



Moscow Borough Council
Meeting Agenda
Monday August 4, 2025

Moscow Borough Municipal Building
123 Van Brunt Street
Moscow, PA 18444

Moscow Borough Council
Arthur Pencek - President
Edward Gaughan - Vice President
William Hiem
Marc Gaughan
Joseph Castrogiovanni
Dennis Cawley
Paula Bechaver
Mayor Rosemarie Warner

*Please note Council meetings are recorded and are transcribed at a later date

1. **CALL TO ORDER:** Arthur Pencek – Council President
2. **PLEDGE OF ALLEGIANCE:** Arthur Pencek – Council President
3. **ROLL CALL:**

Arthur Pencek	<input type="checkbox"/>	William Heim	<input type="checkbox"/>	Junior Council
Edward Gaughan	<input type="checkbox"/>	Dennis Cawley	<input type="checkbox"/>	Luis Arias <input type="checkbox"/>
Marc Gaughan	<input type="checkbox"/>	Paula Bechaver	<input type="checkbox"/>	
Joseph Castrogiovanni	<input type="checkbox"/>	Mayor Rosemarie Warner	<input type="checkbox"/>	

4. **OATH OF OFFICE 2025-2027 JUNIOR COUNCIL MEMBER:**
 - A. Mayor Rosemarie Warner to administer oath of office to Alia Rava as 2025-2027 Junior Council Member
5. **APPROVAL OF MINUTES OF PREVIOUS MEETING:**
 - A. Approval of July 7, 2025, monthly council meeting minutes (copy provided)
6. **CITIZEN'S COMMENTS AND/OR FOLLOW-UP ON PREVIOUS CITIZEN'S REQUESTS**
7. **MOSCOW VOLUNTEER FIRE AND HOSE COMPANY: Fire Chief Colin Young**
 - A. Moscow Volunteer Fire and Hose Co. Report for month of June 2025
 - B. Email received from Tim Huber MVFHC, requesting to advertise for full-time EMS Operations Manager (copy provided) (**Action Needed**)
8. **ENERGY CONTRACT – ARTHUR PENCEK**
 - A. Discussion of upcoming renewal of energy contract from email information received from current contract World-Kinect Senior Consultant, Kelly Cerbus
9. **BUSINESS OFFICE**
 - A. Ordinance 276-2025 – an ordinance increasing the indebtedness of the Borough of Moscow, Lackawanna County PA by the issue of a general obligation note in the amount of \$350,000.00 for the Maple Street Paving Project Balance. (copy provided) (**Action Needed**)
 - B. Ordinance 277-2025 – an ordinance increasing the indebtedness of the Borough of Moscow, Lackawanna County PA by the issue of a general obligation note in the amount of \$230,000.00 for the Leaf Vacuum Truck (grant approved for \$200,000.00) (copy provided) (**Action Needed**)
 - C. Informational purpose to council, Debt Statement & Borrowing Base Certificate, information provided by Murphy & Dougherty & Co. for Moscow Borough. This will be submitted to People's Security Bank & Trust Co. to be included with applications for general obligation note in the amount of \$350,000.00 for Maple Street Paving Project Balance and general obligation note in the amount of \$230,000.00 for Leaf Vacuum Truck. (copy provided)
 - D. Lou Lafratte, PE has submitted the application for the 2026 Multimodule Transportation Fund Grant for the purpose of Academy Street-Stormwater, Paving and Upgrade Project for the Moscow Borough. The amount submitted was \$1,830,812.00

(copies of the application are available for inspection at the Moscow Borough Business Office)

- E. Request for approval to apply for LSA Grant in September 2025 for the purpose of Municipal Building Improvements. **(Action Needed)**
- F. Computer Visionaries completed business office and police department computer upgrades, installation and configurations

10. GENERAL INFORMATION

- A. Laurel Lines Newsletter can be viewed on their website at <https://lwvrhs.org/monthly-laurel-lines-newsletter/>
- B. Thank you letters from NP Public Library to Moscow Borough and Moscow Police Department (copies provided)

11. TREASURER'S REPORT:

(P&L, Deposit Detail and General Journal Reports available upon request)

Treasurers Report July 2025 (copies to be provided)

- 1) Transfer Report
- 2) Bank Balances
- 3) Accounts Payables for the Month
- 4) June 2025 P & L Report

12. REAL ESTATE TAX COLLECTOR:

- A. Report YTD up to July 31, 2025 (***copy to be provided***)

13. FINANCIAL REPORT – William Heim

- A. HNB Bank Certificate of Deposit maturity date 08/22/25. Current rates attached but may change at maturity. Advise to the Moscow Borough treasurer on process going forward at maturity date.

14. STREETS / PLANNING COMMISSION AND COUNCIL OF GOVERNMENTS: Marc Gaughan

15. ZONING OFFICER AND CODE ENFORCEMENT OFFICER: George Parker, PE

- A. Monthly Report July 2025 (copy provided)

16. PARKS AND RECREATION / SHADE TREE COMMISSION: Paula Bechaver

- A. Request for approval to **re-apply** for LSA Monroe County grant submitted by the Moscow Borough for Harmony Hills Project that was denied in the amount of \$100,000.00 in Spring of 2025. **(Action Needed)**

17. POLICE DEPARTMENT: Chief Ivy Brenzel

- A. Police Report July 2025 (copy to be provided)
- B. Letter dated July 14, 2025, regarding PCCD Compliance Monitoring Program (copy provided)

18. MAYORS REPORT: Mayor Rosemarie Warner

19. JUNIOR COUNCIL: Luis Arias & Alia Rava

20. MUNICIPAL BUILDING: Dennis Cawley, Chairperson

21. MOSCOW SEWER AUTHORITY:

22. SOLICITOR'S REPORT: Attorney Bruce S. Zero

23. PERSONNEL COMMITTEE: Edward Gaughan, Chairperson

24. RECYCLING: Joseph Castrogiovanni, Chairperson

25. OLD BUSINESS:

26. NEW BUSINESS:

27. ADJOURNMENT: Motion made by _____ Seconded _____

