



Moscow Borough Council  
Meeting Minutes  
Monday July 7, 2025

Moscow Borough Municipal Building  
123 Van Brunt Street  
Moscow, PA 18444

#### Moscow Borough Council

Arthur Pencek - President  
Edward Gaughan - Vice President  
William Hiem  
Marc Gaughan  
Joseph Castrogiovanni  
Dennis Cawley  
Paula Bechaver  
Mayor Rosemarie Warner

### Call Meeting to Order

President Art Pencek called the July 7, 2025 regular meeting to order at 7:00 p.m.

The following Council members were either present or absent:

|                                 |         |                       |         |
|---------------------------------|---------|-----------------------|---------|
| Rosemarie Warner (Mayor)        | Present | Joseph Castrogiovanni | Present |
| Arthur Pencek (President)       | Present | Dennis Cawley         | Present |
| Edward Gaughan (Vice-President) | Present | Marc Gaughan          | Present |
| Paula Bechaver                  | Present | William Heim          | Present |

Also present were: Atty. Bruce Zero (Solicitor) Amy Carlson (Business Manager) Ivy Brenzel (Moscow Police Chief) Luis Arias (Junior Council) Mark Paradise (Main Street Moscow Properties, LC) Colin Young (Chief, Moscow Volunteer Fire & Hose Co.) Michael Chmielewski (Chief, Covington Independent Fire Co, Inc.) Brandy Rava (resident) Alia Rava (Junior Council Candidate) Carol Yanko (resident)

### Approval of Minutes

The monthly council meeting was held on June 2, 2025. Minutes were submitted for review and approval. Motion was made by Joseph Castrogiovanni to accept council meeting minutes as written. Motion was seconded by Paula Bechaver. The motion carried unanimously.

### Citizens Comments

Mark Paradise, Main Street Moscow Properties, LC, was in attendance for approval of application for LERTA for Main Street Moscow Properties, LC. Marc Gaughan made a motion to approve and continue with application process. William Hiem seconded the motion. The motion carried unanimously with a roll call.

Gary Willsch, 402 Autumn Drive was on agenda to be in attendance for citizens comments regarding Greenfield Road Project. Mr Willsch did not attend the meeting.

### Moscow Volunteer Fire & Hose Co.

Fire Chief Colin Young gave the Moscow Volunteer Fire and Hose Co. report for the month of June 2025. There were 91 total calls. The breakdown was 82 EMS and 9 fire calls.

Moscow Volunteer Fire & Hose Co. was on site for the Annual NP Minisink Lions Club Fireworks Extravaganza. They also participated in the Elmhurst Fire Co. Annual Parade on June 19, 2025 and will be participating in the Covington Independent Fire Co. Annual Parade on Thursday July 10, 2025.

A fundraising raffle will be conducted in July 2025 details to follow.

Mayor Rosemarie Warner stated that resident LuAnn Matchulat contacted her regarding getting in contact with Vikki as far as the fire company participating in the Moscow Country Street Fair parade. She asked if Chief Young can have her or someone contact LuAnn if the fire company will be participating. Chief Young said to give LuAnn his contact information as well to contact him to coordinate.

A motion was made by Ed Gaughan to approve application for employment for Christopher Kerrigan, Part-Time EMT at \$18.00 per hour. Paula Bechaver seconded the motion. The motion carried unanimously with a roll call.

## **Business Office:**

A motion was made by William Heim for a mandatory (2) Windows 11 Dell Pro-desktop upgrade in the business office. Not included in the quote is configuration & installation. Entire upgrade will be approximately a total of \$3,000.00. Expense was not budgeted due to date of notification (June 2025). Expense will be to line item 406.213 Small Equipment/Computer. Computer Visionaries will inform business office to a date and time by end of 2025 that this will be completed. Seconded by Dennis Cawley. The motion carried unanimously with a roll call vote.

## **General Information**

### **EMS/ALS Designation- Michael Chmielewski Chief, Covington Independent Fire Co, Inc. in attendance**

Michael Chmielewski (Chief, Covington Independent Fire Co.) gave update on EMS/ALS Designation. Brief discussion was had between Mr. Chmielewski and Moscow Borough Solicitor Bruce S. Zero. Atty. Zero stated he has no reason to recommend a change to Moscow Borough Council of approved Resolution 308-2025 with the verbiage of "The Covington Independent Fire Company will provide Advanced Life Support Services for the Borough. If Covington is unavailable, the 911 Center should follow the assigned run card and/or the closest available ALS unit will be requested to respond." Mr. Chmielewski asked Borough Council if they would consider helping contribute to funding and injunction against the Lackawanna County regarding the matter. Moscow Borough Solicitor Bruce S. Zero recommended to Moscow Borough Council not to get involved in any litigations requested this soon. Moscow Borough Council fully agrees with Atty Zero on both of these matters at this time.

Tuesday June 24, 2025 Art Pencek, Marc Gaughan & Amy Carlson attended "Coffee with the Commissioners" with other North Pocono Municipality officials at the NP Public Library

## **Treasurer's Report**

The transfer report was submitted and reported for the month of June 2025. William Heim made a motion to accept the treasurers report as reported and to pay the bills as presented. Ed Gaughan seconded the motion. The motion carried unanimously with a roll call vote.

The treasurer's report was submitted and reported for the month of June 2025. Marc Gaughan made a motion to accept the treasurers report as reported and to pay the bills as presented. Paula Bechaver seconded the motion. The motion carried unanimously with a roll call vote.

## **Real Estate Tax Collector's Report**

Real Estate Tax Report for June 2025 was submitted for review.

## **Streets/Planning Commission and Council of Governments:**

There was no Planning Commission Meeting on Monday June 30, 2025 due to lack of content on the agenda.

DPW currently blacktopping and repairing certain areas and planting in the borough.

Hired contractor Maiocco Excavating has completed work on the Greenfield Curbing Project. Marc Gaughan has spoken with Robert J. Bochicchio, P.E., DBIA, Greenman-Pedersen, Inc who stated the punch list of the Greenfield Road Project has been reviewed and all has been completed. Marc Gaughan recommends paying invoice from Maiocco Excavating when received. Marc Gaughan did state that some of the grass/straw has since eroded from inclement weather, Moscow DPW will be repairing that washout.

Maple Street Project update. Marc Gaughan stated that he spoke with Robert J. Bochicchio, P.E., DBIA, Greenman-Pedersen. Robert spoke with the contractor RLE Enterprises and they have ordered the catch basins and other materials for the project. Anticipating project will be completed by end of August 2025.

Motion was made by Marc Gaughan to accept Resolution 314 -2025 for Stormwater Multimodule Transportation Fund Grant for Moscow Borough – 2026 Academy Street-Stormwater, Paving and Upgrade Project. Motion was seconded by William Heim. The motion carried unanimously with a roll call.

Email dated July 1, 2025 from Robert J. Bochicchio, P.E., DBIA, Greenfield-Pedersen, Inc. regarding SR 435 Project between Family Dollar and Dollar General for any other interruptions that may come about other than National Night Out and Moscow Street Fair events. No other events were presented.

## **Zoning and Code Enforcement Officer (George Parker – not in attendance)**

Monthly Report for June 2025 was submitted for review.

## **Police Report**

Police Report submitted for June 2025 Report.

Signed Memorandum of Understanding between Law Enforcement Authorities and the North Pocono School District for review and informational purposes.

Motion was made by Paula Bechaver to approve request for quote approvals and to proceed with Pennsylvania Justice Network upgrade to Microsoft Windows 11 or newer before October 2025. Computer Visionaries quotes for Dell OptPlex 7020 Computer – Intel for Windows 11 Pro for use in-house and (2) Dell Pro Rugged 14" Notebook, Intel Core Ultra 5 125U, Windows 11 Pro for police vehicles. Amy Carlson, Business Manager, requested to expense to specific line items read aloud. Entire upgrade will be approximately a total of \$9,000.00. Motion was seconded by Dennis Cawley. The motion carried unanimously with a roll call.

Police Department received email from Latona Trucking that that SR 690, between Gardner Road and Sunrise Blvd, will be closed under a Road Closed Detour starting Saturday, July 12, 2025 <sup>and</sup> ending Wednesday, August 20, 2025.

Letter dated June 30, 2025 regarding Moscow Borough Police Department PMRS allocation from the 2023 Excess Interest Award for review and informational purposes.

Letter dated June 17, 2025 from Katrina's Creative Learning Center regarding mandatory Emergency Plan required from the Department of Human Services for review and informational purposes.

Moscow Borough Police Department will have their Annual National Night Out on Tuesday August 5, 2025

## **Mayor's Report:**

Mayor Rosemarie Warner partially read aloud an email from Bruce Moore, Deputy Asst. Federal Security Director TSA/DHS that Police Chief Ivy Brenzel received regarding influencing discussion she had with him over 20+ years ago.

Email dated June 12, 2025 from Alia Rava letter of intent for the open position of Moscow Borough Junior Council. A motion was made by Joseph Castrogiovanni to accept her letter of intent and name Alia junior councilmember for the period of July 2025 to July 1, 2027. She will officially be sworn in as junior councilmember at the August 4, 2025 Moscow Borough Council Meeting. Paula Bechaver seconded the motion. The motion carried unanimously.

## **Junior Council**

Luis Arias congratulated Alia Rava (in attendance) on receiving the position of 2025-2027 Moscow Borough Junior Councilmember.

## **Municipal Building**

Dennis Cawley stated that Art Pencek, Atty. Bruce Zero and himself need to have a meeting regarding the boiler and baseboard heating of the proposals that have been submitted. Art stated maybe grant funding can be applied for and also added that the temporary boiler currently installed is working and there is not a rush on the new boiler.

## **Recycling**

Joseph Castrogiovanni stated that Clean & Green was a success. The contracted vendor J.P. Mascaro & Sons completed services Friday June 6, 2025 with no need for additional day. Next projected Clean and Green Spring of 2027. He also stated that Electronics Recycling Event held Saturday June 14, 2025, Responsible Recycling Services. The truck was filled by 9:00 AM. Moscow Borough collected 8,840 pounds of electronics paid for by the Moscow Borough to be recycled. Invoiced accordingly per agreement in the amount of \$5,882.00 with no additional charges to Moscow residents. Tire event held the same day was also completed by noon.

**New Business:**

Art Pencek presented Joseph Castrogiovanni with the Cecil K. Leberknight In Honor of Service Award for 10-years of service on Moscow Borough Council from the Pennsylvania Association of Boroughs. The award was accepted on his behalf by Amy Carlson and Mayor Rosemarie Warner at the PSAB conference luncheon on June 3, 2025.

**Adjournment**

Motion was made by William Heim to adjourn the meeting. Motion was seconded by Joseph Castrogiovanni. The motion carried unanimously.

**Minutes submitted by Amy Carlson**