



Moscow Borough Reorganization and
Regular Monthly Council Meeting Agenda

Monday January 5, 2026

Moscow Borough Municipal Building
123 Van Brunt Street
Moscow, PA 18444
570-842-1699

1. OATHS OF OFFICE TO NEWLY ELECTED / RE-ELECTED BOROUGH OFFICIALS: Mayor Rosemarie Warner

A. Arthur Pencek	Councilmember	Term Expires 12/31/29
B. Dennis Cawley	Councilmember	Term Expires 12/31/29
C. Nichole Musewicz	Councilmember	Term Expires 12/31/29
D. Earnest Church	Councilmember	Term Expires 12/31/29
E. Constance Sanko	Real Estate Tax Collector	Term Expires 12/31/29
F. Kimberly Mecca	Majority Inspector	Term Expires 12/31/29
G. Kimberly Bochicchio	Minority Inspector	Term Expires 12/31/29
H. Teresa Ripley	Judge of Elections	Term Expires 12/31/29

REORGANIZATION:

2. CALL TO ORDER: Mayor Rosemarie Warner

3. PLEDGE OF ALLEGIANCE: Mayor Rosemarie Warner

4. ROLL CALL (Check if present)

Arthur Pencek	<input type="checkbox"/>	Earnest Church	<input type="checkbox"/>	Junior Council	
Edward Gaughan	<input type="checkbox"/>	Dennis Cawley	<input type="checkbox"/>	Luis Arias	<input type="checkbox"/>
Marc Gaughan	<input type="checkbox"/>	Nichole Musewicz	<input type="checkbox"/>	Alia Rava	<input type="checkbox"/>
Joseph Castrogiovanni	<input type="checkbox"/>	Mayor Rosemarie Warner	<input type="checkbox"/>		

5. COUNCIL NOMINATIONS/ELECTIONS:

- A. Nomination and Election of Council President
 - B. Nomination and Election of Council Vice-President
 - C. Nomination and Election of Council Secretary
-

MAYOR TURNS MEETING OVER TO THE PRESIDENT FOR THE REGULAR MEETING:

6. COUNCIL NOMINATIONS/ELECTIONS:

- A. Nomination and Appointment of New Borough Council Finance Chairperson
- B. Nomination and Appointment of New Borough Council Parks & Recreation Chairperson
- C. Nomination and Appointments of any other vacant Borough Council Chairperson categories

7. APPOINTMENTS:

- Borough Solicitor - Attorney Bruce Zero
- **Zoning Hearing Board Solicitor – Letter of interest submitted by Joseph McDonald, Esquire (copy provided)**
- Building Inspector – Building Inspectors Underwriters of PA
- Deputy Real Estate Tax Collector – Cheryl Bosley
- Emergency Management Coordinator - Kimberly Mecca
- Flood Plain Administrator – George Parker
- Flood Plain Administrator (Alternate) – Greenman – Pedersen, Inc.
- North Pocono Council of Governments - Marc Gaughan
- Planning Consultant - Mary Liz Donato
- Right-to-Know Officer – Amy Carlson
- Sewage Enforcement Officer – Paul Kosik
- Zoning and Code Enforcement Officer – George Parker
- Election Board:
 - 1. Shawn Pierre
- Planning Commission
 - 1. David Martin – four-year term
- Shade Tree Commission:
 - 1. Dan Schilling – four-year term
 - 2. Paula Bechaver – four-year term
- Tax Collection Committee:
 - 1. Arthur Pencek (Delegate #1) – four-year term
 - 2. Elizabeth Murray (Delegate #2) – four-year term
- **TBD – New Council Finance Chairperson (Delegate #3) - four-year term**
- Vacancy Board:
 - 1. Lisa Notarianni – four-year term
- Zoning Hearing Board:
 - 1. Daniel Kopcza – four-year term
 - 2. Aaron Pickarski – four- year term
- Donald Julian (Alternate) – four- year term
- Auditor – Murphy, Dougherty and Company
- Depository – Peoples Security Bank
- Engineer- Greenman-Pedersen, Inc.

Note : *(Alternate) Borough Solicitor TBD if this becomes an open vacancy should Joseph McDonald, Esquire be appointed to Zoning Hearing Board Solicitor at the current council reorganization meeting, a new alternate solicitor must be nominated and appointed at a future council meeting.*

8. APPROVAL OF MINUTES OF PREVIOUS MEETING:

- A. Approval of December 1, 2025 monthly council meeting minutes **(copy provided)**
-

9. CITIZEN’S COMMENTS AND/OR FOLLOW-UP ON PREVIOUS CITIZEN’S REQUESTS

10. MOSCOW VOLUNTEER FIRE AND HOSE COMPANY: Fire Chief Colin Young

- A. Moscow Volunteer Fire and Hose Co. Report for month of December 2025
-

11. GENERAL INFORMATION

- A. Laurel Lines, Vol 52, Issue 11 - December, 2025 , Publication Of The Lackawanna And Wyoming Valley Railway Historical Society, Inc can be downloaded and viewed at <https://lwvrhs.org/monthly-laurel-lines-newsletter/>
-

12. BUSINESS OFFICE:

- A. Email dated Friday December 19, 2025 from Chad Deitrich Economic Development Analyst PA Department of Community & Economic Development Business Finance regarding approval of 2025 LSA Grant application for the Moscow Borough Police Vehicle Purchase in the amount of \$62,000.00. Process has begun for purchasing the new vehicle which will be an incurred expense and not leased.
-

13. TREASURER'S REPORT: (Deposit Detail and General Journal Reports available upon request)

- A. Treasurers Report October 2025
1. Transfer Report (copy provided)
 2. Bank Balances (copy provided)
 3. Accounts Payables for the month (copy provided)
 4. December 2025 P & L Report (copy provided)
-

14. REAL ESTATE TAX COLLECTOR:

- A. Report YTD up to November 2025 (copy provided)
-

15. FINANCIAL REPORT

16. STREETS / PLANNING COMMISSION AND COUNCIL OF GOVERNMENTS

- A. No Planning Commission Meeting held on Monday December 29, 2025 due to lack of topic content
-

17. ZONING OFFICER AND CODE ENFORCEMENT OFFICER: George Parker, PE

- A. Monthly Report December 2025 (copy provided)
-

18. ZONING HEARING BOARD

19. PARKS AND RECREATION / SHADE TREE COMMISSION

20. POLICE DEPARTMENT: Chief Ivy Brenzel

- A. Police Report December 2025 (copy provided)
-

21 MAYORS REPORT: Mayor Rosemarie Warner

- A. The annual Christmas Tree Lighting was held Thursday December 4, 2025.
-

22 JUNIOR COUNCIL: Luis Arias and Alia Rava

23. MUNICIPAL BUILDING: Dennis Cawley

24. **MOSCOW SEWER AUTHORITY:**

25. **SOLICITOR'S REPORT:** Attorney Bruce S. Zero

26. **PERSONNEL COMMITTEE:** Edward Gaughan

27 **RECYCLING:** Joseph Castrogiovanni, Chairperson

28. **OLD BUSINESS:**

29. **NEW BUSINESS:**

30. **ADJOURNMENT**
