



Moscow Borough Council
Meeting Minutes
May 5, 2025

Moscow Borough Municipal Building
123 Van Brunt Street
Moscow, PA 18444

Moscow Borough Council

Arthur Pencek - President
Edward Gaughan - Vice President
William Hiem
Marc Gaughan
Joseph Castrogiovanni
Dennis Cawley
Paula Bechaver
Mayor Rosemarie Warner

Call Meeting to Order

President Art Pencek called the May 5, 2025 regular meeting to order at 7:00 p.m.

The following Council members were either present or absent:

Rosemarie Warner (Mayor)	Present	Joseph Castrogiovanni	Present
Arthur Pencek (President)	Present	Dennis Cawley	Present
Edward Gaughan (Vice-President)	Absent	Marc Gaughan	Present
Paula Bechaver	Present	William Heim	Absent

Also present were: Amy Carlson (Business Manager) Atty. Bruce Zero (Solicitor) Ivy Brenzel (Police Chief) George Parker (Zoning Code Enforcement Officer) Colin Young (Chief, Moscow Volunteer Fire & Hose Co.) Carol Yanko (resident) Lisa Duffy (NP Cultural Society) Gary Willsch (resident) James Pinto (resident) Rocco Rava (North Pocono High School Student) Marc Cordelli (Lackawanna County Director for Community Relations)

Approval of Minutes

The monthly council meeting was held on April 7, 2025. Minutes were submitted for review and approval. Motion was made by Marc Gaughan to accept council meeting minutes as written. Motion was seconded by Joseph Castrogiovanni. The motion carried unanimously with a roll call vote.

Citizen’s Comments and/or Follow-Up on Previous Citizen’s Requests (Gary Willsch, Marc Cordelli, Lisa Duffy)

Resident Gary Willsch, 402 Autumn Drive was in attendance requesting an update on the Greenfield Curbing Project. Art Pencek stated that it is in the works and the Borough had met with the contractors. Marc Gaughan replied that a pre-construction meeting was held. (Note: Pre-construction meeting attendees on May 1, 2025 were Lance Maiocco representing the hired contractor Maiocco Excavating, Inc., Robert J. Bochicchio, P.E., DBIA of Greenman-Pedersen, Inc., from the Borough of Moscow Art Pencek, Marc Gaughan, Mark Mecca and Amy Carlson) Marc stated that the project is to be completed is July 1, 2025 for the project inlets & curbing. If not completed by July 1, 2025 there is a penalty per the contract. Also noted 4000-PSI concrete will be used. Mr Willsch asked if Greenfield Road will then be paved. Marc Gaughan replied that it is just your curb and apron will be finished. Art Pencek stated to Mr. Willsch that Maiocco Excavating is the hired contractor and will begin the project once the materials that have been ordered have arrived.

Marc Cordelli, Lackawanna County Director for Community Relations submitted and reviewed events for the month of May 2025.

Lisa Duffy of the North Pocono Cultural Society inquired on update if the Borough would consider a donation for hanging flower baskets. Art Pencek and Mayor Warner both expressed that a formal request would need to be submitted to the business office and the amount of the donation.

“Run for the Hoses” will return again for the Moscow Country Street Fair

The last request from the cultural society was seeking extra traffic control from the police department for the North Pocono Street Fair due to additional events. The Mayor and the police Chief responded that they will discuss details with the North Pocono Cultural Society to assist.

Moscow Volunteer Fire & Hose Co.

Fire Chief Colin Young gave the Moscow Volunteer Fire and Hose Co. report for the month of April 2025. There were 86 total calls. The breakdown was 75 EMS and 11 Fire calls.

Annual Chicken BBQ will be held on June 2, 2024 which will be take-out only. Flyers have been circulated throughout the Borough, on the website and social media with more details.

Fire Chief Colin Young for informational purposes referred to the PennDOT RT 690 project that is in progress. PennDOT omitted the octagon signs from contract that were submitted which were a traffic signal safety feature when the Moscow Fire & Hose Company are in route to emergency calls. Chief Young wanted to make council and the residents to be advised to proceed with caution due to the absence of the signaled signs. Art Pencek stated he would talk to Moscow Sewer Authority Chair, James Kanavy, to see if something can be done.

Marc Gaughan made a motion to accept and approve Resolution 309-2025 (Revised Section 2) that was submitted to read as follows “The Covington Independent Fire Company will provide Advanced Life Support Services for the Borough. If Covington is unavailable,

the 911 Center should follow the assigned run card and/or the closest available ALS unit will be requested to respond.” Dennis Cawley seconded the motion. The motion carried unanimously.

Business Office

Marc Gaughan made a motion to accept and approve Resolution 310-2025 for 2025 Lackawanna County Re-Invest Grant. Joseph Castrogiovanni seconded the motion. The motion carried unanimously.

Paula Bechaver made a motion to accept and approve Resolution 311-2025 submitted for approval regarding Destruction of Specific Records listed. Marc Gaughan seconded the motion. The motion carried unanimously.

Paula Bechaver made a motion to accept and approve Resolution 312-2025 submitted for approval regarding intent to follow the schedules and procedures for disposition of records as set forth in the Municipal Records Manual. Joseph Castrogiovanni seconded the motion. The motion carried unanimously.

For informational purposes Mayor Rosemarie Warner and Amy Carlson will be attending the 2025 PSAB Conference on Monday June 2 and Tuesday June 3 in Hershey, PA. They will not be in attendance for the June 2, 2025 monthly Borough Council Meeting.

General Information

The NP Minisink Lions Club received approval from NP School District Administration to hold annual fireworks event Saturday July 5, 2025. Rain Date Sunday July 6, 2025.

For informational purposes Laurel Lines Vol 52 Issue 5 is available on PDF at <https://lwvrhs.org/monthly-laurel-lines-newsletter/>

Treasurer's Report

Treasurer's Report was submitted and reported for the month of April 2025. Marc Gaughan made a motion to accept the treasurers report as reported and to pay the bills as presented. Dennis Cawley seconded the motion. The motion carried unanimously with a roll call vote.

Real Estate Tax Collector's Report

Real Estate Tax Report for April 2025 was submitted as informational piece for review.

Financial Report

Discussion of RFP (Request for Proposal) for a loan for remaining funds for Maple Street Paving Project. Joseph Castrogiovanni recommended no RFP and to request in writing information on loans to four local banks for the difference in the amount needed for the project. (\$343,057.61) The balance from 2022 through 2025 (1.5 mileage) is \$82,148.99. Accepted bid for the Maple Street Project was \$425,206.60 submitted by RLE Enterprises, R457 N. Main Street, Moscow, PA 18444

Streets/Planning Commission and Council of Governments:

There was a Planning Commission Meeting on Monday April 28, 2025

A pre-construction meeting was held on May 1, 2025 with the Lance Maiocco of hired contractor Maiocco Excavating, Inc., Robert J. Bochicchio, P.E., DBIA of Greenman-Pedersen, Inc., Art Pencek, Marc Gaughan, Mark Mecca and Amy Carlson. At the conclusion of the meeting it was determined work would begin once all of the materials were received that were ordered for the project. All parties agreed that the project date to be completed is July 1, 2025. Failure to complete the project by the contractor by specified date, the contractor will be assessed in liquidated damages. The Moscow Borough in its discretion, may extend the completion date of said work.

A pre-construction meeting was held on April 30, 2025 with the Todd Cantafio and AJ Kochanski of hired contractor RLE Enterprises., Robert J. Bochicchio, P.E., DBIA of Greenman-Pedersen, Inc., Art Pencek, Marc Gaughan, Mark Mecca and Amy Carlson. At the conclusion of the meeting it was determined begin date would be June 9 2025 for construction. They will do the test holes between now and then. Contract completion is November 1, but they didn't give an anticipated end date yet.

Marc Gaughan also stated that Maple Street residents affected by the project have been invited to attend a brief meeting on May 20, 2025, 7:00 PM at the Moscow Borough Building. RLE Enterprises is the hired contractor for the project and will be in attendance. Also attending will be Robert Bochicchio P.E., DBIA from Greenman-Pedersen, Inc., and representatives from the Moscow Borough. This meeting will cover important dates and provide an opportunity for residents to be informed on the project details, share their feedback, and have any questions answered by those involved in the project .

Street Sweeper rented in the Borough of Moscow and began operations on Monday May 5, 2025

Spoke with the Northeast Railroad Authority and they are interested in working with the Borough on the stormwater management regarding RT 435, Main Street and Academy Street. There are (2) 12-inch pipes under the railroad tracks that handles all the water for the Borough. The borough is looking to upgrade to higher capacity pipes.

Zoning and Code Enforcement Officer George Parker

Monthly Report for April 2025 was submitted for review

George Parker stated that he received the FEMA Report with corrections that need to be addressed, FEMA apprised in which which George will follow up on 60 day re-evaluation of local floodplain management process.

Received a call from individual regarding what she needs to do about setting up a tent across from the magistrate's office parking lot on Main Street to try to solicit people to register to vote. George stated that he will contact her regarding the matter for more information. Suggestions made not to have it in that area. Solicitor Bruce Zero suggested that they put a formal request in writing or email due to the fact that they want to use Borough property.

Parks and Recreation / Shade Tree Commission

The Annual Arbor Day Ceremony was held at Golden Park Friday, April 25, 2024 in which 3 trees were planted by the Shade Tree Commission at Golden Park in memory of Alicia Heim Stone, Marie Gaughan & Paul J. DeMuth Sr.

Dennis Cawley made a motion to accept and approve Resolution 313-2025 submitted for intent to apply for Peoples Parks and Community Foundation Grant for Golden Park Trails (2016 Eagle Scout Project that was never completed) This is a no match grant up to \$31,000.00. Deadline for grant application submission May 30, 2025. Paula Bechaver seconded the motion. The motion carried unanimously by roll call vote.

Paula Bechaver stated at the Decade of Development meeting a member suggested a community activity to have a Borough Clean Up Contest. Candidates will take a picture of a section of their block they cleaned up and submit entry. Each entry would be entered in a raffle. Winner will receive a gift card to be determined. Council in favor of the idea and proceed.

Dennis Cawley and his wife would like to compliment and thank the Mark Mecca & DPW Department, Paula Bechaver and Amy Carlson for the work put into the Clover Park Project. He and his family frequented the park the past few weeks and have stated it was a job well done. Joseph Castrogiovanni added he agreed as well.

Mayor's Report

The mayor followed up on what a great turnout and how beautiful the Annual Arbor Day Ceremony was in which 3 trees were planted by the Shade Tree Commission at Golden Park.

Mayor Rose Warner contacted from a North Pocono resident Amy Warren in which she would like to plant two flowers in the mulch around multiple trees at Golden Park as a family project. Permission was granted by DPW Director Mark Mecca. Scheduled to take place on Saturday May 17, 2025 unless inclement weather.

Police Report

Police Report submitted for April 2025 Report. There were at total of 125 911- calls and 124 cleared calls for the month, also several events and training.

Municipal Building

Art Pencek, Mark Mecca and Dennis Cawley met with Scott Staniszewski Plumbing waiting to hear back on estimates for a new larger boiler to replace temporary one now in the building and discussion of placing baseboard heating in the downstairs basement of the building. Amy Carlson will contact Leanne at Staniszewski Plumbing for return call to see if any progress has been made or information can be obtained regarding estimates.

Recycling: Joseph Castrogiovanni, Chairperson

Clean & Green (Spring Clean Up) set for Friday June 6, 2025 & Saturday June 7, 2025 contacted hauler JP Mascaro and Sons. The Electronics Recycling Event is set for Saturday June 14, 2025 at the Moscow Borough Municipal Building contracted to RRS Recycling. All residents have been notified by newsletter flyer and Moscow Borough website and social media page.

New Business

Marc Gaughan added that at the last Planning Commission Meeting Sarah Hailstone, President of Hailstone Economic and Regional Planning Consultant stated that she would also like to begin to attend the Moscow Borough Decade of Development meetings in the future.

Adjournment

Motion was made by Paula Bechaver to adjourn the meeting. Motion was seconded by Joseph Castrogiovanni. The motion carried unanimously.

Minutes submitted by Amy Carlson