



Moscow Borough Council
Meeting Agenda
Monday July 7, 2025

Moscow Borough Municipal Building
123 Van Brunt Street
Moscow, PA 18444

Moscow Borough Council

Arthur Pencek - President
Edward Gaughan - Vice President
William Hiem
Marc Gaughan
Joseph Castrogiovanni
Dennis Cawley
Paula Bechaver
Mayor Rosemarie Warner

* Please note Council meetings are recorded and are transcribed at a later date

1. **CALL TO ORDER:** Arthur Pencek – Council President

2. **PLEDGE OF ALLEGIANCE:** Arthur Pencek – Council President

3. **ROLL CALL:**

Arthur Pencek	<input type="checkbox"/>	William Heim	<input type="checkbox"/>	Junior Council
Edward Gaughan	<input type="checkbox"/>	Dennis Cawley	<input type="checkbox"/>	Luis Arias <input type="checkbox"/>
Marc Gaughan	<input type="checkbox"/>	Paula Bechaver	<input type="checkbox"/>	
Joseph Castrogiovanni	<input type="checkbox"/>	Mayor Rosemarie Warner	<input type="checkbox"/>	

4. **APPROVAL OF MINUTES OF PREVIOUS MEETING:**

- A. Approval of June 2, 2025 monthly council meeting minutes **(copy provided)**
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5. **CITIZEN’S COMMENTS AND/OR FOLLOW-UP ON PREVIOUS CITIZEN’S REQUESTS**

- A. Mark Paradise, Mark Paradise, Main Street Moscow Properties, LP. in attendance regarding application for LERTA approval Main Street Moscow Properties, LP.
- B. Gary Willsch, 402 Autumn Drive to be in attendance for citizens comments regarding Greenfield Road Project .
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6. **MOSCOW VOLUNTEER FIRE AND HOSE COMPANY: Fire Chief Colin Young**

- A. Moscow Volunteer Fire and Hose Co. Report for month of June 2025
- B. Application for Employment- Christopher Kerrigan, Part-Time EMT at \$18.00 per hour. All paperwork and clearances have been completed and submitted to the business office.
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7. **BUSINESS OFFICE**

- A. Mandatory (2) Windows 11 Dell Pro-desktop in business office. Not included in the quote is configuration & installation. Entire upgrade will be approximately a total of \$3,000.00. Expense was not budgeted due to date of notification (June 2025). Expense will be to line item 406.213 Small Equipment/Computer. Computer Visionaries will inform business office to a date and time by end of 2025 that this will be completed. (copy provided)
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8. **GENERAL INFORMATION**

- A. Letter dated June 2, 2025 from Lackawanna County regarding EMS/ALS Designation Resolution. (copy provided of letter and current resolution approved and signed on file)
- B. Tuesday June 24, 2025 Art Pencek, Marc Gaughan & Amy Carlson attended “Coffee with the Commissioners” with other North Pocono Municipality officials at the NP Public Library.

9. **TREASURER'S REPORT:** (P&L, Deposit Detail and General Journal Reports available upon request)

- A. Treasurers Report June 2025
 - 1. Transfer Report - (copy provided)
 - 2. Bank Balances (copy provided)
 - 3. Accounts Payables for the Month (copy provided)
 - 4. June 2025 P & L Report (copy provided)
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10. **REAL ESTATE TAX COLLECTOR:**

- A. Report YTD up to June 30, 2025 (copy provided)
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11. **FINANCIAL REPORT** – William Heim

12. **STREETS / PLANNING COMMISSION AND COUNCIL OF GOVERNMENTS:** Marc Gaughan

- A. COG Special Meeting was held Thursday June 19, 2025 regarding Advanced Life Support Coverage Designation
 - A. Resolution 314 -2025 for Stormwater Multimodule Transportation Fund Grant for Moscow Borough – 2026 Academy Street-Stormwater, Paving and Upgrade Project. (copy provided) (Action Needed)
 - B. Email dated July 1, 2025 from Robert J. Bochocchio, P.E., DBIA, Greenfield-Pedersen, Inc. regarding SR 435 Project between Family Dollar and Dollar General. (copy provided)
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13. **ZONING OFFICER AND CODE ENFORCEMENT OFFICER:** George Parker, PE

- A. Monthly Report June 2025 (copy provided)
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14. **PARKS AND RECREATION / SHADE TREE COMMISSION:** Paula Bechaver (Chairperson)

15. **POLICE DEPARTMENT:** Chief Ivy Brenzel

- A. Police Report June 2025 (copy provided)
 - B. Signed Memorandum of Understanding between Law Enforcement Authorities and the North Pocono School District for review (copy provided)
 - B. Email dated March 13, 2025 from the Pennsylvania Justice Network upgrade to Microsoft Windows 11 or newer before October 2025. Computer Visionaries quotes for Dell OptPlex 7020 Computer – Intel for Windows 11 Pro for use in-house and (2) Dell Pro Rugged 14" Notebook, Intel Core Ultra 5 125U, Windows 11 Pro for police vehicles. Entire upgrade will be approximately a total of \$9,000.00. Determination needed for expense/ Request for quote approval. (copies provided) (Action Needed)
 - C. Letter dated June 17, 2025 from Katrina's Creative Learning Center regarding mandatory Emergency Plan required from the Department of Human Services. (full Emergency Plan can be obtained from the police department upon request)
 - D. Letter dated June 30, 2025 regarding Moscow Borough Police Department PMRS allocation from the 2023 Excess Interest Award. (copy provided)
 - E. Moscow Borough Police Department will have their Annual National Night Out on Tuesday August 5, 2025 (copy provided)
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16 **MAYORS REPORT:** Mayor Rosemarie Warner

- A. Email dated June 12, 2025 from Alia Rava letter of intent for the open position of Moscow Borough Junior Council (copy provided) (Action needed)
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17 JUNIOR COUNCIL: Luis Arias

18. MUNICIPAL BUILDING: Dennis Cawley, Chairperson

19. MOSCOW SEWER AUTHORITY:

20. SOLICITOR'S REPORT: Attorney Bruce S. Zero

21. PERSONNEL COMMITTEE: Edward Gaughan, Chairperson

22. RECYCLING: Joseph Castrogiovanni, Chairperson

- A. Contracted vendor J.P. Mascaro & Sons completed services Friday June 6, 2025 with no need for additional day. The Moscow Borough was invoiced for contracted amount of \$27,491.00. Next projected Clean and Green Spring of 2027.
 - B. Electronics Recycling Event held Saturday June 14, 2025, Responsible Recycling Services. The truck was filled by 9:00 AM. Moscow Borough collected 8,840 pounds of electronics paid for by the Moscow Borough to be recycled. Invoiced accordingly per agreement in the amount of \$5,882.00 with no additional charges to Moscow residents.
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23. OLD BUSINESS:

24. NEW BUSINESS:

25. ADJOURNMENT: Motion made by _____ Seconded _____