



Moscow Borough Council

Meeting Minutes
Monday April 07, 2025

Moscow Borough Council

Arthur Pencek - President
Edward Gaughan - Vice President
William Heim
Marc Gaughan
Joseph Castrogiovanni
Dennis Cawley
Paula Bechaver
Mayor Rosemarie Warner

Call Meeting to Order

President Art Pencek called the April 7, 2025 regular meeting to order at 7:00 p.m.

The following Council members were either present or absent:

Rosemarie Warner (Mayor)	Present	Joseph Castrogiovanni	Present
Arthur Pencek (President)	Present	Dennis Cawley	Present
Edward Gaughan (Vice-President)	Present	Marc Gaughan	Present
Paula Bechaver	Absent	William Heim	Present

Also present were: Amy Carlson (Business Manager) Katherine Barker (Junior Council) Ivy Brenzel (Police Chief) George Parker (Zoning Code Enforcement Officer) Colin Young (Chief, Moscow Volunteer Fire & Hose Co.) Lisa Duffy and Luann Matchulat (NP Cultural Society) William and Maria Barker (residents) Stephanie Drake (PSAB Junior Council Program Director)

Approval of Minutes

The monthly Council meeting was held on March 3, 2025. Minutes were submitted for review and approval. Motion was made by William Heim to accept council meeting minutes as written. Motion was seconded by Ed Gaughan. The motion carried unanimously with a roll call vote.

Presentation

Stephanie Drake, Pennsylvania State Association of Boroughs presented Katherine Barker, Moscow Borough Junior Councilmember from 2023-2025 with the Pennsylvania State Association of Boroughs "Distinguished Junior Council Person Award"

Citizen's Comments and/or Follow-Up on Previous Citizen's Requests

Lisa Duffy and Luann Matchulat of the North Pocono Cultural Society requesting permissions from the Moscow Borough regarding the 2025 Moscow Street Fair. Request for use of the municipal building council chambers for the Art Show Display portion of the event was denied due to the Moscow Borough Police Department use of the facility for Radkids the same day of the request. Also, requested to close Main Street 10-15 minutes before the parade for Indian Tribal Dancing prior. Lisa stated that the Moscow Borough needs to approve before submission to the state for approval Art Pencek stated if the state is willing to approve Moscow Borough will consider the request. Lisa will update as needed. The last request from the cultural society was a monetary donation of up to \$1,000.00 towards the purchase of hanging basket flowers the Borough for the event, Art Pencek stated that the Borough would look to see if any funds available to donate if any. William Heim stated that a written request needs to be submitted by the NP Cultural Society.

Arthur Pencek opened sealed bids that were submitted by the deadline of Thursday April 3, 2025 at 11:00 AM and read aloud for the Greenfield Road Curbing Project. A motion was made by Marc Gaughan to accept bids as presented and pass them on to Moscow Borough Engineer, Greenman Pedersen, Inc. for final approval of the lowest responsible bid Motion was seconded by Dennis Cawley. The motion carried unanimously with a roll call vote. Bids were read aloud as listed below:

Stafursky Paving Company, Inc., 3 Export Lane, Archbald, PA 18403
(Delivered in Person to Moscow Borough Municipal Building, Received 04/03/25 at 8:50 AM)
Amount of Bid - **\$ 51,380.00**

Wayco, Inc., 198 O'Connell Road, Waymart, PA 18472
(Delivered in Person to Moscow Borough Municipal Building, Received 04/03/25 at 8:57 AM)
Amount of Bid - **\$ 41,639.50**

Maiocco Excavating, Inc., 371 Stock Farm Road, Lake Ariel, PA 18436
(Delivered in Person to Moscow Borough Municipal Building, Received 04/03/25 at 9:15 AM)
Amount of Bid - **\$ 41,255.00**

American Asphalt Paving Co., Inc., 500 Chase Rd, Shavertown, PA 18708
(Delivered in Person to Moscow Borough Municipal Building, Received 04/03/25 at 10:00 AM)
Amount of Bid - **\$ 63,592.00**

Leeward Construction, 239 Golf Hill Road, Honesdale, PA 18431
(Delivered in Person to Moscow Borough Municipal Building, Received 04/03/25 at 10:12 AM)
Amount of Bid - **\$ 73,590.00**

Multiscape, Inc. 1093 S Township Blvd. Pittston, PA 18640
Delivered in Person to Moscow Borough Municipal Building, Received 04/03/25 at 10:25 AM)
Amount of Bid - **\$ 73,263.00**

HPCI, H&P Construction Inc., 10788 State Route 61, Kulpmont, PA 17834
(Delivered in Person to Moscow Borough Municipal Building, Received 04/03/25 at 10:27 AM)
Amount of Bid - **\$ 70,288.70**

Kobalt Construction, Inc.
(Delivered in Person to Moscow Borough Municipal Building, Received 04/03/25 at 10:51 AM)
Amount of Bid - **\$ 66,468.00**

Arthur Pencek opened sealed bids that were submitted by the deadline of Thursday April 3, 2025 at 11:00 AM and read aloud for the Maple Street Paving Project. A motion was made by Marc Gaughan to accept bids as presented and pass them on to Moscow Borough Engineer, Greenman Pedersen, Inc. for final approval of the lowest responsible bid. Motion was seconded by Dennis Cawley. The motion carried unanimously with a roll call vote. Bids were read aloud as listed below:

New Enterprise Stone & Lime Co., Inc., 215 E. Saylor Avenue, Wilkes Barre, PA 18702
(Delivered in Person to Moscow Borough Municipal Building, Received 04/03/25 at 8:35 AM)
Amount of Bid - **\$ 550,390.60**

Stafursky Paving Company, Inc., 3 Export Lane, Archbald, PA 18403
(Delivered in Person to Moscow Borough Municipal Building, Received 04/03/25 at 8:50 AM)
Amount of Bid - **\$ 426,849.25**

American Asphalt Paving Co., Inc., 500 Chase Rd, Shavertown, PA 18708
(Delivered in Person to Moscow Borough Municipal Building, Received 04/03/25 at 10:00 AM)
Amount of Bid - **\$ 618,984.00**

Leeward Construction, 239 Golf Hill Road, Honesdale, PA 18431
(Delivered in Person to Moscow Borough Municipal Building, Received 04/03/25 at 10:12 AM)
Amount of Bid - **\$ 565,788.00**

RLE Enterprises, R457 N. Main Street, Moscow, PA 18444
(Delivered in Person to Moscow Borough Municipal Building, Received 04/03/25 at 10:23 AM)
Amount of Bid - **\$ 425,206.60**

Kobalt Construction, Inc.

(Delivered in Person to Moscow Borough Municipal Building, Received 04/03/25 at 10:51 AM)

Amount of Bid - **\$ 594,624.50**

Moscow Volunteer Fire and Hose Company

Fire Chief Colin Young gave the Moscow Volunteer Fire and Hose Co. reports. Total calls for the month of March 2025. Breakdown was 93 EMS and 16 Fire calls

A motion was made by Joseph Castrogiovanni to hire application for employment submitted by Brandon Bouton, for EMT position at \$18.00 per hour. (all clearances and paperwork have been submitted to Business Office) Ed Gaughan seconded the motion. The motion carried unanimously with a roll call vote.

A motion was made by William Heim to approve Resolution #309-2025 (after correction of wording of "Supervisors" to "Moscow Borough Council") to authorize emergency medical treatment and other public safety activities in the Moscow Borough. Motion was seconded by Dennis Cawley. The motion carried unanimously by roll call vote.

General Correspondence

Thank you letter from the NP Public Library for the Moscow Borough Annual Donation to their Capital Campaign as informational piece for review.

Laurel Lines March 2025 Volume 52 Issue 3 & April 2025 Volume 52 Issue 4 for as informational piece for review.

Business Office

Employee/Appointed/Elected member incomplete & updated clearances report that has been requested by DGK Insurances submitted as informational piece for review.

PA DEP, Department of Waste Management 902 Municipal Recycling Program Grant C990004855 has been fully executed with an effective date of March 21, 2025 & a project completion date of March 20, 2027. Mark Mecca, DPW Director is pursuing quote for a new truck with leaf blower. Grant approved for \$200,000.00 with a match cost to the Moscow Borough of \$22,223.00.

Treasurer's Report

Marc Gaughan made a motion to accept the transfer report for March 2025 as reported. William Heim seconded the motion. The motion carried unanimously with a roll call vote.

Treasurer's Report was submitted and reported for the month of March 2025. William Heim made a motion to accept the treasurers report as reported and to pay the bills as presented. Joseph Castrogiovanni seconded the motion. The motion carried unanimously with a roll call vote.

Real Estate Tax Collector's Report

Real Estate Tax Report for March 2025 was submitted as informational piece for review.

Financial Report

Nothing to report for March 2025

Streets/Planning Commission and Council of Governments:

There was a Planning Commission Meeting on Monday March 31, 2025

DPW working on parks for spring/summer season

A motion was made by William Heim to accept email proposal dated March 12, 2025 from Robert Bochicchio, P.E. DBIA, of Greenman-Pedersen Inc. regarding proposal for Maple Street paving project. Motion seconded by Edward Gaughan. The motion carried unanimously with a roll call vote.

Zoning and Code Enforcement Officer George Parker

Monthly Report for February 2025 was submitted for review

Art Pencek asked about an email sent by George regarding whether the strip of land that accommodates both the residential driveways shown on the attached PDF in the email is owned "fee simple" by Moscow Borough? The property owner (Brunetti) at 848 Church St. wants to know if he can have ownership of it. The "Legal Description" in his deed refers to it as "a proposed street 50 feet in width" The strip of land appears on the Moscow Borough Zoning Map, but it is not labeled as a street. And does not appear on the PennDOT Liquid Fuel Map for the Borough. Art stated that he believes that it is a driveway. Attorney Bruce Zero, who was not in attendance at the meeting did communicate with both George and Art on the subject. George stated that he advised that (Brunetti) contact his legal counsel for consult

Parks and Recreation / Shade Tree Commission

The Annual Arbor Day Ceremony at Golden Park will be held on Friday, April 25, 2024 at 4:00 PM

Mayor's Report

Mayor Rosemarie Warner again recognized Katherine Barker for her dedication to the Borough

Mayor Rosemarie Warner made a recommendation to terminate part-time police officer, Badge # 047. Marc Gaughan made that motion. William Heim seconded the motion. The motion carried unanimously by roll call vote

Police Report

Police Report submitted for March 2025 Report. There were at total of 155 911- calls and 151 cleared calls for the month, also several events and training.

Thank you note from Yvonne & Nate Bifano submitted for patrolling Julia Street while they were out of town.

Municipal Building

Art Pencek and Mark Mecca are waiting for Scott Staniszewski Plumbing to report back with pricing for a new larger boiler to replace temporary one now in the building. Once that guidance is released GPI may need to draw up specs and the borough to put out for bid. Scott Staniszewski Plumbing currently out of town and has returned call to date.

Recycling: Joseph Castrogiovanni, Chairperson

Joseph Castrogiovanni gave Electronics Recycling Event Update as Vendor Change to RRS Recycling. Discussion of additional information received regarding cost variances received April 7, 2025 in which Moscow Borough will be charged and responsible for \$0.55 per pound of the weight collected to be recycled. Grant from the Lackawanna County of \$1,000.00 will cover cost of the truck.

New Business

Marc Gaughan made a motion to accept Letter dated April 4, 2025 from Dan Schilling Shade Tree proposal for Spring / Fall Clean-up of Borough Building. Dennis Cawley seconded the motion. The motion carried unanimously by roll call vote.

Marc Gaughan made a motion to accept a letter dated April 4, 2025 from Dan Schilling Shade Tree proposal for Moscow Borough Tree & Shrub Upgrades and Replacements. Dennis Cawley seconded the motion. The motion carried unanimously by roll call vote

Adjournment

Motion was made by William Heim to adjourn the meeting. Motion was seconded by Edward Gaughan. The motion carried unanimously.

Minutes submitted by Amy Carlson