



Moscow Borough Council  
Meeting Minutes  
Monday December 1 , 2025

Moscow Borough Municipal Building  
123 Van Brunt Street  
Moscow, PA 18444

Moscow Borough Council  
Arthur Pencek - President  
Edward Gaughan - Vice President  
William Hiem  
Marc Gaughan  
Joseph Castrogiovanni  
Dennis Cawley  
Paula Bechaver  
Mayor Rosemarie Warner

## Call Meeting to Order

President Art Pencek called the December 1, 2025, regular meeting to order at 7:00 PM.

The following Council members were either present or absent:

Rosemarie Warner (Mayor)	Present	Joseph Castrogiovanni	Present
Arthur Pencek (President)	Present	Dennis Cawley	Present
Edward Gaughan (Vice-President)	Present	Marc Gaughan	Present
Paula Bechaver	Present	William Heim	Present

Also, present were Atty. Bruce Zero (Solicitor) Amy Carlson (Business Manager) Ivy Brenzel (Moscow Police Chief), George Parker (Zoning/Code Enforcement Officer) Luis Arias (Junior Council), Alia Rava (Junior Council), Carol Yanko (resident) Paul Schnieder (resident)

## Approval of Minutes

The monthly council meeting was held on November 3, 2025. Minutes were submitted for review and approval. Motion was made by Paula Bechaver to accept council meeting minutes as written. Motion was seconded by Edward Gaughan. The motion carried unanimously.

## Moscow Borough Sewer Authority

James Kanavy, President Moscow Borough Sewer Authority presented the 2026 Moscow Borough Sewer Authority Budget. Motion was made by Marc Gaughan to accept the 2026 Moscow Borough Sewer Authority Budget. Motion was seconded by William Heim. The motion carried unanimously.

## Citizens Comments

Paul J Schneider, 127 Keene Street comments regarding his concern for the additional stormwater being discharged on the northeast corner of Golden Park and Maple Street. Marc Gaughan stated that he would be in contact with borough engineer Robert J. Bochicchio, P.E., DBIA of Greenman-Pedersen, Inc. for a copy of the plans requested and follow up with him when he has communication back from GPI.

## Moscow Volunteer Fire & Hose Co.

Fire Chief Colin Young was not in attendance to present the Moscow Volunteer Fire and Hose Co. report for the month of November 2025.

## Treasurer's Report

The transfer report was submitted and reported for the month of November 2025. William Heim made a motion to accept the transfer report as reported. Paula Bechaver seconded the motion. The motion carried unanimously with a roll call vote.

The treasurer's report was submitted and reported for the month of November 2025. Marc Gaughan made a motion to accept the treasurers report as reported and to pay the bills as presented. Ed Gaughan seconded the motion. The motion carried unanimously with a roll call vote.

## **Financial Report**

William Heim stated that being this is his last meeting as a councilmember the Moscow Borough would need to appoint a primary TCC representative to replace him Arthur Pencek stated he would accept the primary TCC delegate to represent the borough. Elizabeth Murray, Treasurer is also on the committee as a second delegate. A third delegate representative and backup will be appointed at the reorganization meeting on Monday January 5, 2025.

## **Real Estate Tax Collector's Report**

Real Estate Tax Collector, Connstance Sanko did not submit a report for the month of November 2025 due to time constraint.

## **Streets/Planning Commission and Council of Governments:**

No Planning Commission Meeting on Monday November 24, 2025 due to lack of topic content.

Marc Gaughan addressed and reviewed Maple Street Paving Project miscommunication between Stafursky Paving and RLE Enterprises regarding the paving. An email dated November 24, 2025 from Robert J. Bochicchio, P.E., DBIA , Greenman-Pedersen, Inc. forwarded an email dated November 21, 2025 from Todd Cantafio , Project Manager, RLE Enterprises requesting extension to finish the remaining 1 ½" mill and overlay of Maple Street, Moscow in the spring of 2026. They are expecting to have the remaining pave completed by the end of April 26, 2026. Robert J. Bochicchio, P.E., DBIA , Greenman-Pedersen, Inc. stated this request was approved.

## **Zoning and Code Enforcement**

Zoning and Code Enforcement monthly report for November 2025 was submitted for review.

## **Police Report**

Police Report submitted for November 2025 report. There was a total of 95 911- calls and 92 cleared calls for the month, also several events and training.

## **Mayor's Report**

Thanked the Borough DPW, employees and volunteers that helped on preparation for the upcoming Annual Christmas Tree Lighting Event. The event will be held Thursday December 4, 2025 at 6:00 PM, Main Street at the gazebo.

Mayor Rosemarie Warner updated Borough Council with the North Pocono Community Survey Report provided by Hailstone Economic which was conducted on behalf of the North Pocono Regional Planning Commission. A complete hard copy of the survey can be obtained at the Moscow Borough Business Office during normal business hours. A copy of the survey can also be obtained via email by contacting the business office.

## **Municipal Building**

Dennis Cawley stated TK Elevator Allentown, PA installed a new soft starter on the existing elevator at the municipal building on Thursday November 6, 2025. Elevator is now operating at full capacity.

## **Business Office**

Council President Arthur Pencek read aloud the final reading of the 2026 Moscow Borough Budget and the 2026 Moscow Borough Tax Levy Ordinance # 278-2025. Edward Gaughan made a motion to accept the final reading of the 2026 Moscow Borough Budget and Final Reading of the 2026 Moscow Borough Tax Levy Ordinance # 278-2025. Joseph Castrogiovanni seconded the motion. The motion carried unanimously with a roll call vote.

Art Pencek thanked Council Finance Chair, William Heim , councilmember Joseph Castrogiovanni and Business Manager , Amy Carlson for their efforts in the challenges this year preparing the budget and new millage set forth with the new Lackawanna County Assessment and also how it reflects the 2026 budget.

A copy of a letter dated November 14, 2025 from Patrick Tobin, CPE Director, Office of Assessment and Appeals, Lackawanna County which certified the new assessment for the Moscow Borough. The Moscow Borough Certified Assessed Taxable Values for 2026 was \$274,360,030.00.

### **New Business**

Art Pencek made remarks regarding Moscow Borough Council expired terms effective 12/31/25 and exits for William Heim (39 Years) and Paula Bechaver (4 years). He thanked them on behalf of the Mayor and The Moscow Borough Council appreciated all they have done for the Moscow Borough. Also, for all of their time and efforts put forth in decision making and efforts to improve the Moscow Borough.

The newly elected Moscow Borough Councilmembers Nichole Musewicz and Earnest Church will be sworn in at the January 5, 2026 Moscow Borough Council Reorganization Meeting.

Paula Bechaver thanked council for the last 4 years as Moscow Borough Councilmember and Parks and Recreation Chairperson.

William Heim reflected on the events over the past 39 years as councilmember and Finance Chairperson and of how the efforts put forth make the Moscow Borough a beautiful place to live and continue to be a beautiful place to live. Also, how the Moscow Borough Council looks to better the entire borough.

### **Adjournment**

Motion was made by William Heim to adjourn the meeting. Motion was seconded by Paula Bechaver. The motion carried unanimously.

Minutes submitted by Amy Carlson