



Moscow Borough Council Agenda
October 6, 2025

Moscow Borough Municipal Building
123 Van Brunt Street
Moscow, PA 18444

Moscow Borough Council

Arthur Pencek - President
Edward Gaughan - Vice President
William Hiem
Marc Gaughan
Joseph Castrogiovanni
Dennis Cawley
Paula Bechaver
Mayor Rosemarie Warner

* Please note Council meetings are recorded and are transcribed at a later date

1. **CALL TO ORDER:** Arthur Pencek – Council President

2. **PLEDGE OF ALLEGIANCE:** Arthur Pencek – Council President

3. **ROLL CALL:**

Arthur Pencek	<input type="checkbox"/>	William Heim	<input type="checkbox"/>	Junior Council
Edward Gaughan	<input type="checkbox"/>	Dennis Cawley	<input type="checkbox"/>	
Marc Gaughan	<input type="checkbox"/>	Paula Bechaver	<input type="checkbox"/>	Luis Arias <input type="checkbox"/>
Joseph Castrogiovanni	<input type="checkbox"/>	Mayor Rosemarie Warner	<input type="checkbox"/>	Alia Rava <input type="checkbox"/>

4. **APPROVAL OF MINUTES OF PREVIOUS MEETING:**

- A. Approval of September 2, 2025 monthly council meeting minutes (copy provided)

5. **CITIZEN'S COMMENTS AND/OR FOLLOW-UP ON PREVIOUS CITIZEN'S REQUESTS**

6. **MOSCOW VOLUNTEER FIRE AND HOSE COMPANY: Fire Chief Colin Young**

- A. Moscow Volunteer Fire and Hose Co. Report for month of September 2025

7. **BUSINESS OFFICE**

- A. Preparation for 2026 has begun. Preliminary budget presentation will take place at the next scheduled Borough Council Meeting on November 3, 2025. Anyone with any additional budget entries for 2026 should have them to Amy Carlson by end of this week.
- B. Estimated projected 2025 assessment for the Moscow Borough has been submitted by Patrick Tobin, CPE Director, Office of Assessment and Appeals, Lackawanna County for the purpose of calculation of milage for the Moscow Borough 2026 Budget. The certified final 2025 assessments will not be available until November 14, 2025.(copy provided) (milage needed to be determined based on preliminary assessment)
- C. Payments have begun towards the \$230,000.00 loan for the 2025 Isuzu Leaf Vacuum Truck. The disbursement request was reviewed and forwarded to Harrisburg for payment to the Moscow Borough in the amount \$200,000.00. Expected processing time 4-6 weeks.
- D. Maple Street Paving Project Update/Proposals for Budget Purposes
1. Make single payments beginning after 6-month interest only opposed to double payments for the 2026 budget year.
 2. Use savings of double payments to use for additional Maple Street paving project expenses currently at \$21,917.10. (not included in loan)
 3. Double payments on this loan can then be budgeted to resume in 2027.

8. GRANTS

- A. The People, Parks Community Foundation Grant was applied for on behalf of the Moscow Borough (for Golden Park Trails) was not granted. Opportunity to apply again in 2026. (copy provided)
 - B. Approval of Allocation Letter for 2025 LSA Statewide Grant Application for Moscow Borough Municipal Building **(copy provided) (Action Needed)**
 - C. Resolution 321 – 2025 for 2025 LSA Statewide Grant Application for Moscow Borough Municipal Building Upgrades in the amount of \$85,373.80 to include Lower Level Flooring, Upper Level Wallpapering, 2026 Computer Server Upgrade (mandatory) **(copy provided) (Action Needed)**
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9.. TREASURER’S REPORT: (Deposit Detail and General Journal Reports available upon request)

- A. Treasurers Report September 2025
 - 1. Transfer Report - (copy provided)
 - 2. Bank Balances (copy provided)
 - 3. Accounts Payables for the month (copy provided)
 - 4. September 2025 P & L Report (copy provided)
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10. REAL ESTATE TAX COLLECTOR:

- A. Report YTD up to September 2025 (copy provided)
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11. FINANCIAL REPORT – William Heim

- A. 2024 Moscow Borough Final Audit Summary from Murphy, Dougherty & Co. (copy provided)
 - B. Certificate of Deposit Edward Jones Bank of America Maturity Date 10/17/25 (copy of current rates for renewal)
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12. STREETS / PLANNING COMMISSION AND COUNCIL OF GOVERNMENTS:

- A. COG Meeting scheduled for Wednesday October 8, 2025 , Moscow Borough Municipal Building 7PM
 - B. There was no Planning Commission Meeting held Monday September 29, 2025 due to lack of content on agenda
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13. ZONING OFFICER AND CODE ENFORCEMENT OFFICER: George Parker, PE

- A. Monthly Report September 2025 (copy provided)
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14. PARKS AND RECREATION / SHADE TREE COMMISSION: Paula Bechaver (Chairperson)

15. POLICE DEPARTMENT: Chief Ivy Brenzel

- A. Police Report September 2025 (copy provided)
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16 MAYORS REPORT: Mayor Rosemarie Warner

17 JUNIOR COUNCIL: Luis Arias and Alia Rava

18. MUNICIPAL BUILDING: Dennis Cawley

- A. TKE Repair request dated August 06, 2025 for Municipal Building Elevator. Contract Price \$7,112.00 (copy provided)
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19. MOSCOW SEWER AUTHORITY:

20. SOLICITOR’S REPORT: Attorney Bruce S. Zero

21. PERSONNEL COMMITTEE: Edward Gaughan, Chairperson

22. RECYCLING: Joseph Castrogiovanni, Chairperson

23. OLD BUSINESS:

24. NEW BUSINESS:

25. ADJOURNMENT: Motion made by _____ Seconded _____