



Moscow Borough Council Meeting

Monday May 5, 2025

7:00 PM

Moscow Borough Council

Arthur Pencek - President
Edward Gaughan - Vice President
William Hiem
Marc Gaughan
Joseph Castrogiovanni
Dennis Cawley
Paula Bechaver
Mayor Rosemarie Warner

* Please note Council meetings are recorded and are transcribed at a later date

1. CALL TO ORDER: Arthur Pencek – Council President

2. PLEDGE OF ALLEGIANCE: Arthur Pencek – Council President

3. ROLL CALL:

Arthur Pencek

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Edward Gaughan

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Marc Gaughan

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Joseph Castrogiovanni

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William Hiem

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Dennis Cawley

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Paula Bechaver

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Mayor Rosemarie Warner

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Junior Council

Katherine Barker

☐

Luis Arias

☐

4. APPROVAL OF MINUTES OF PREVIOUS MEETING:

- A. Approval of April 7, 2025 monthly council meeting minutes (copy provided)

5. CITIZEN'S COMMENTS AND/OR FOLLOW-UP ON PREVIOUS CITIZEN'S REQUESTS

6. MOSCOW VOLUNTEER FIRE AND HOSE COMPANY: Fire Chief Colin Young

- A. Moscow Volunteer Fire and Hose Co. Report for month of April 2025
B. Application for Employment – None this month

7. BUSINESS OFFICE:

- A. Resolution 310-2025 submitted for approval for 2025 Lackawanna County Re-Invest Grant (copy provided) (Action Needed)
B. Resolution 311-2025 submitted for approval regarding Destruction of Specific Records listed (copy provided) (Action Needed)
C. Resolution 312-2025 submitted for approval regarding intent to follow the schedules and procedures for disposition of records as set forth in the Municipal Records Manual (copy provided) (Action Needed)
D. Mayor Rosemarie Warner and Amy Carlson attending the 2025 PSAB Conference on Monday June 2 and Tuesday June 3 in Hershey, PA. Will not be in attendance for the June 2, 2025 monthly Council Meeting.

8. GENERAL INFORMATION

- A. NP Minisink Lions Club received approval from NP School District Administration to hold annual fireworks event Saturday July 5, 2025. Rain Date Sunday July 6, 2025. (Letter on File)
B. Laurel Lines Vol 52 Issue 5 available on PDF at <https://lwvrhs.org/monthly-laurel-lines-newsletter/>

9. TREASURER'S REPORT: (P&L, Deposit Detail and General Journal Reports available upon request)

- A. Treasurers Report April 2025
1. Transfer Report - None for the month of April 2025
2. Bank Balances
3. Accounts Payables for the Month

10. REAL ESTATE TAX COLLECTOR:

- A. Amount Collected April 2025 **\$282,741.57** (Detailed hard copy reports available at the business office)
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11. FINANCIAL REPORT

- A. Discussion of RFP (Request for Proposal) for a loan for remaining funds for Maple Street Paving Project. Current balance from 2022 through 2025 (1.5 mileage) is \$82,148.99 as of 04/30/25
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12. STREETS / PLANNING COMMISSION AND COUNCIL OF GOVERNMENTS: Marc Gaughan

- A. Letter received from Ronald & Gayle Klink regarding Moscow Borough Road conditions (copy attached)
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13. ZONING OFFICER AND CODE ENFORCEMENT OFFICER: George Parker, PE

- A. Monthly Report April 2025 (copy to be provided)
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14. PARKS AND RECREATION / SHADE TREE COMMISSION: Paula Bechaver (Chairperson)

- A. The Annual Arbor Day Ceremony was held at Golden Park Friday, April 25, 2024 in which 3 trees were planted by the Shade Tree Commission
- B. Resolution 313-2025 submitted for approval for intent to apply for Peoples Parks and Community Foundation Grant for Golden Park Trails. This is a no match grant up to \$31,000.00. Deadline for grant application submission May 30, 2025. (copy provided) **(Action Needed)**
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15. MAYOR'S REPORT: Mayor Rosemarie Warner

16. POLICE DEPARTMENT: Chief Ivy Brenzel

- A. April 2025 – 125 calls 124 cleared (copy provided)
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17. JUNIOR COUNCIL: Katherine Barker and Luis Arias

18. MUNICIPAL BUILDING: Dennis Cawley, Chairperson

- B. Update on furnace
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19. MOSCOW SEWER AUTHORITY:

20. SOLICITOR'S REPORT: Attorney Bruce S. Zero

21. PERSONNEL COMMITTEE: Edward Gaughan, Chairperson

22. RECYCLING: Joseph Castrogiovanni, Chairperson

- A. Clean & Green set for Friday June 6 & Saturday June 7
- B. Electronics Recycling set for Saturday June 14
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23. OLD BUSINESS:

24. NEW BUSINESS:

25. ADJOURNMENT: Motion made by _____ Seconded _____