



Moscow Borough Council  
Meeting Agenda  
June 2, 2025

Moscow Borough Municipal Building  
123 Van Brunt Street  
Moscow, PA 18444

Moscow Borough Council

Arthur Pencek - President  
Edward Gaughan - Vice President  
William Hiem  
Marc Gaughan  
Joseph Castrogiovanni  
Dennis Cawley  
Paula Bechaver  
Mayor Rosemarie Warner

\* Please note Council meetings are recorded and are transcribed at a later date

1. **CALL TO ORDER:** Arthur Pencek – Council President

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2. **PLEDGE OF ALLEGIANCE:** Arthur Pencek – Council President

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3. **ROLL CALL:**

Arthur Pencek	<input type="checkbox"/>	William Heim	<input type="checkbox"/>	<b>Junior Council</b>	
Edward Gaughan	<input type="checkbox"/>	Dennis Cawley	<input type="checkbox"/>		
Marc Gaughan	<input type="checkbox"/>	Paula Bechaver	<input type="checkbox"/>	Katherine Barker	<input type="checkbox"/>
Joseph Castrogiovanni	<input type="checkbox"/>	Mayor Rosemarie Warner	<input type="checkbox"/>	Luis Arias	<input type="checkbox"/>

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4. **APPROVAL OF MINUTES OF PREVIOUS MEETING:**

- A. Approval of May 5, 2025 monthly council meeting minutes **(copy provided)**
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5. **CITIZEN’S COMMENTS AND/OR FOLLOW-UP ON PREVIOUS CITIZEN’S REQUESTS**

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6. **REGIONAL PLANNING MEMORANDUM**

- A. Letter Dated May 7, 2025 from Mary Liz Donato, Lackawanna County Planning Department Manager regarding Memorandum of Agreement Act 167 County-Wide Stormwater Management Plan. (copy provided) **(Action Needed)**
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7. **GRANTS**

- A. Email notification received on Tuesday, May 20, 2025 from Mandy Book | Executive Director, Commonwealth Financing Authority, PA Department of Community & Economic Development of results for LSA Monroe County grant applications submitted by the Moscow Borough:
1. Clover Park & Harmony Hills Project in the amount of \$100,000.00 **(not approved)**
  2. Moscow Development Association (Water storage pressure tank replacement project) in the amount of \$148,500.00 **(not approved)**

A complete listing of all LSA Monroe County approved grants can be obtained at the Moscow Borough business office

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8. **MOSCOW VOLUNTEER FIRE AND HOSE COMPANY: Fire Chief Colin Young**

- A. Moscow Volunteer Fire and Hose Co. Report for month of May 2025
- B. Application for Employment Nichole Seul EMT at \$18.00 per hour approval needed. All paperwork and clearances have been completed and submitted to the business office. (copy provided) **(Action Needed)**
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9. **BUSINESS OFFICE:** (absent – at PSAB Conference)

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10. **GENERAL INFORMATION**

- A. Laurel Lines Vol 52 Issue 6 available on PDF at <https://lwvrhs.org/monthly-laurel-lines-newsletter/>
  - B. Letter dated May 19., 2025 from Robert Ferraro VP Area Manager of Honesdale National Bank regarding the opening date of the 203 N Main Street, Moscow branch location. (copy provided)
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11. **TREASURER'S REPORT:** (P&L, Deposit Detail and General Journal Reports available upon request)

- A. Treasurers Report May 2025 up to including 05/27/25 (rest of May will be included in June 2025 reporting)
    - 1. Transfer Report - None for the month of May 2025
    - 2. Bank Balances (copies provided)
    - 3. Accounts Payables for the Month (copies provided)
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12. **REAL ESTATE TAX COLLECTOR:**

- A. Report for May 2025 will be submitted at the next Council Meeting
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13. **FINANCIAL REPORT**

- A. Loan quotes for terms and interest rates received from financial institutions requested **for discussion** of remaining balance for Maple Street Project. (copies of quotes provided)
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14. **STREETS / PLANNING COMMISSION AND COUNCIL OF GOVERNMENTS:** Marc Gaughan

- A. Letter from MarKoz Realty dated May 12, 2025 regarding update & request for 120-day extension expiring 06/19/25. New extension date would be effective from 06/20/25 through 10/20/25. (copy provided) **(Action Needed)**
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13. **ZONING OFFICER AND CODE ENFORCEMENT OFFICER:** George Parker, PE

- A. Monthly Report May 2025 **(copy provided)**
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14. **PARKS AND RECREATION / SHADE TREE COMMISSION:** Paula Bechaver (Chairperson)

- A. Application submitted to Peoples Parks and Community Foundation Grant for Golden Park Trails
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15. **MAYOR'S REPORT:** Mayor Rosemarie Warner (absent – at PSAB Conference)

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16. **POLICE DEPARTMENT:** Chief Ivy Brenzel

- A. Police Report May 2025 – **(Chief Ivy Brenzel will provide copies)**
  - B. Thank you note to Cpl. Martin Cieless from Andrew Skrip regarding resolving recovery of reported theft. (copy provided)
  - C. Thank you note to Chief Ivy Brenzel from April & Julia Rudat regarding RAD Program. (copy provided)
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17. **JUNIOR COUNCIL:** Katherine Barker and Luis Arias

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18. **MUNICIPAL BUILDING:** Dennis Cawley, Chairperson

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19. **MOSCOW SEWER AUTHORITY:**

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20. **SOLICITOR'S REPORT:** Attorney Bruce S. Zero

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21. **PERSONNEL COMMITTEE:** Edward Gaughan, Chairperson

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22. **RECYCLING:** Joseph Castrogiovanni, Chairperson

- A. Clean & Green set for Friday June 6 & Saturday June 7
  - B. Electronics Recycling set for Saturday June 14
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23. **OLD BUSINESS:**

- A. Email dated May 15, 2025 from Lisa Duffy, NP Cultural Society requesting financing from the Moscow Borough for the Beautify Downtown Moscow Project.
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24. **NEW BUSINESS:**

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25. **ADJOURNMENT:** Motion made by \_\_\_\_\_ Seconded \_\_\_\_\_