



Moscow Borough Council  
Meeting Minutes  
September 2, 2025

Moscow Borough Municipal Building  
123 Van Brunt Street  
Moscow, PA 18444

#### Moscow Borough Council

Arthur Pencek - President  
Edward Gaughan - Vice President  
William Hiem  
Marc Gaughan  
Joseph Castrogiovanni  
Dennis Cawley  
Paula Bechaver  
Mayor Rosemarie Warner

### Call Meeting to Order

President Art Pencek called the September 2, 2025 regular meeting to order at 7:00 p.m.

The following Council members were either present or absent:

Rosemarie Warner (Mayor)	Present	Joseph Castrogiovanni	Present
Arthur Pencek (President)	Present	Dennis Cawley	Absent
Edward Gaughan (Vice-President)	Present	Marc Gaughan	Present
Paula Bechaver	Absent	William Heim	Present

Also, present were Atty. Bruce Zero (Solicitor) Amy Carlson (Business Manager) Ivy Brenzel (Moscow Police Chief), George Parker (Zoning/Code Enforcement Officer) Colin Young (Chief, Moscow Volunteer Fire & Hose Co.) Kevin Strausser (President, Moscow Development Association), Sonia Strausser (resident), Christopher Kelley (NP Public Library), Joy Monroe (NP Public Library) Amy Pochis (NP Public Library),

### Approval of Minutes

The monthly council meeting was held on August 4, 2025. Minutes were submitted for review and approval. Motion was made by Edward Gaughan to accept council meeting minutes as written. Motion was seconded by Joseph Castrogiovanni. The motion carried unanimously.

### North Pocono Public Library

Annual Presentation of from Christopher Kelly, Development Director, North Pocono Public Library. Also presenting were Joy Monroe, Director of North Pocono Public Library and Amy Pochis with updates on the North Pocono Public Library Garden Project.

### Citizens Comments

Moscow Borough resident Frank Conigliaro in attendance regarding estimate for backed up sewer drain. Hired contractor Outlaw Construction to dig up clogged drain line on property. Contractor needed to replace drain and add two clean outs. The contractor stated that the clogged drain was located on the Moscow Borough end of the drain not on the homeowner's side. Mr. Conigliaro paid the invoice but contacted the Moscow Sewer Authority and discussed it with Moscow Sewer Authority employee Ralph DeLeo. Mr. DeLeo stated that it is not the problem of the Moscow Sewer Authority. Art Pencek stated to Mr. Conigliaro that this was the first he was being made aware of the situation. He stated he would contact the Moscow Sewer Authority to discuss and respond to Mr. Conigliaro once he had information for him.

### Moscow Volunteer Fire & Hose Co.

Fire Chief Colin Young gave the Moscow Volunteer Fire and Hose Co. report for the month of August 2025. There were 97 total calls. The breakdown was 83 EMS and 14 fire calls.

A motion was made by William Heim to approve application for employment for Tyler Anthony Shepard as a Part-Time EMT at the rate of \$18.00 per hour. The motion was seconded by Marc Gaughan. The motion carried unanimously with a roll call vote.

### Business Office

A letter dated August 22, 2025, from PA Governor Josh Shapiro regarding update of the Fiscal Year 2025-2026 state budget was submitted for review.

### Moscow Development Association

Letter dated August 21, 2025, from Kevin Strausser, Moscow Development Association regarding approval of Resolution 316-2025 for grant application for Water Tank Replacement Project. Marc Gaughan made a motion to approve Resolution 316-2025. The motion was seconded by Joseph Castrogiovanni. The motion carried unanimously with a roll call vote.

## **Treasurer's Report**

The transfer report was submitted and reported for the month of August 2025. William Heim made a motion to accept the transfer report as reported. Ed Gaughan seconded the motion. The motion carried unanimously with a roll call vote.

The treasurer's report was submitted and reported for the month of August 2025. Joseph Castrogiovanni made a motion to accept the treasurers report as reported and to pay the bills as presented. William Heim seconded the motion. The motion carried unanimously with a roll call vote.

## **Real Estate Tax Collector's Report**

Real Estate Tax Report for August 2025 was submitted for review.

## **Financial Report**

Certificate of Deposit CD 1437801630 for \$11,075.76 was renewed with HNB Bank 9-month term at 4.10% as discussed at the August Moscow Borough Council Meeting. All information was submitted for review.

The 2026 MMO Contribution Worksheets were submitted for review and approval for PMRS Pension Plan 2026 MMO Worksheet for 35-078-3 N - Moscow Borough (Non-Uniformed) and PMRS Pension Plan 2026 MMO Worksheet for 35-078-3 P - Moscow Borough Police. A motion was made by Marc Gaughan to approve Resolution 315- 2025 Amend Police Pension Plan to waive member contributions for 2026. The motion was seconded by William Heim. The motion carried unanimously with a roll call vote.

## **Streets/Planning Commission and Council of Governments:**

There was no Planning Commission Meeting on Monday August 25, 2025, due to lack of content on the agenda.

Marc Gaughan stated hired contractor, RLE Enterprises, Inc., began work on the Maple Street Paving Project on Tuesday September 2, 2025. The project contracted and is to be completed by November 1, 2025. He said there is additional unexpected work on the project with additional expenses that were discussed with Moscow Borough engineer. These expenses will be added to the project cost and need to be paid by the Moscow Borough in addition to the original contracted amount.

A meeting will be held Friday September 12, 2025 with Mark Mecca, DPW Director , Marc Gaughan and Robert J. Bochicchio, P.E., DBIA, of Greenman-Pedersen to discuss road projects for 2026.

Marc Gaughan wrote a letter to PennDOT regarding the dip on the new project west of the bridge.

## **Zoning and Code Enforcement**

Zoning and Code Enforcement monthly report for August 2025 was submitted for review.

## **Police Report**

Police Report submitted for August 2025 report. There was a total of 109 911- calls and 105 cleared calls for the month, also several events and training.

A thank you note was submitted for review.

## **Mayor's Report:**

Mayor Rosemarie Warner acknowledged the Annual National Night Out conducted August 5, 2025, was a success and thanked Junior Councilmembers Luis Arias and Alia Rava and the group of students and young visionaries for their participation.

The annual Christmas Tree Lighting event has been scheduled for Thursday December 4, 2025 at 6 PM

## **Junior Council**

Luis Arias thanked Mayor Rose Warner for her time and effort with the annual National Night Out Event.

New Business – Email review from resident Aaron Pickarski as read aloud by Joseph Castrogiovanni. Email stated “Just want to point out that there is a new super speedway at the repaired bridge before the crosswalk, school and reduced speed zone. Maybe the police could have extra patrols or a radar detection sign? Also, I think the boro should add a reminder about allowable pet noise to their monthly flyer or send out something separate. And lastly, there are many properties in the Borough with more than the allowable one unregistered vehicle; what is being done for enforcement? Art Pencek and Joseph Castrogiovanni stated that those issues in violation will be addressed with the proper departments. Noise violation will be reminder in quarterly newsletter.

## **Adjournment**

Motion was made by William Heim to adjourn the meeting. Motion was seconded by Joseph Castrogiovanni. The motion carried unanimously.

**Minutes submitted by Amy Carlson**