James Kanavy (President , Moscow Sewer Authority) Carol Yanko (resident), Cub Scout Pack Troop 126, Marc Cordelli Lackawanna County, Director for Community Relations.

Moscow Sewer Authority:

James Kanavy, President presented the 2025 Budget for the Moscow Sewer Authority. Motion was made by Ed Gaughan to accept the 2025 Budget for the Moscow Sewer Authority. Motion was seconded by Dennis Cawley The motion carried unanimously.

Approval of Minutes

The monthly Council meeting was held on November 4, 2024. Minutes were submitted for review and approval. Motion was made by Joe Castrogiovanni to accept council meeting minutes as written. Motion was seconded by Dennis Cawley. The motion carried unanimously.

Citizens Comments

Marc Cordelli Lackawanna County, Director for Community Relations presented Lackawanna County community events scheduled for the month of December 2024.

General Correspondence

Laurel Lines Vol 51, Issue 12 – December 2024 submitted for informational piece.

Email from Mayor Alexander Chelik, Mayfield Borough from November 21, 2024 Lackawanna County Association of Boroughs Minutes submitted for informational piece.

Emergency Management:

Discussion of a response plan in emergency situation now that the generator is up and running Art Pencek suggested that maybe a committee should be formed with the borough Emergency Management Coordinator, Kim Mecca to review who needs National Incident Management System (NIMS) Certifications as well as a plan for residents for facility use during business hours and weekends during severe power outages throughout the year.

Treasurer’s Report

A motion was made by Marc Gaughan to accept the transfer report for the month of November 2024. Ed Gaughan seconded the motion the motion carried unanimously with a roll call vote.

Treasurer’s Report was submitted and reported for the month of November 2024. A motion was made by Marc Gaughan to accept the treasurers report as reported and to pay the bills as presented. Ed Gaughan seconded the motion. The motion carried unanimously with a roll call vote.

Real Estate Tax Collector's Report

Real Estate Tax Reports were submitted for November 2024 for informational piece and review.

Financial Report

Motion was made by Joseph Castrogiovanni for approval for request to open new account under Moscow Borough Police Department with People's Security Bank for checks made payable to the Moscow Borough Police Department. Ed Gaughan seconded the motion the motion carried unanimously.

Streets/Planning Commission and Council of Governments:

Marc Gaughan presented recap of Planning Commission Meeting on Monday November 25, 2024.

Marc Gaughan brought to the table for discussion 300 North Main Street (on the west side) Rezone to R1.

A motion was made by and approval was granted for the Subdivision of Lands of John T. Brundage Jr., Bette Lou Brundage, Allison Lynn Burns, & John T. Brundage, III

An email dated November 18, 2024 from Robert J. Bochicchio, P.E., DBIA Greenman-Pedersen, Inc. regarding the Van Brunt Creek Project, of a report from CDR Maguire Engineering was submitted for informational purposes and review. Marc will get with Mark Mecca and Robert J. Bochicchio to fill out any further paperwork with updates.

Zoning and Code Enforcement Officer George Parker, PE

Monthly Report for November 2024 was submitted for review. There were no questions or comments

Parks and Recreation

Clover Park new recreation equipment and mulch has been successfully installed and completed.

Mayors Report

Mayor Rosemarie Warner stated that the Annual Christmas Tree Lighting Event will take place Thursday December 5, 2024 at 6PM on Main Street at the gazebo. The Moscow girl scout/brownie troop will be receiving hat, mitten and scarf donations to be collected at the event for local senior center.

Decorations have been placed throughout the borough. Included were twenty new Christmas wreaths and new reindeer stand up lighted figurines at Rotary Park on Main Street.

Police Report

Chief Brenzel gave the police report for the month of November 2024. There were at total of 103 911-calls and 99 cleared calls for the month, also several events and training.

Art Pencek asked if Chief Brenzel see if someone can take care of this call either PennDOT or PP & L regarding a branch hanging on Main Street as the branch and wire are over the road as it poses as a safety issue to the public.

Business Office

Marc Gaughan made a motion to advertise for Clean and Green Bids as required by regulations from the state of Pennsylvania and the State Association of Boroughs as presented. Ed Gaughan seconded the motion the motion carried unanimously.

Art Pencek, President Moscow Borough Council read aloud each line item of the second and final reading of the 2025 Final Budget as required. Ed Gaughan made a motion to accept the 2025 Moscow Borough Final Budget as presented. Dennis Cawley seconded the motion. The motion carried with a roll call vote.

Art Pencek, President Moscow Borough Council read aloud the Tax Assessment Values for proposed 2025 Budget as required.

Art Pencek, President Moscow Borough Council read aloud the first reading of the Proposed Tax Levy Ordinance #275-2024 as required. Ed Gaughan made a motion to accept the Proposed Tax Levy Ordinance #275-2024 as presented. Dennis Cawley seconded the motion. The motion carried with a roll call vote.

Adjournment

Motion was made by Marc Gaughan to adjourn the meeting. Motion was seconded by Ed Gaughan. The motion carried unanimously.

Minutes submitted by Amy Carlson