



Moscow Borough Reorganization and
Regular Monthly Council Meeting Agenda

Monday January 5, 2026

Moscow Borough Municipal Building
123 Van Brunt Street
Moscow, PA 18444
570-842-1699

1. OATHS OF OFFICE TO NEWLY ELECTED / RE-ELECTED BOROUGH OFFICIALS: Mayor Rosemarie Warner

A. Arthur Pencek	Councilmember	Term Expires 12/31/29
B. Dennis Cawley	Councilmember	Term Expires 12/31/29
C. Nichole Musewicz	Councilmember	Term Expires 12/31/29
D. Earnest Church	Councilmember	Term Expires 12/31/29
E. Constance Sanko	Real Estate Tax Collector	Term Expires 12/31/29
F. Kimberly Mecca	Majority Inspector	Term Expires 12/31/29
G. Kimberly Bochicchio	Minority Inspector	Term Expires 12/31/29
H. Teresa Ripley	Judge of Elections	Term Expires 12/31/29

REORGANIZATION:

2. CALL TO ORDER: Mayor Rosemarie Warner

3. PLEDGE OF ALLEGIANCE: Mayor Rosemarie Warner

4. ROLL CALL (Check if present)

Arthur Pencek
Edward Gaughan
Marc Gaughan
Joseph Castrogiovanni

Earnest Church
Dennis Cawley
Nichole Musewicz
Mayor Rosemarie Warner

Junior Council
Luis Arias
Alia Rava

5. COUNCIL NOMINATIONS/ELECTIONS:

- A. Nomination and Election of Council President
- B. Nomination and Election of Council Vice-President
- C. Nomination and Election of Council Secretary

MAYOR TURNS MEETING OVER TO THE PRESIDENT FOR THE REGULAR MEETING:

6. COUNCIL NOMINATIONS/ELECTIONS:

- A. Nomination and Appointment of New Borough Council Finance Chairperson
- B. Nomination and Appointment of New Borough Council Parks & Recreation Chairperson
- C. Nomination and Appointments of any other vacant Borough Council Chairperson categories

7. APPOINTMENTS:

- Borough Solicitor - Attorney Bruce Zero
- **Zoning Hearing Board Solicitor – Letter of interest submitted by Joseph McDonald, Esquire (copy provided)**
- Building Inspector – Building Inspectors Underwriters of PA
- Deputy Real Estate Tax Collector – Cheryl Bosley
- Emergency Management Coordinator - Kimberly Mecca
- Flood Plain Administrator – George Parker
- Flood Plain Administrator (Alternate) – Greenman – Pedersen, Inc.
- North Pocono Council of Governments - Marc Gaughan
- Planning Consultant - Mary Liz Donato
- Right-to-Know Officer – Amy Carlson
- Sewage Enforcement Officer – Paul Kosik
- Zoning and Code Enforcement Officer – George Parker
- Election Board:
 1. Shawn Pierre
- Planning Commission
 1. David Martin – four-year term
- Shade Tree Commission:
 1. Dan Schilling – four-year term
 2. Paula Bechaver – four-year term
- Tax Collection Committee:
 1. Arthur Pencek (Delegate #1) – four-year term
 2. Elizabeth Murray (Delegate #2) – four-year term
- **TBD – New Council Finance Chairperson (Delegate #3) - four-year term**
- Vacancy Board:
 1. Lisa Notarianni – four-year term
- Zoning Hearing Board:
 1. Daniel Kopcza – four-year term
 2. Aaron Pickarski – four- year term
- Donald Julian (Alternate) – four- year term
- Auditor – Murphy, Dougherty and Company
- Depository – Peoples Security Bank
- Engineer- Greenman-Pedersen, Inc.

Note : (Alternate) Borough Solicitor TBD if this becomes an open vacancy should Joseph McDonald, Esquire be appointed to Zoning Hearing Board Solicitor at the current council reorganization meeting, a new alternate solicitor must be nominated and appointed at a future council meeting.

8. APPROVAL OF MINUTES OF PREVIOUS MEETING:

- A. Approval of December 1, 2025 monthly council meeting minutes (**copy provided**)

9. CITIZEN'S COMMENTS AND/OR FOLLOW-UP ON PREVIOUS CITIZEN'S REQUESTS

10. MOSCOW VOLUNTEER FIRE AND HOSE COMPANY: Fire Chief Colin Young

A. Moscow Volunteer Fire and Hose Co. Report for month of December 2025

11. GENERAL INFORMATION

A. Laurel Lines, Vol 52, Issue 11 - December, 2025 , Publication Of The Lackawanna And Wyoming Valley Railway Historical Society, Inc can be downloaded and viewed at <https://lvrhs.org/monthly-laurel-lines-newsletter/>

12. BUSINESS OFFICE:

A. Email dated Friday December 19, 2025 from Chad Deitrich_Economic Development Analyst PA Department of Community & Economic Development Business Finance regarding approval of 2025 LSA Grant application for the Moscow Borough Police Vehicle Purchase in the amount of \$62,000.00. Process has begun for purchasing the new vehicle which will be an incurred expense and not leased.

13. TREASURER'S REPORT: (Deposit Detail and General Journal Reports available upon request)

A. Treasurers Report October 2025

1. Transfer Report (copy provided)
2. Bank Balances (copy provided)
3. Accounts Payables for the month (copy provided)
4. December 2025 P & L Report (copy provided)

14. REAL ESTATE TAX COLLECTOR:

A. Report YTD up to November 2025 (copy provided)

15. FINANCIAL REPORT

16. STREETS / PLANNING COMMISSION AND COUNCIL OF GOVERNMENTS

A. No Planning Commission Meeting held on Monday December 29, 2025 due to lack of topic content

17. ZONING OFFICER AND CODE ENFORCEMENT OFFICER: George Parker, PE

A. Monthly Report December 2025 (copy provided)

18. ZONING HEARING BOARD

19. PARKS AND RECREATION / SHADE TREE COMMISSION

20. POLICE DEPARTMENT: Chief Ivy Brenzel

A. Police Report December 2025 (copy provided)

21 MAYORS REPORT: Mayor Rosemarie Warner

A. The annual Christmas Tree Lighting was held Thursday December 4, 2025.

22 JUNIOR COUNCIL: Luis Arias and Alia Rava

23. MUNICIPAL BUILDING: Dennis Cawley

24. MOSCOW SEWER AUTHORITY:

25. SOLICITOR'S REPORT: Attorney Bruce S. Zero

26. PERSONNEL COMMITTEE: Edward Gaughan

27 RECYCLING: Joseph Castrogiovanni, Chairperson

28. OLD BUSINESS:

29. NEW BUSINESS:

30. ADJOURNMENT
