



Moscow Borough Council
Meeting Agenda
Monday April 7, 2025

Moscow Borough Municipal Building
123 Van Brunt Street
Moscow, PA 18444

Moscow Borough Council

Arthur Pencek - President
Edward Gaughan - Vice President
William Hiem
Marc Gaughan
Joseph Castrogiovanni
Dennis Cawley
Paula Bechaver

Mayor Rosemarie Warner

* Please note Council meetings are recorded and are transcribed at a later date

1. **CALL TO ORDER:** Arthur Pencek – Council President

2. **PLEDGE OF ALLEGIANCE:** Arthur Pencek – Council President

3. **ROLL CALL:**

Arthur Pencek

☐

William Heim

☐

Junior Council

Edward Gaughan

☐

Dennis Cawley

☐

Marc Gaughan

☐

Paula Bechaver

☐

Katherine Barker

☐

Joseph Castrogiovanni

☐

Mayor Rosemarie Warner

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Luis Arias

☐

4. **APPROVAL OF MINUTES OF PREVIOUS MEETING:**

- A. Approval of March 3, 2025 monthly council meeting minutes (**copy provided**)
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5. **CITIZEN'S COMMENTS AND/OR FOLLOW-UP ON PREVIOUS CITIZEN'S REQUESTS**

- A. Stephanie Drake, Pennsylvania State Association of Boroughs in attendance to present Katherine Barker Junior Councilmember from 2023-2025
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6. **MAPLE STREET PAVING PROJECT**

- A. Opening of submitted sealed proposals for the Borough of Moscow Maple Street Paving Project. (**Action Needed**)

Below listed sealed bid submissions by deadline of Thursday April 3, 2025, 11:00 AM

1. **New Enterprise Stone & Lime Co., Inc.**, 215 E. Saylor Avenue, Wilkes Barre, PA 18702

(Delivered in Person to Moscow Borough Municipal Building, Received 04/03/25 at 8:35 AM)

2. **Stafursky Paving Company, Inc.**, 3 Export Lane, Archbald, PA 18403

(Delivered in Person to Moscow Borough Municipal Building, Received 04/03/25 at 8:50 AM)

3. **American Asphalt Paving Co., Inc.**, 500 Chase Rd, Shavertown, PA 18708

(Delivered in Person to Moscow Borough Municipal Building, Received 04/03/25 at 10:00 AM)

4. **Leeward Construction**, 239 Golf Hill Road, Honesdale, PA 18431

(Delivered in Person to Moscow Borough Municipal Building, Received 04/03/25 at 10:12 AM)

5. **RLE Enterprises**, R457 N. Main Street, Moscow, PA 18444

(Delivered in Person to Moscow Borough Municipal Building, Received 04/03/25 at 10:23 AM)

6. **Kobalt Construction, Inc.**

(Delivered in Person to Moscow Borough Municipal Building, Received 04/03/25 at 10:51 AM)

7. GREENFIELD ROAD CURBING PROJECT

- A. Opening of submitted sealed proposals for the Borough of Moscow Greenfield Road Curbing Project. **(Action Needed)**

Below listed sealed bid submissions by deadline of Thursday April 3, 2025, 11:00 AM

1. **Stafursky Paving Company, Inc.**, 3 Export Lane, Archbald, PA 18403
(Delivered in Person to Moscow Borough Municipal Building, Received 04/03/25 at 8:50 AM)
 2. **Wayco, Inc.**, 198 O'Connell Road, Waymart, PA 18472
(Delivered in Person to Moscow Borough Municipal Building, Received 04/03/25 at 8:57 AM)
 3. **Maiocco Excavating, Inc.**, 371 Stock Farm Road, Lake Ariel, PA 18436
(Delivered in Person to Moscow Borough Municipal Building, Received 04/03/25 at 9:15 AM)
 4. **American Asphalt Paving Co., Inc.**, 500 Chase Rd, Shavertown, PA 18708
(Delivered in Person to Moscow Borough Municipal Building, Received 04/03/25 at 10:00 AM)
 5. **Leeward Construction**, 239 Golf Hill Road, Honesdale, PA 18431
(Delivered in Person to Moscow Borough Municipal Building, Received 04/03/25 at 10:12 AM)
 6. **Multiscape, Inc. 1093 S Township Blvd. Pittston, PA 18640**
(Delivered in Person to Moscow Borough Municipal Building, Received 04/03/25 at 10:25 AM)
 7. **HPCI, H&P Construction Inc.**, 10788 State Route 61, Kulpmont, PA 17834
(Delivered in Person to Moscow Borough Municipal Building, Received 04/03/25 at 10:27 AM)
 8. **Kobalt Construction, Inc.**
(Delivered in Person to Moscow Borough Municipal Building, Received 04/03/25 at 10:51 AM)
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8. MOSCOW VOLUNTEER FIRE AND HOSE COMPANY: Fire Chief Colin Young

- A. Moscow Volunteer Fire and Hose Co. Report for month of March 2025
- B. Application for Employment for approval Brandon Bouton, EMT at \$18.00 per hour. (all clearances and paperwork have been submitted to Business Office) (copy of application provided) **(Action Needed)**
- C. Resolution #309-2025 to authorize emergency medical treatment and other public safety activities in the Moscow Borough **(copy provided) (Action Needed)**
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9. GENERAL CORRESPONDENCE:

- A. Thank you letter from the NP Public Library for the Moscow Borough Annual Donation to their Capital Campaign. **(copy provided)**
- B. Laurel Lines March 2025 Volume 52 Issue 3 & April 2025 Volume 52 Issue 4 for informational purposes **(copy provided)**
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10. BUSINESS OFFICE:

- A. Employee/Appointed/Elected member incomplete & updated clearance report. (copy provided)
- B. PA DEP, Department of Waste Management 902 Municipal Recycling Program Grant C990004855 has been fully executed with an effective date of March 21, 2025 & a project completion date of March 20, 2027. Mark Mecca, DPW Director is pursuing quote for a new truck with leaf blower. Grant approved for \$200,000.00 with a match cost to the Moscow Borough of \$22,223.00.
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11. TREASURER'S REPORT:

- A. Treasurers Report for month of March 2025 **(copy provided)**

12. **REAL ESTATE TAX COLLECTOR:**

- A. March 2025 Real Estate Tax Report (copy to be provided)
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13. **FINANCIAL REPORT:**

14. **STREETS / PLANNING COMMISSION AND COUNCIL OF GOVERNMENTS:** Marc Gaughan

- A. Email proposal dated March 12, 2025 from Robert Bochicchio, P.E. DBIA, of Greenman-Pedersen Inc. regarding proposal for Maple Street paving project. (copy provided) (Action Required)
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15. **ZONING OFFICER AND CODE ENFORCEMENT OFFICER:** George Parker, PE

- A. Monthly Report March 2025 (copy to be provided)
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16. **PARKS AND RECREATION / SHADE TREE COMMISSION:** Paula Bechaver (Chairperson)

- A. The Annual Arbor Day Ceremony at Golden Park will be held on Friday, April 25, 2024 at 4:00 PM
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17. **MAYOR'S REPORT:** Mayor Rosemarie Warner

- A. Recommendation to terminate part-time police officer, Badge # 047 (Action Needed)
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18. **POLICE DEPARTMENT:** Chief Ivy Brenzel

- A. Monthly report March 2025 (copy provided)
- B. Thank you note from Yvonne & Nate Bifano (copy provided)
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19. **JUNIOR COUNCIL:** Katherine Barker and Luis Arias

- A. Applications are being accepted for the 2025-2026 candidates for junior council representative. Deadline for application is May 23, 2025.
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20. **MUNICIPAL BUILDING:** Dennis Cawley, Chairperson

21. **MOSCOW SEWER AUTHORITY:**

22. **SOLICITOR'S REPORT:** Attorney Bruce S. Zero

23. **PERSONNEL COMMITTEE:** Edward Gaughan, Chairperson

24. **RECYCLING:** Joseph Castrogiovanni, Chairperson

- A. Electronics Recycling Event Update – Vendor Change to RRS Recycling (copies provided)
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25. **OLD BUSINESS:**

26. **NEW BUSINESS:**

27. **ADJOURNMENT:** Motion made by _____ Seconded _____